

The Crawford County Highway Committee held their regular meeting on Thursday, November 16, 2017 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:02 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, David Olson and Gerry Krachey. Also present were Commissioner Dennis Pelock, County Superintendent Dave Jones, State Superintendent Todd Myers and Carl Orr County Board member. Julie Check was present to take minutes.

David Olson made a motion to approve the regular meeting minutes for Monday, October 23, 2017, seconded by Derek Flansburgh. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment for invoice vouchers: Vo#796-808, 811-867 & 870-880; and payroll vouchers: Vo #809, 810, 868 & 869, seconded by Derek Flansburgh. Motion carried by a roll call vote.

Recognition of Guests/Presentations –

- Richard Satterlee from Ayres Associates just stopped in to thank the Committee for the work in 2017 and to wish everyone Happy Holidays.
- Bill Lawton & Jesse Werner from Meigs were present. Bill Lawton thanked the committee for all the work and friendships he has formed over the years. Bill let the committee know that he is retiring at the end of 2017 after 29 ½ years and Jesse Werner will be filling Bills position. Jesse Werner introduced himself and explained to everyone that he has been with Meigs for 14-15 years and looks forward to his new position and working with everyone in Crawford County.
- Pete Strachan from WisDOT was present to discuss STH projects. (See below)

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due accounts:

- Fund Balances dated 11/4/17 was reviewed.
- Gerry Krachey made a motion to transfer funds from CTH to pay for the Clean Sweep invoice in the amount of \$1,304.36 and the invoice for an accident caused by a transient person in the amount \$104.42, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- The amount deducted from the Highway budget was debited from the CTH and new equipment fund. Any new equipment will need to be purchased thru finance.
- Henry Esser made a motion to approve the CTH Resolution and take it to county board, seconded by David Olson. Motion carried by a voice vote.

State Trunk Highways:

- Pete Strachan from WisDot discussed the state projects:
 - Performance Based Maintenance Contracts are all completed and 2018 should be funded the same as 2017, split between counties.
 - STH Issues & Projects – Only work being done right now are the utilities on STH 27. Projected projects for 2018 are STH 61, STH 27 & Marquette Rd.
 - Routine Maintenance Agreements – Pete should have the RMA to the county prior to the December Highway Committee meeting.
 - Discretionary Maintenance Agreements will depend on the winter activities.

County Trunk Highways:

- FEMA 4288 & FEMA 4343 – FEMA claims will be submitted soon. County has received one payment so far. Put guardrails on CTH B & CTH C.
- LRIP Projects – Several options were discussed.
- CTH K – Wildlife Viewing Area – After the committee discussed this project, David Olson made a motion to approve the application for the CTH K – Wildlife Viewing Area, seconded by Henry Esser. Motion carried by a voice vote. Land Conservation will have a hearing on December 12 at 9:30 a.m.

Town/Village/City Projects & Issues:

- Beiderman Hill Road, Gran Grae Creek Bridge #B-12-0185 – The deck was poured on November 15, 2017.

Local Projects & Bridges:

- CTH N, Famechon Hill, Project ID: 5496-00-04 – FLAP Program – Gerry Krachey made a motion to approve having Tom Cornford sign the State Agreement as soon as the Highway Department receives it, seconded by Derek Flansburgh. Motion carried by a voice vote.
- CTH U Bridge, Plum Run Creek, Project ID: 5527-00-00 – County forces built up the bridge to keep it open until the project is started.

Highway Buildings, Facilities and Equipment:

- Committee commented on how nice the new office roof looks.

County Parks, Public Boat Landing and Communication Towers & Equipment:

- Gordon's Bay Boat Landing Fee Schedule Changes – Gerry Krachey made a motion to approve new rates for 2018 to be: DAILY - \$5.00 Resident and \$7.00 Non-Resident, ANNUAL PASS - \$20 Resident and \$30 Non-Resident, seconded by Henry Esser. Motion carried by a voice vote.

Personnel and Personnel Issues:

- Henry Esser made a motion to approve removing Matt Kearns from probationary period and receive pay raise pending satisfactory evaluation effective November 28, 2017, seconded by Derek Flansburgh. Motion carried by a voice vote.
- **CLOSED SESSION:** At 9:52 a.m. Gerry Krachey made a motion for the committee to go into closed session pursuant to Section 19.85(1)(f) for disciplinary data of specific persons, seconded by David Olson. Motion carried by a voice vote.
- **CLOSED SESSION:** At 10:50 a.m. Tom Cornford made a motion for the committee to move into open session pursuant to Section 19.85(2), seconded by David Olson. Motion carried by a voice vote.
- No motions after closed sessions.

Bids, Proposals or Sales:

- Oil & Lubricants - Steve Lucey from New Horizons gave the county a bid on oil and lubricants, etc. The committee authorized Commissioner Pelock and Shop Superintendent Cory Folbrecht to go with the company with lowest prices per item.
- Diesel Fuel Bids – None were received at this time.

Sales, Road Supplies, Junk, etc.:

- Henry Esser made a motion to approve selling for salvage #134 & #634, seconded by Derek Flansburgh. Motion carried by a voice vote.

The next meeting will be held Thursday, December 21, 2017 at 9:00 a.m. at the Crawford County Highway Department in Seneca, WI. At 10:55 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Henry Esser. Motion carried by a voice vote.

Henry Esser

Derek Krachey

David Olson
Committee

Derek Flansburgh

Tom Cornford

Derek Folbrecht
Commissioner