

The Crawford County Highway Committee held their regular meeting on Thursday, September 20, 2018 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:03 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson and Gerry Krachey. Henry Esser was excused. Also present were Commissioner Dennis Pelock and State Superintendent Todd Myers. Julie Check was present to take meeting minutes.

David Olson made a motion to approve the regular meeting minutes for Thursday, August 16, 2018, and special meeting minutes from Monday, September 10, 2018, seconded by Derek Flansburgh. Motion carried by a voice vote.

Derek Flansburgh made a motion to authorize payment of Invoice Vouchers: Vo#595-612, 615-672 & 675-681; and Payroll Vouchers: Vo#593, 594, 613, 614, 673 & 674, seconded by David Olson. Motion carried by a roll call vote.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:**

- Fund balances were reviewed thru 8/25/18.
- Office Manager Deanna Smith discussed the budget.
- Gerry Krachey made a motion to agree to invoice the Crawford County Fair for August and September expenses and then notify Crawford County Fair to bill the Highway Department the same amount for equipment storage, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**State Trunk Highways:**

- **DMA Contracts** – The state will be sending a Discretionary Maintenance Agreement for flood work. The county has not received it yet. Gerry Krachey made a motion to authorize Commissioner Pelock to approve the DMA contract when it is received from the state, seconded by Derek Flansburgh. Motion carried by a voice vote.

**County Trunk Highways:**

- **CTH** – Discussed what still needs to be repaired and replaced on the county trunk highways due to the flooding. CTH roads are being repaired and will be submitted for disaster assistance from FEMA, FHWA or WisDOT.

**Town/Village/City Projects & Issues:**

- **Village of Bell Center** – Discussed the Sand Hill bridge.
- **Vineyard Project** – Commissioner Pelock will take to Corporate Counsel Mark Peterson the request from the hospital in regards to the Vineyard Road project.

**Local Projects & Bridges:**

- **Local Bridge Program** – Commissioner Pelock discussed the local bridge program and the State Municipal Agreements for each bridge. David Olson made a motion to approve the six local bridge program State Municipal Agreements, seconded by Gerry Krachey. Motion carried by a roll call vote.

**Local Projects & Bridges:** (continued)

- **CTH C, Conway Valley Creek Bridge #B-12-0193, Project ID: 5001-00-01/71** –The road is closed on CTH C by Star Valley. This project will start soon.
- **CTH N – CTH N, FLAP Project ID: 5496-00-04 –**  
**CLOSED SESSION:** At 9:33 a.m. Gerry Krachey made a motion to move into closed session pursuant to Section 19.85(1)(e) to deliberate on and approve offering prices, revisions and land purchases for the above project, seconded by David Olson. Motion carried unanimously by a roll call vote.  
**OPEN SESSION:** At 10:20 a.m. David Olson made a motion to move into open session pursuant Section 19.85(2), seconded by Derek Flansburgh. Motion carried unanimously by a roll call vote.  
Motions in closed session will be made public at a later date in future committee meeting minutes.
- **CTH U, Plum Run Creek Bridge #B-12-0194, Project ID: 5527-00-00** –The project has been started.

**Highway Buildings, Facilities and Equipment:**

- **Hail Damage** – Discussed the roof bid packet and the deductible being \$5,000 per occurrence. Jewell Engineers and Associates will be putting the bid out.
- **Trucks** – The purchase of two new trucks was discussed. Gerry Krachey made a motion to authorize Cory Folbrecht, Shop Superintendent to order two Freightliner truck chassis from River States Truck & Trailer, seconded by David Olson. Motion carried by a roll call vote. Commissioner Pelock and the committee discussed the options of borrowing for bridges verses borrowing for trucks. This will be discussed at County Board or Finance in October.

**County Parks, Public Boat Landing and Communication Towers & Equipment:**

- The state parks were closed September 15. The county will pick up all the garbage barrels and close all the county parks now.

**Personnel and Personnel Issues:**

- **Highway Maintenance Worker** – Interviews will be held at the highway department in Seneca, WI on Thursday, October 11, 2018 in the conference room. Interviews will start at 9:00 a.m.

**Sales, Road Supplies, Junk, etc.:**

- Discussed putting a reserve on dozer #266 that is going to be listed on Wisconsin Surplus Auction website.

**Misc. Business:**

- Commissioner Pelock asked the committee about getting a vacation extension. Due to the flooding he was unable to use over two weeks of his vacation. Gerry Krachey suggested taking this to the October 11 Personnel meeting in Seneca.

The date for the next Special/Joint Meeting will be Thursday, October 11 at 9:00 a.m., and the next regular meeting is Thursday, October 18, 2018 at 9:30 a.m. At 11:17 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.

Pam Campbell

Devin Flynn

Gerry Krachey

David Olson  
Committee

Devin Flynn  
Commissioner