

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
July 13, 2020

The regular meeting of the Crawford County Human Services Board was held on Monday, July 13, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III.

Posting of Meeting Notice verified by: Dan McWilliams

Motion by Roth, second by Jones to approve the June 08, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills totaling \$15,059.09 were shown to the board members and discussed. Motion by Kuhn, second by Steiner to approve the bills and vouchers. Motion carried unanimously.

Preliminary Budget Discussion

Department Heads have met with Finance Chair, Duane Rogers, to discuss the 2021 budget shortfall and possible ways to help resolve that. HSD revenues may be down for 2020. We will receive some funding due to Covid-19. The Sanitarian position is still in the budget for 2021. Contractor letters have been mailed asking about rate increases. Our current IT vendor will not be available to use next year.

2020 Key Fiscal Indicators

Placements continue to be under budget in Mental Health and over in Youth Placements. Payroll continues with a positive. Overtime due to Covid-19 can be covered by "Route to Recovery."

Overhead is all related to IT expenses. Covid-19 expenses can be covered by "Route to Recovery."

Services-Contracted & Non-Contracted look good due to our new APNP starting in June instead of January.

Revenue is always behind this time of year based on our contract with the State and billing.

Agency Updates

- One quarter (11) of the positive Covid-19 cases (45) in Crawford County have occurred in the last two weeks. Some testing has been taking place in the Administration Building parking lot.
- An egregious incident has been reported to DCF.

NEXT MEETING

Monday, August 10, 2020 at 10:00 a.m.

ADJOURNMENT

Motion by Jones, second by Kuhn to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg