

The Crawford County Highway Committee held their regular meeting on Thursday, December 17, 2015 at the Crawford County Highway Department in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:32 a.m. Proof of Publication was verified by Tom Cornford. Members present were: Tom Cornford, Wade Dull, Henry Esser, David Olson, and Gerry Krachey. Also present were Commissioner Dennis Pelock and State Superintendent Todd Myers. Julie Check was present to take minutes.

The agenda was approved with a motion made by Henry Esser and seconded by David Olson. Motion was carried by a voice vote.

A motion to approve the meeting minutes from Thursday, November 19, 2015 was made by David Olson, seconded by Henry Esser. Motion was carried by a voice vote.

Invoice voucher numbers: 945-951, 954-968, 970-1014 & 1017-1033 and payroll voucher numbers 952&953, 969-Longevity and 1015&1016 were authorized for payment with a motion made by Gerry Krachey, seconded by Wade Dull. Motion was carried by a roll call vote.

Fund Balances through 12/5/15 were reviewed. The committee discussed what CTH projects to designate CTH Funds too. David Olson made a motion to approve the CTH Fund Designation for CTH Projects spreadsheet dated 12/17/15 for the amount of \$1,727,757.24, seconded by Henry Esser. Motion was carried by a roll call vote.

State Trunk Highways:

- Performance Based Maintenance on STH 35 went extremely well according to State Superintendent Todd Myers.
- Fred Gruber from Jewell Associates Engineers, Inc. showed the committee the plans for the WisDOT/PDC Salt Building and said the bid letting will be in January of 2016.

County Trunk Highways:

- ATV-UTV Routes – Commissioner Pelock had talked with John Udelhoven and explained to him that the committee was still waiting for maps from the towns and villages showing their designated routes before approving any additional routes.

Local Projects & Bridges:

- Fred Gruber from Jewell Associates Engineers, Inc. discussed the CTH C-131 bridge project, their firm is working on getting a CFS Study, the hydrology and hydraulic information needs to be up to LRFD standards. This project is scheduled for 2017.

Local Projects & Bridges: (continued)

- Fred Gruber from Jewell Associates Engineers, Inc. gave an update on CTH N, Project ID: 5496-00-04 – Famechon Hill. He showed the updated plans moving forward with a box culvert on STH 35. Right of Way plats are being finalized for Real Estate Acquisitions for the project. Plans will be submitted with a 3 ½, 6, 9 pavement structure with fabric down, plus elevation with a drop box. Jewell Engineers Inc. will have an amendment for re-design.
- CTH S, Bridge P-12-0109, Project ID: B-12-0190 – Plans are completed. Henry Esser made a motion to approve amended relocation order, seconded by Wade Dull. Motion carried by a voice vote. Discussion on average land per acre for crop land verses recreational land. Committee agreed to have Fred contact utilities. 3 ½, 6, 6 plan structure and quote with fabric down. Jewell Engineering Inc. submitted a bill for \$14,950.00 due to additional surveying, coordinating utilities, meeting with DNR, staking of Right of Way and revising the bid documents. Henry Esser made a motion to approve paying the additional bill of \$14,950.00 to Jewell Engineers, Inc., seconded by Wade Dull. Motion carried by a roll call vote.
- CTH S – Bridge P-12-0109, Project ID: B-12-0190 - Bid letting will be Thursday, February 11 at 9:00 a.m. at the Seneca Highway Department in the conference room.

Highway Buildings and Facilities:

- The digital security systems are installed at Pronto in DeSoto, PDC Shop, and at Seneca. The committee reviewed the signed service agreement with Kris Knutson at Pronto in DeSoto, WI.

County Parks, Public Boat Landing and Communication Towers & Equipment:

- Service Agreement with WisDOT WlsCore for GPS system located at Seneca office was approved. They did give two free licenses. One license to the Crawford County Highway Department and one additional license for designation by the department.

Bids, Proposals or Sales:

- Adam Shannon from New Horizons presented the committee with a patronage check for \$5,429.91. Adam also discussed contract price for fuel. Due to the fuel prices being lower now, the committee decided not to contract at this time. Wade Dull made a motion not to contract with New Horizons for fuel at this time, seconded by David Olson. Motion carried by a roll call vote.
- Adam Shannon from New Horizons explained to the committee that they now contract with Rotella Mobile, so the Highway Department can now buy Rotella Mobile oil through them.
- The committee discussed the purchase of a truck chassis, plow, two wings, box, sander etc. for Section 1 on State Hwy. 18 & 35.

The next regular meeting will be held Thursday, January 21, 2016 at 1:00 p.m. at the Crawford County Highway Department in Seneca, WI. At 11:45 a.m. with no further business, David Olson made a motion to adjourn, seconded by Henry Esser. Motion was carried by a voice vote.

(*On Tuesday, December 22, 2015 due to conflicts the committee decided they needed to change the January meeting date. They set the new meeting date for Thursday, January 14, 2016 at 1:00 p.m.)

Tom Cornford

David Olson

Arald Krueger

Wade P. Jull

Henry Esser
Committee

David Olson
Commissioner