

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
July 09, 2018

The regular meeting of the Crawford County Human Services Board was held on Monday, July 09, 2018 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Carl Orr, Joyce Roth and Brad Steiner present and non-board members Dan McWilliams, Director and Mary Glawe, Clerk III present.

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Steiner to approve the June 11, 2018 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Jones to approve the bills & vouchers in the amount of \$9,692.82. Motion carried unanimously.

DIRECTOR'S REPORT

Key Fiscal Indicators

One unexpected placement has happened but we are still showing an overall \$5500 positive variance over last month. The 12/31/17 Payroll Accrual is due to some of the 2017 payroll getting paid in 2018, but this will also be taken out at the end of 2018. Overtime paid out is at \$4500 and we are still watching that closely. Actual Overhead is about \$2200 over for the year mostly due to IT updates. We are working on replacing some computers and a server. Services and contract funding continue to change as bills come in. We will be receiving State contract funding for 2018 in July.

IM Hiring Update

Elisabeth Long was hired for the IM position vacancy and will start on 07/16/18.

Changes in Community Services

Crossing Rivers Health stated in a newspaper article that they are eliminating Home Health services, Walter Schmidt Assisted Living, the Family Resource Center and Hospice services. There is the possibility that supportive home care agencies will take over some of those services; however, this may increase the need for some of our services like public health, behavioral health, crisis calls, intakes, prescribing services and adult productive services.

Preliminary Budget Discussion

The budget process for 2019 began last week. Letters have been mailed to contractors and Dan has started to work with the supervisors. He will need to combine the Health budget with the Human Services budget for next year. Explained State budget process and our local process. We will work on continuing costs from last year and try to address issues with contracted services like parenting services and in-home therapy. The grant we shared with Crossing Rivers Health and Richland County for mental health services ended in April. We are waiting for the State to certify us for AODA services and we will need to continue to invest in AODA services.

The Health Department has been operating with one less nurse. CLTS cases continue to increase. B-3 may see increased cases like CLTS. There should not be any changes in APS, IM or Administration staff. We have done a good job of increasing our revenues, which will still happen but not at the amount they have increased over the past years.

Dan recommended holding a joint board meeting for Human Services and Health in September to approve a combined budget and recommend it to Finance.

NEXT MEETING

Monday, August 13, 2018 at 10:00 a.m.

ADJOURNMENT

Motion by Kuhn, second by Jones to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg