

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT  
BOARD MEETING MINUTES  
December 11, 2017**

The regular meeting of the Crawford County Human Services Board was held on Monday, December 11, 2017 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Carl Orr, Joyce Roth and Brad Steiner

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Brooks to approve the November 13, 2017 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Jones to approve the bills and vouchers in the amount of \$165,017.85. Motion carried unanimously.

### **DIRECTOR'S REPORT**

#### Key Fiscal Indicators

This month's report shows data through the end of October with our net gain being projected at \$70,541.93. This report shows some adjustments to the previous Sheriff's invoices. We had two more placements at Winnebago Mental Health Institute in November.

#### Discussion of Combining Health Department and Human Services Department

Dan was officially appointed the acting Health Department Director after Gloria Wall's retirement. He presented the drafted Resolution to combine the Health Department and the Human Services Department that will go before the County Board in December. If that is passed, the department name will change to Crawford County Health and Human Services Department with Dan as the Director. The County is currently advertising for a Public Health Officer/Supervisor position. The Resolution also states keeping two separate boards at this time and retaining their respective powers and duties. The budgets will remain separate at this time and hopefully one combined budget in 2019.

#### Social Worker Recruitment Update

There were no interviews after the first recruitment took place as none of the candidates met the requirements. A second advertising ends tomorrow with the possibility of four or five candidates being interviewed.

#### CCS Update

One of the CCS facilitators, Mark Sandford, took another job. It was decided that the next person hired could be at a Bachelor's level. Two candidates were interviewed and one will be hired soon.

**NEXT MEETING**

Monday, January 08, 2018 at 10:00 a.m.

**ADJOURNMENT**

Motion by Jones, second by Kuhn to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg