

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
April 13, 2020

The regular meeting of the Crawford County Human Services Board was held on Monday, April 13, 2020 via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Carl Orr, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III

Posting of Meeting Notice verified by: Dan McWilliams

Motion by Steiner, second by Kuhn to approve the March 09, 2020 minutes as mailed. Motion carried unanimously.

DIRECTOR'S REPORT

Bills Paid on the Board Run

Bills in the amount of \$18,243.82 were shown to the board members and discussed.

Human Services Operations Report

As of today, Crawford County has 3 confirmed cases of COVID-19 with 0 deaths; however, Wisconsin continues will see an increase in cases with over 36,000 people tested. Crawford County Public Health continues to do daily and weekly updates and is doing a fantastic job in handling questions and duties during the pandemic.

Two weeks ago the State ordered all staff to work from home wherever possible. We had three laptops, purchased 6 new ones and started sending employees home to work where applicable.

All employees are still working, and if they are in the office, social distancing.

- Mental Health staff are working from home and Heather is rotating coming in 1-2 days a week.
- APS and B-3 are in the office and required to do home visits when safety is an issue.
- CLTS staff is working from home and in the office.
- Child Welfare is rotating from home and there are 2-3 workers in the office each day.
- Support staff is working in the office.
- Economic Support staff are working from home with their desktop computers.
- Public Health is working in the office but we might start rotating between home and the office.

Human Services Annual Report

The 2019 Human Services Annual Report was presented showing the Director's letter to the Board, our new Vision and Mission Statements, Organizational Chart, Agency Programs, Client Count by Target Group, which had 72 fewer clients than in 2018, Expenses by Target Group, Annual Expenses, Annual Revenue, Expenses by Program, which included Public Health this year, and Economic Support Programs. The unaudited report shows a loss of \$14,895 for 2019. Motion by Kuhn, second by Steiner to forward the 2019 Health & Human Services Department Annual Report to the County Board. Motion carried unanimously.

Other Agency Updates

Kelly Gardner was hired for the Social Worker position in the Children's Unit. She is working on her Social Work Certificate to be completed next year.

We purchased 3 Zoom Professional Licenses and an additional phone line for electronic videoconferencing capabilities during COVID-19.

NEXT MEETING

Monday, May 11, 2020 at 10:00 a.m.

ADJOURNMENT

Motion by Steiner, second by Brooks to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg