

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
February 14, 2022**

The regular meeting of the Crawford County Human Services Board was held on Monday, February 14, 2022 in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director, and Mary Glawe, Clerk III.

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Steiner to approve the December 13, 2021 minutes as mailed. Motion carried unanimously.

Motion by Roth, second by Steiner to approve the bills for \$8,157.62. Motion carried unanimously.

DIRECTOR'S REPORT

2021 Key Fiscal Indicators

The Key Fiscal Indicators are still being projected to the end of 2021. Mental Health, Adult/AODA and Winnebago/Mendota Placements continue with a positive variance, and Children's continues to be significantly over budget. Payroll previously showed a positive variance due to insurance, etc. and now the ARPA reimbursement was added to that number for staff related to the pandemic and it now shows a significant positive variance. Overhead costs show a minimal negative variance. Services continue with a positive variance. Revenue continues to increase with Medicaid dollars still coming in through March. WIMCR dollars received were lower than expected. Overall, we are showing a net gain of \$408,732, which includes \$226,609 ARPA funds.

CST, CSP & Crisis Annual Reports

CST (Coordinated Services Team) works with children who receive services through more than one system of care. This program coordinates all services and helps prevent out of home placements. In 2021 we served 13 children, which helped prevent seven out of home placements, which would have cost an estimated \$47,800. We will be having a CST site review in March.

CSP (Community Support Program) assists adults with severe and persistent mental illness stay in the community. In 2021 we increased to 16 clients (averaging 12-14). We implemented an evidence-based survey in 2021, which was mailed to all clients in June to use the data to better serve the CSP clients. Most surveys were returned with positive responses. Overall CSP had a successful year.

The Crisis Program received 457 calls in 2021. When the program began in 2013 we received 200 calls that first year. Last year we had 43 hospital admissions related to the crisis calls with 21 being voluntary and 22 being emergency detentions.

Community Health Needs Assessment

Crossing Rivers Health and Public Health work together to perform a Community Health Needs Assessment, Crossing Rivers Health every three years and Public Health every five years. This year due to Covid, Public Health was not as active as normal in this. Highlights were presented to the Board. Providing more mental health services was the #1 need requested followed by Substance Abuse Services, Parenting Services and Prevention Services.

Staff Updates

- Jennifer Williams, Mental Health Counselor, resigned in January. We will begin recruiting in March for that position.
- Dawn Adams has started in the Public Health Specialist full-time position.
- Trisha Koeller began the part-time Public Health Nurse position.

Agency Updates

- The Civil Rights Compliance Plan needs to be updated every three years and currently is being worked on.
- Our Mental Health Clinic will have a recertification in March. We will be looking at a combined MH/AODA certification in October.
- Our insurance company will be providing HIPAA training.
- The new Electronic Health Care Record (ECHO Vantage) will be updating in April. This new program will make billing more efficient as well as assist in overall compliance.

NEXT BOARD MEETING

Monday, March 14, 2022 at 10:00 a.m. It will be held in-person and virtual.

ADJOURNMENT

Motion by Jones, second by Roth to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg