

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
April 11, 2016

The regular meeting of the Crawford County Human Services Board was held on Monday, April 11, 2016 in the Crawford County Administration Building, Prairie du Chien, WI. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Donna Bell, Ellen Brooks, Tom Cornford, Wade Dull, Mary Jane Faas, Elling Jones, Joyce Roth and Marjory Sheckler

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull -- at this time Wade thanked board members Elling Jones and Marjory Sheckler for their service on our board, as today was their last Human Services Board meeting as a member of the Crawford County Board.

Motion by Roth, second by Jones to approve the March 14, 2016 minutes as mailed. Motion carried unanimously.

Motion by Cornford, second by Faas to approve bills and vouchers in the amount of \$10,697.10. Motion carried unanimously.

DIRECTOR'S REPORT

Annual Report Presentation

The Human Services Department's Annual Report was presented to the Board and discussed. As stated at the beginning of the year, nothing new was started in 2015 but the three large projects started in 2014 were completed. These included the Comprehensive Community Services (CCS) certification, Coordinated Services Teams and the Electronic Health Record. Many personnel changes happened due to retirements and job changes, but through it all we continued to work hard to provide quality services.

CCS was added to the Agency Programs list. Client Count By Target Group was 1083 unduplicated, a decrease in 36 clients with most of the decline being in MH and AODA. Expenses By Target Group corresponded to the client count. County funded expenses decreased by about \$70,000. Economic Support (FoodShare) expenditures decreased by \$192,300.

Dan also presented a chart showing the Department's Net Gain/Loss, Dollars Returned to the County and the Fund Balance from 2005-2015. Family Care left in November 2010, which reduced our budget significantly; however, \$735,422 has been returned to the county since 2012. The unaudited "loss" for 2015 is approximately \$49,000.

Family & Children's Unit Supervisor Hiring Update

Jada Hrubes was hired at the last Personnel Committee meeting to replace Sandy Drobnick. She will start next week training with Sandy and Dan. Sandy's last day will be June 03, 2016.

General Agency Updates

- Our CCS billing number will be approved back to 08/01/15 and we will be able to bill back to that date. We may be able to apply for CCS start up expenses as well. This program will be growing as we need to incorporate kids into the program in the future.
- Mayo Clinic Health System will be temporarily closing their Inpatient Psych Unit in June of 2016 due to not being able to find/hire a psychiatrist. They are trying to solve this issue. If they don't reopen, it could prove very costly for the Department as it would likely mean more stays at Winnebago Mental Health Institute. The cost is \$1,100/night that is funded by the County.
- ECHO gave us a credit of 67 hours and has finalized their contract. We will pay them about \$4,500 in 2016 to finish implementation.

NEXT MEETING

Monday, May 09, 2016 at 10:00 a.m.

ADJOURNMENT

Motion by Sheckler, second by Jones to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary
JR:DM:mpg