

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT**  
**BOARD MEETING MINUTES**  
**August 10, 2020**

The regular meeting of the Crawford County Human Services Board was held on Monday, August 10, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairperson, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Linda Munson, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III.

Excused: Mary Kuhn

Posting of Meeting Notice verified by: Wade Dull

Motion by Roth, second by Jones to approve the July 13, 2020 minutes as mailed. Motion carried unanimously.

### **DIRECTOR'S REPORT**

#### Bills Paid on the Board Run

Bills totaling \$15,121.02 were shown to the board members and discussed. Motion by Munson, second by Steiner to approve the bills paid on the board run. Motion carried unanimously.

#### 2020 Key Fiscal Indicators

Mental Health Placements look good now; however, we had new placements in July. Children's Placements continue to be over due to one continued placement. Winnebago/Mendota is under now; however, we had one new placement in July.

Payroll is overall good and continues with a positive. Overhead continues to be over due to IT and advertising expenses. Services-Contracted & Non-Contracted continue to be under.

Revenue will start to show some State funds received, WIMCR dollars will not arrive until November, and M.A. and Third Party revenues are both down about \$50,000 that COVID has contributed to. We have access to additional revenue through the CARES Act for Public Health and some other COVID-related expenses. This has not hit the books yet.

#### Agency Updates

- COVID-19 cases today are at 73 in Crawford County with 18 new cases in the last 10 days. There will be a Community Testing on Friday, 8/14 at the Seneca Town Hall.
- Colleen Gibson was hired as a part-time nurse in Public Health. She will begin employment on 08/12/2020.
- We continue to have some staff working remotely. Mental Health is doing a combination of face to face and telehealth. For the face-to-face appointments, divider shields are being used

along with face masks. We have cleaning supplies in the workers' offices and in the common areas.

- We will have a Public Hearing today after the board meeting for the 2021 budget. Some providers have asked for rate increases. We, and Child Support, will need a new IT provider for next year. Would like to put the Sanitarian position in the budget. In addition, we need to look at another mental health case manager. Hope to have it completed by the October board meeting.
- The new version of the Electronic Health Care Record is being implemented.

### **NEXT MEETING**

Monday, September 14, 2020 at 10:00 a.m.

### **ADJOURNMENT**

Motion by Roth, second by Jones to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg