

The Crawford County Highway Committee held their regular meeting on Thursday, November 15, 2018 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:03 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, Gerry Krachey and Henry Esser. Also present were Commissioner Dennis Pelock (joined meeting at 9:23 a.m.), State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take meeting minutes.

Gerry Krachey made a motion to approve the regular meeting minutes for Thursday, October 18, 2018, seconded by Henry Esser. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment of Invoice Vouchers: Vo#792-803, 806-832 & 835-874; and Payroll Vouchers: Vo#804, 805, 833 & 834, seconded by David Olson. Motion carried by a roll call vote.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

- Fund balances were reviewed thru 11/3/18.
- David Olson made a motion to transfer funds from CTH to pay the County Clean Sweep invoice in the amount of \$1,282.16, seconded by Gerry Krachey. Motion carried by a roll call vote.
- Gerry Krachey mentioned the Highway Department will need to provide a list of equipment that the highway wants to purchase in 2019 and forward to finance.

State Trunk Highways:

- **2019 RMA** - David Olson made a motion to approve the 2019 Routine Maintenance Agreement for the amount of \$1,442,700.00 including statement for a one year contract, seconded by Gerry Krachey. Motion carried by a voice vote.
- **PBM Contract** – STH 27 contract should be finalized soon.
- **STH Issues & Projects** – STH 171 Orchard Hill has been repaired and is open.
- **STH – ATV/UTV Routes on State Highways** – Commissioner Pelock discussed the memorandum with the committee. The ATV/UTV memorandum will be between the county and the state, at the counties expense. Henry Esser made a motion to approve the ATV/UTV memorandum between the county and the state and with any further ATV/UTV memorandums as route changes are approved by the WisDOT, seconded by Gerry Krachey. Motion carried by a roll call vote.

County Trunk Highways:

- **FEMA Mitigation Project Application** – Commissioner Pelock discussed the possibility of receiving funding for CTH B and CTH S bridges (due to accessibility issues) from FEMA because of the severity of storms and flooding that is occurring more often. Estimates for CTH B is \$4,600,000.00 and CTH S is \$6,700,000.00. Gerry Krachey made a motion to submit FEMA Mitigation Project applications for both CTH B and CTH S bridges, seconded by David Olson. Motion carried by a roll call vote.

County Trunk Highways: (continued)

- **CTH N – Kozelka Farms** – The committee unanimously agreed to work with Kozelka Farms and authorized the Commissioner to grant a Weight Limit Exemption to their grain bin facility on CTH N.

Local Projects & Bridges:

- **Local Bridge Program** – All applications are back. Committee discussed approving a short list at next highway meeting.
- **CTH C, Conway Valley Creek Bridge #B-12-0193, Project ID: 5001-00-01/71** – This bridge will be opened to traffic with gravel approaches. Paving and guardrail will be completed in the spring.
- **CTH N – CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill:**
CLOSED SESSION: At 9:54 a.m. Gerry Krachey made a motion to move into closed session pursuant to Section 19.85(1)(e) to deliberate on and approve offering prices, revisions and land purchases for the above project, seconded by Derek Flansburgh. Motion carried unanimously by a roll call vote.
OPEN SESSION: At 10:10 a.m. Gerry Krachey made a motion to move into open session pursuant Section 19.85(2), seconded by Henry Esser. Motion carried unanimously by a roll call vote.
Motions in closed session will be made public at a later date in future committee meeting minutes.
- **CTH U, Plum Run Bridge #B-12-0194, Project ID: 5527-00-00** – This bridge will be opened to traffic with gravel approaches. Paving and guardrail will be completed in the spring.

Highway Buildings, Facilities and Equipment:

- **Hail Damage** – Received a check for \$367,662.14 from the insurance company. Once all roofs are repaired the Highway will receive the final payment.

County Parks, Public Boat Landings, and Communication Towers & Equipment:

- **Gordons Bay Boat Landing** – Committee was wondering where the repair project was at regarding the landing and if the DNR had ever committed to taking over or helping with cost of repair. Commissioner Pelock explained there is a new DNR contact person he has to meet with in Black River Falls. Superintendent Todd Myers explained that every time the company that we hired, to replace the damaged piling at the docks, had time in their schedule the river would come up.

Personnel and Personnel Issues:

- **Employee Evaluation** – Gerry Krachey made a motion to approve a 6 month probationary scale change and pay raise for Roger Olson effective December 11, 2018 pending a satisfactory employee evaluation, seconded by Henry Esser. Motion carried by a roll call vote.

Bids Proposals or Sales:

- **Truck Equipment Bids** – Reviewed truck equipment bids for total package: body, hoist, hydraulics, plow, wing, sander, electric tarp. Two bids were received:
 - Monroe Truck \$93,368.00 per truck
 - Universal Truck \$92,483.00 per truck

Bids Proposals or Sales: (Continued)

- Gerry Krachey made a motion to approve bid from Universal Truck for \$92,483.00 per truck, less cost for one sander and box for one truck for sure, possibly less box, wing, plow, sander and additional equipment for two trucks, seconded by Derek Flansburgh. Motion carried by a roll call vote. The committee discussed trading in #171 & #172 truck chassis only and keeping boxes and all equipment that can be put on the two new trucks. They decided to keep box, sander, wing and plow and any additional equipment off truck #171 & #172 that is transferable to new trucks, instead of trading in. (See attached bid sheet)

Variance Requests:

- Gerry Krachey made a motion to approve a Setback Variance for Lynn Christensen and Scott Christensen for 63' from the centerline at 47025 STH 171 with the provision that the County will assume no liability for damages to building from all maintenance to STH 171 such as snow or ice removal, mowing, etc, seconded by Derek Flansburgh. Motion carried by a voice vote.

Misc. Business:

- Gerry Krachey made a motion to get the server ordered, he and Derek Flansburgh will take to finance, seconded by Derek Flansburgh. Motion carried by a roll call vote. Gerry Krachey asked Julie Check to email Janet Geisler and have her add Highway Server to finance agenda.
- Surplus Items – Discussed all the items that were listed on the Wisconsin Surplus Auction website. One committee member mentioned maybe it would be a good idea to first notify the townships and villages what the county has for sale, prior to listing on auction website.

Old Business:

- The committee wanted to thank the highway department for all the excellent help with the Clean Sweep.

The date for the next regular meeting will be Thursday, December 20, 2018 at 9:30 a.m. At 10:55 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.

Tom Campbell

Derek Flansburgh

Wendy L. E...
Committee

David Olson

Gerry Krachey

Wendy L. E...
Commissioner

TRUCK EQUIP. BIDS - 8/20/18 BIDS

Monroe Truck Equipment:

Total Package Price (body,hoist,hydraulics,plow, wing, sander, electric tarp)---\$93368.00/ truck

COMPLETION TIME:

Standard lead time for completion is 220-260 after truck is received!!!

Total for 3 trucks-----\$280,104.00



UNIVERSAL TRUCK EQUIPMENT:

Total Package Price (body,hoist,hydraulics,plow,wing, sander, electric tarp)-----\$92,483/ truck

COMPLETION TIME:

Standard lead time for completion is 100-150 days after truck is received!!!

Total for 3 trucks-----\$277,449.00

(2655 D:FF (3 trucks)
485 D:FF ^{per} Truck)