

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
January 11, 2016**

The regular meeting of the Crawford County Human Services Board was held on Monday, January 11, 2016 in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Vice-Chairman, Cornford.

Board Members Present: Donna Bell, Ellen Brooks, Tom Cornford, Mary Jane Faas, Joyce Roth and Marjory Sheckler

Board Members Excused: Wade Dull and Elling Jones

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Tom Cornford

Motion by Roth, second by Sheckler to approve the December 14, 2015 minutes as mailed. Motion carried unanimously.

Motion by Cornford, second by Faas to approve the 2015 bills and vouchers in the amount of \$21,342.71 and the 2016 bills and vouchers in the amount of \$3,336.73. Motion carried unanimously.

DIRECTOR'S REPORT

CCS Start Up Expenses

CCS (Comprehensive Community Services) held an administrative meeting on 12/21/15 and we were told that Vernon and Crawford would not receive reimbursement for our approximate \$40,000 in start up expenses as we had been originally told. At the last Director's meeting we learned that some consortias may have been reimbursed for their start up expenses. Pam Eitland placed calls to the three state employees involved and they are gathering information and will get back to us regarding this.

Becky Miller, administrator/case manager for the CCS program, gave a 30-day notice and has taken another job at Richland County. We won't advertise for this position until we know about the start up expenses. Currently there are about 40 individuals on the program including people who are waiting for their assessment. The benefits of this program have been good. If the program is not run regionally we only receive 60% reimbursement versus 100% that was promised.

IM Staff Resignation and Plan

Brittany Fishnick has resigned and taken a position in Iowa County. Previous recommendation was to keep this extra position into 2016 and then likely eliminate in 2017 because of reductions in state and federal funding. After talking with the IM Supervisor, we believe we need to try and absorb the position. The state has gotten involved in shifting more work to the consortium in different ways so Dan will notify the consortium that we will no longer provide this position, but we are not requesting a reduction in workload. We could possibly receive other IM funding through FoodShare bonus dollars and the readjusted federal reimbursement rate, and we plan to apply these to our IM staff expenses.

Discussion about 2016 Planning for CCHSD

- CLTS -- it will be hard to stay within allocation this year, but we are going to tighten down on necessary services. This is a really good program for children who have significant issues but are able to stay at home.
- CLTS Autism Waiver -- was previously provided by Lutheran Social Services, but has been shifted back to the counties as of 01/01/16. Autism services will be paid with the MA card, but an individual can still have other waiver services if they qualify. We have about 10 individuals who will get Autism card services to start with and for the first time we have a wait list. It doesn't look like there will be any additional money put into the Autism Program from the state.
- COP -- a new format began on 01/01/16, but we have not been told what those changes are yet. COP funding in 2015 was all used for adults with a little bit of local money. That funding will now be put into Children's COP. A new committee will need to be formed. Some of the funding streams have moved to other allocations from the state. The Family Support program can continue until the third quarter and then we will need a new approved Children's COP Plan.
- Mental Health -- we are focusing on continual improvement to clinical services. Heather McLimans was approved by the State last week as our CSP Coordinator. We have applied for a Trauma-Informed Therapy grant to train our therapists. We hope to hear by the end of this month where the training site will be along with the monthly supervision meetings.
- ECHO implementation -- we went live in December with Mental Health and CSP programs. Data entry is going well; the billing piece is struggling, but we hope to be able to bill by the end of this month. Other counties are having a few glitches as well. Other programs will be added to ECHO in the future.

NEXT MEETING

Monday, February 08, 2016 at 10:00 a.m.

ADJOURNMENT

Motion by Brooks, second by Sheckler to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary
JR:DM:mpg