

**CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
February 11, 2019**

The regular meeting of the Crawford County Human Services Board was held on Monday, February 11, 2019 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Roll call showed board members Ellen Brooks, Wade Dull, Elling Jones, Carl Orr, Joyce Roth and Brad Steiner present along with non-board members Dan McWilliams, Director and Mary Glawe, Clerk III. Excused: Ellen Brooks. Absent: Mary Kuhn

Posting of Meeting Notice verified by: Wade Dull

Motion by Jones, second by Steiner to approve the January 14, 2019 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Jones to approve the bills & vouchers in the amount of \$10,716.64. Motion carried unanimously.

DIRECTOR'S REPORT

CSP Annual Report

CSP is our Community Support Program that serves people who suffer from serious and persistent mental illness. Goals worked on in 2018 to become a better program included increasing the program size, exposure therapy, more person-centered, support groups, work services, and program outreach. There are currently 11 people enrolled in the voluntary program with two new admissions in 2018 and two discharges with the average length of stay in the program being 38 months. Exposure therapy has gone well and is now a regular part of the program. Clients are meeting their recovery goals and managing their symptoms. Currently we don't have enough staff resources to develop support groups. Work services and program outreach will continue to be worked on in 2019.

CST Annual Report

CST is our Coordinated Service Team that serves children who have more than one system of care, many providers, and no one to coordinate all the services. This family-centered program works on long-term goals and helps provide services. In 2018 we served 13 children. Goals for 2018 included collecting data from the children and their family. When the survey was read to the child and family we received 67% of the surveys back, a 47% increase. Another goal was to increase informal supports on the team, which we did, however the informal supports have not been very active in the program. The State had set a goal to find one youth to serve on the CST committee (this has since been cancelled) and the State would like to combine CCS and CST for children up to age 18 and this is at an impasse right now. This is a very good program that helps keep children out of placements.

Timeline to Recruit Full-Time Crisis Therapist

Mary Sprosty has agreed to provide substance abuse services once a full-time crisis therapist has been hired. We are looking for someone with a master's level, someone graduating from their master's program this semester, or someone in training. Dan will go to Personnel in February

with the job description for the Crisis Therapist and changes to Mary's job description. We will start recruitment in March and hope to have interviews in April and hiring in May.

Mission Statement Process

The Health and Human Services Department currently has two Mission Statements, one for Public Health and one for Human Services. A new Mission Statement will be created to cover the Health and Human Services Agency but each unit can have their own mission statement. A Vision Statement for the agency will also be created at this time.

At our February Unit Meetings a representative from each unit will work with their unit to complete a questionnaire about our agency. That representative will then meet with the management team to discuss the feedback and management will create possible mission statements. These statements will go back to the units for feedback and management will choose the new Mission Statement and present to the two boards for approval.

Other Agency Updates

None

NEXT MEETING

Monday, March 11, 2019 at 10:00 a.m.

ADJOURNMENT

Motion by Roth, second by Steiner to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg