

The Crawford County Highway Committee held their regular meeting on Thursday, May 14, 2020 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:00 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Gerald Krachey, Derek Flansburgh and David Olson. Also present were Commissioner Kyle Kozelka and Cheri Leachman, Human Resource Specialist. New committee member Carl Orr, State Superintendent Todd Myers and County Superintendent Dave Jones joined the meeting shortly after it started. Julie Check was present to record the meeting minutes.

Committee Elections - Gerry Krachey made a motion to nominate the same people as Chairman, Vice Chairman and Secretary: Chairman – Tom Conford, Vice Chairman – David Olson and Secretary – Derek Flansburgh; seconded by Derek Flansburgh. There were no other nominations. Motion carried by a roll call vote.

David Olson made a motion to approve the regular meeting minutes for Thursday, April 16, 2020, seconded by Derek Flansburgh. Motion carried by a voice vote.

Gerry Krachey made a motion to authorize payment of Invoice Vouchers: #243-246, 249-278 & 281-311; Payroll Vouchers: #247, 248, 279 & 280, seconded by David Olson. Motion carried by a roll call vote.

Recognition of Guests/Presentations: Eric Glindinning from the WisDOT was present.

Citizen Concerns: Discussed the issues by BP South from the previous STH 35/18 project.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts: Fund Balances dated 5/02/2020 were reviewed.

State Trunk Highways: Early Monday morning, May 11th, there was a rock slide on STH 35. This area was cleaned up so the road could get opened. May 12th the county forces worked on cleaning behind the wall on STH 35. STH 27 will be closed for culvert replacement on May 13th and May 14th.

County Trunk Highways:

CTH K – Speed Limit – A concerned citizen approached a Highway Committee member in regards to the speed limit on CTH K from the Calgary Cemetery to the red shed by the golf course. The committee discussed reducing the speed limit from 45 mph to 35 mph in this area, then the speed limit would be 35 mph for the entire length of CTH K. This item to be discussed again at the next committee meeting.

Town/Village/City Projects & Issues:

Village of Bell Center, Sand Hill Rd., Kickapoo River Bridge #P-12-0700, Project ID: 5328-00-00/70 – The bids were let and the low bid came in at 14% over. Most of the overages were in mobilization charges. A change management was submitted to WisDOT.

Local Projects & Bridges:

CTH N, Project ID: 13N21T27: Monday prep for concrete and pour Tuesday. Getting it ready for paving and wedging. Plan is to have it paved in September when the plant is in Prairie du Chien.

CTH N, Project ID: 13N21T27: Payment for R/W Acquisitions – These payments were approved in February, the paperwork that was drafted by Jewell Associates was taken to Corporate Counsel at the beginning of the Covid-19 Pandemic and cannot be completed until after this Covid-19 Pandemic is over. Gerry Krachey made a motion to give the property owners their checks now. Then complete the paperwork with Corporate Counsel and the property owners, once this pandemic is over, seconded by David Olson. Motion carried by a roll call vote.

CTH N, Project ID: 5496-00-04/74 – Famechon Hill: This project was closed out last week by the contractor. The last few items the county forces still need to finish were discussed.

Low Risk Local Bridge Pilot Program Project – Town of Marietta, Marietta Valley Rd., Woodward Hollow Creek Bridge #P-12-0001, Project ID: 5329-00-00/70: The DSR was submitted with revisions.

CTH K, Project ID: 5495-00-01/70, E. Frederick St. to Cliffwood Drive: Pavement design report cost was driven down. Scheduled for 2021 construction.

CTH S, Kickapoo River Bridge #B-12-0018, Project ID: 5057-00-00/70: This project is complete and was opened Wednesday, May 13, 2020.

Town of Clayton, Tiller Rd., Pigeon Run Creek Bridge #P-12-0905, Project ID: 5325-00-02/72: The right of way acquisition check(s) were cut this week. The let date is Dec. 4, 2020.

Town of Scott, Byers Road, Richland Creek Bridge #P-12-0096, Project ID: 5336-00-03/73: The let date is set for January 2021.

Town of Wauzeka, Gran Grae Bridge #P-12-0124, Project ID: 5339-00-02/72: Commissioner Kozelka explained they got the go ahead to realign this bridge. Team Engineering is working with WisDOT on this project.

Highway Buildings, Facilities and Equipment:

Salt Storage Agreement with City of Prairie du Chien: Dan Tittbach, City of Prairie du Chien Street Superintendent told Commissioner Kozelka that the City Administrator Chad Abram and himself had signed the updated salt storage agreement. As of today, Commissioner Kozelka still has not received the signed agreement.

Personnel and Personnel Issues:

Fabricator/Mechanic/Patrolman Position – New Employee Update: Dylan Mallat accepted the position and started April 30, 2020. Commissioner Kozelka and both Superintendents said Dylan Mallat is doing an excellent job.

1 Year Evaluation, Joe Havlik – Gerry Krachey made a motion to remove from probation and approve a 1 year scale change and pay raise for Joe Havlik effective May 21, 2020 pending a satisfactory employee evaluation, seconded by Carl Orr. Motion carried by a voice vote.

1 Year Evaluation, Donnie Lenzendorf – Carl Orr made a motion to remove from probation and approve a 1 year scale change and pay raise for Donnie Lenzendorf effective May 22, 2020 pending a satisfactory employee evaluation, seconded by David Olson. Motion carried by a voice vote.

Commissioner Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones all commented that Joe Havlik and Donnie Lenzendorf are amazing employees and they both have exceptional attitudes and work ethics.

Employees working at the Fair: The committee agreed the Highway employees that work at the fair will still be paid the same as an event, receiving overtime. Since the fair cannot run without the highway supplying the equipment for most of the events and the highway employees running the large equipment and working the evening and weekend events. David Olson also asked if the county forces could blacktop the fairgrounds.

Overtime Policy: The new overtime policy revisions, that have been approved by the Personnel Committee, were discussed. Cheri Leachman explained if you declare an event, "it is automatic overtime for an individual that is called to work outside their normal work day hours". After much discussion, the committee and Cheri Leachman agreed with Commissioner Kozelka and both Superintendents that when the Highway Department employees have overtime it is always due to an event. Cheri Leachman explained the other change to the overtime policy is supervisors now will receive comp time for overtime worked, hour for hour up to one full week. Also discussed the Personnel Committees' plan to eliminate the section in the vacation policy that is specific to the highway department and utilize the rest of the vacation policy for all county employees, so that it is universal. All of these changes will be addressed at the County Board meeting in June.

Variance Requests:

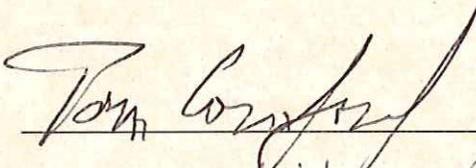
Blair Dillman – Variance Request: Blair Dillman has a vacant lot North of Lake View on the east side and wants to put an A-Frame on it. A-Frame should be 38' – 40' from fog line. Carl Orr made a motion to give Commissioner Kozelka the authority to approve this variance for Blair Dillman if it meets the requirements, seconded by Gerry Krachey. Motion carried by a voice vote.

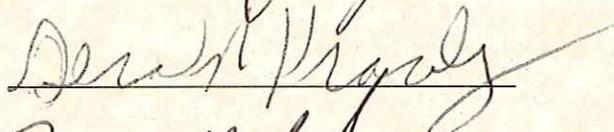
Variance Requests: (continued)

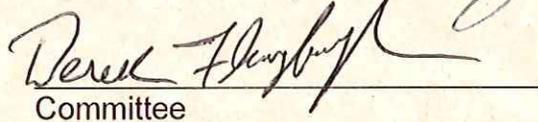
Travis Lomas – Variance Request: Travis Lomas is interested in purchasing the property on the corner of STH 60 & CTH N in the Village of Wauzeka. He plans to build a house with garage on it. Carl Orr made a motion to approve the Variance Request from Travis Lomas for the property on the corner of STH 60 & CTH N, to build a home with garage and driveway access from CTH N, seconded by Gerry Krachey. Motion carried by a voice vote.

Sales, Road Supplies, Junk, etc.: #173 distributor tank was junked and taken to West End Salvage so the trailer could start being used.

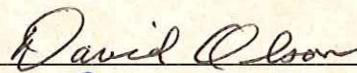
The next regular meeting will be Thursday, June 18, 2020 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 10:23 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Derek Flansburgh. Motion carried by a voice vote.

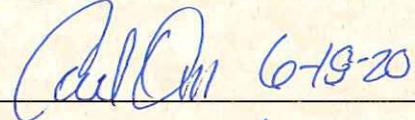


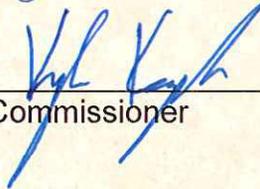




Committee







Commissioner