

The Crawford County Highway Committee held their regular meeting on Thursday, September 21, 2017 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:00 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, and David Olson. Gerry Krachey was excused. Also present were Commissioner Dennis Pelock and State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take minutes.

Henry Esser made a motion to approve the regular meeting minutes for Thursday, August 17, 2017 and the special meeting minutes for Thursday, August 10, 2017 – Joint Meeting with Finance and Monday, August 28, 2017, seconded by David Olson. Motion carried by a voice vote.

David Olson made a motion to authorize payment for invoice vouchers: Vo#612-634, 637-699 & 702-714; and payroll vouchers: Vo #610, 611, 635, 636, 700 & 701, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due accounts:**

- Fund Balances thru 8/26/17 was reviewed.
- Henry Esser made a motion to transfer \$1.02 from CTH Funds to cover balance on invoice for fuel given to stranded motorists, seconded by David Olson. Motion carried by a roll call vote.
- Office Manager Deanna Smith gave a brief summary of the projected budget which included wage increases and bridge aid. Deanna will finalize the budget once she receives the insurance premiums. Henry Esser made a motion to approve Bridge Aid in the amount of \$159,872.82, this amount is minus the Bridge Aid Request for a 36" culvert for the Town of Prairie du Chien which was denied, seconded by Derek Flansburgh. Tom Cornford abstained from voting. Motion carried by a roll call vote.
- The Highway Committee agreed with a wage increase for Highway Administrative Assistant Julie Check to match other county employees in Clerk III positions, as the job duties are essentially the same. This will be presented to Personnel on Wednesday, September 27, 2017.

**Town/Village/City Projects & Issues:**

- Beiderman Hill Road, Gran Grae Creek Bridge #B-12-0185 – This project has been started.

**Local Projects & Bridges:**

- CTH C Bridge, Johnson Creek Bridge #B-0181, Project ID: 5001-00-70 – Tuesday, September 26, 2017 at 9:00 a.m. there will be a Pre-Construction Meeting at the Crawford County Highway Department.
- CTH N, Project ID: 5496-0-04 – Famechon Hill – WisDOT and KL Engineering advised Commissioner Pelock that with the Federal Land Access Program it is best for the County to move Right of Way costs in the construction costs.

**Highway Buildings, Facilities and Equipment:**

- Commissioner Pelock went with the lowest furnace bid for the Shop/Parts department. Mezera Heating & Air Conditioning from Prairie du Chien was awarded the bid in the amount of \$2,849.00 for a Lennox furnace, materials and installation.

**County Parks, Public Boat Landing and Communication Towers & Equipment:**

- The Committee authorized Commissioner Pelock to look in to grants to help with costs and repairs at Gordons Bay Boat Landing.
- Henry Esser made a motion for 2018 to increase the daily fee at Gordons Bay Boat Landing to \$5.00 daily, have resident and non-resident rates for boat launch passes, (Check with City of PDC to see what rates they have) and keep the same rate for Hubbard's Float, seconded by David Olson. Motion carried by a voice vote.

**Personnel and Personnel Issues:**

- Henry Esser made a motion to approve removing Dave Jones from probation and to increase his wage pending satisfactory evaluation effective October 12, 2017, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- CDL Policy – The CDL policy will be presented to Personnel at the Wednesday, September 27, 2017 meeting.
- Discussed in great length was the reasons for previous employee reprimands. Also, discussed was: what the policy says and what the proper procedure is for employees with complaints.

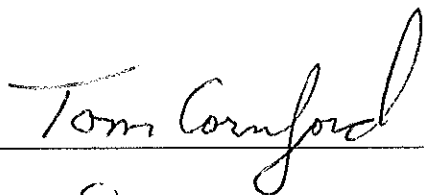
**Misc. Business:**

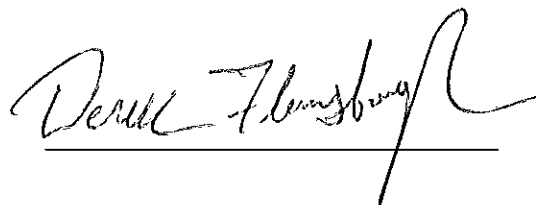
- The County costs for the work at the Fairgrounds is \$15,278.98. This price does not include the blacktop.
- Clean Sweep will be held on Friday, October 27, 2017 at the County Highway Department.

**Old Business:**

- The 2 large piles of dirt on the corner of CTH K need to have the weeds sprayed.
- The culvert that comes out of the Lund property needs to be cleaned out.

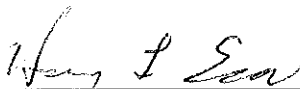
The next meeting will be held Monday, October 23, 2017 at 9:00 a.m. at the Crawford County Highway Department in Seneca, WI. At 10:13 a.m., with no further business, Henry Esser made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.







  
Commissioner



Committee