

CRAWFORD COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
June 12, 2017

The regular meeting of the Crawford County Human Services Board was held on Monday, June 12, 2017 at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chairman, Dull.

Board Members Present: Ellen Brooks, Wade Dull, Elling Jones, Mary Kuhn, Joyce Roth & Brad Steiner

Board Member Absent: Carl Orr

Non-Board Members Present: Dan McWilliams, Director, and Mary Glawe, Clerk III

Posting of Meeting Notice Verified by: Wade Dull

Motion by Roth, second by Steiner to approve the May 08, 2017 minutes as mailed. Motion carried unanimously.

Motion by Steiner, second by Kuhn to approve the bills and vouchers in the amount of \$171,320.74. Motion carried unanimously.

DIRECTOR'S REPORT

Welcome New Board Member

New Board Member, Carl Orr, was not in attendance. We will welcome him at next month's meeting.

County Board Supervisor for the Woodland Consortium

Mary Kuhn volunteered to be on the Woodland Consortium and will be a voting member. Dan will also attend the two yearly meetings either over the phone or in person.

Part-Time Clerical Position Update

Carol Wolcott transferred to the Land Conversation full time position effective today, 06/12/17. Shannon Frazier's position was changed to a Clerk III and she will be absorbing those duties 20 hours each week. Jenny Reid submitted her two-week notice and that position will be advertised for 20 hours a week.

CCS Update

We now have a signed contract with Family and Children's Center as of 05/01/17. Shelby Foley has been hired as the Crawford County STRIVE worker, replacing Mary Sprosty. She will be based out of Prairie du Chien in our office area.

There was an Advisory Committee meeting last month that Joyce and Brad attended. They said their role on the committee was clarified and it was a productive meeting.

CST Social Worker Hiring Update

There were seven individuals interviewed for the CST Social Worker position and Emily Heiring accepted the job starting 06/26/17. She had previously worked in this position in Grant County.

2017 Fiscal Update

A new quarterly report, *CCHSD Fiscal Report*, showing the “key indicators” breakdown of how the budget looks through April was gone over and discussed. At this time the placements look good and were under budget. Other plans to help out the budget will be signing up for in-home safety services funding, working on a contract for a diversion bed at Trempealeau by using Care House in La Crosse, working on expanding CCS, reviewing all services, and looking at positions when there are openings to see if we can reorganize and consolidate.

NEXT MEETING

Monday, July 10, 2017 at 10:00 a.m.

ADJOURNMENT

Motion by Jones, second by Steiner to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Joyce Roth, Secretary

JR:DM:mpg