

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
December 12, 2016**

The regular meeting of the Crawford County Human Services Board was held on Monday, December 12, 2016 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Ellen Brooks, Wade Dull, Mary Jane Faas, Elling Jones, Mary Kuhn, Joyce Roth and Brad Steiner

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Brooks to approve the November 14, 2016 minutes as mailed. Motion carried unanimously.

Motion by Faas, second by Dull to approve bills and vouchers in the amount of \$9,779.40. Motion carried unanimously.

DIRECTOR'S REPORT

Hiring and Recruitment Update

Social Worker IV position -- applicant interviewed in front of the Personnel Committee, they were offered the job that day and they turned the position down the next day. Dan received a new application last week, completed an interview and they will go before the Personnel Committee on 12/21/16.

Accounting Specialist, Tina Fuller -- resigned on 11/16/16 to become the City Clerk for Prairie du Chien. That job position was rewritten and will be presented for approval at the next Personnel meeting. We received 25 applications for that position and will interview nine candidates this week.

Bruce Elvert, Social Worker II -- submitted his retirement request effective 03/03/17. This position currently works only with foster care and kinship. However, the new position will include cross training in CPS, delinquency and voluntary cases.

Grant Applications and Update

AODA Prevention -- Dan has met with Mayo Clinic, our AODA provider, to come up with ways to promote the prevention of alcohol and drugs. During this process they found out that DHS has an individual assigned to each region who helps with this and helps apply for federal grants. So we have joined the local coalition in order to start work on how we will apply for future prevention grants.

New AODA Therapist at Mayo Clinic -- Mayo Clinic is coming here today at noon to introduce their part-time therapist, Eddie Luker, who will be in Prairie du Chien every Monday. He currently has 16 individuals on a waiting list. (Gundersen and Crossing Rivers are not involved with AODA).

Telehealth Federal Grant – we started out using Dr. Ivey two days each month. We are now down to one day each month. It is a good service that is working well.

Networking Grant -- because we are using a current Federal grant for telehealth, we can request a networking grant to help with expanding that service and moving forward. We want to look into using telehealth at a location in the northern part of our county.

Treatment Court Grant -- Judge Rider is exploring combining with other counties currently doing treatment court as we cannot do this financially by ourselves.

ECHO

Our Electronic Health Care Record went live on 12/14/15. At the end of November 2016 we were finally able to begin billing electronically and are currently through May of 2016. We are very close to being fully operational and have not been charged by ECHO for this ongoing process.

Trempealeau Institute for Mental Disease

We have had five placements at TCHCC this year and had only budgeted for two. However, we are working on getting that down to two clients very soon as Heather is working on effective recovery plans, is using CSP and CCS services, and is working to transfer a client to a lesser restricted living arrangement so payments can be switched to M.A. We hope to be down to two clients at TCHCC by the end of the year.

Reminder of CPS Funding Resolution

Dan will present the Child Welfare Funding Resolution at the County Board meeting next week.

NEXT MEETING

Monday, January 09, 2017 at 10:00 a.m.

ADJOURNMENT

Motion by Roth, second by Kuhn to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg