

The Crawford County Highway Committee held their regular meeting on Thursday, May 16, 2019 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:05 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, Henry Esser and Gerry Krachey. Also present were Commissioner Dennis Pelock, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take meeting minutes.

Henry Esser made a motion to approve the regular meeting minutes for Friday, April 12, 2019, and Joint Personnel/Highway meeting minutes for May 6, 2019, seconded by David Olson. Motion carried by a voice vote.

David Olson made a motion to authorize payment of Invoice Vouchers: # 232-250, 253-318 and 321-339; and Payroll Vouchers: 230, 231, 251, 252, 319 & 320, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Citizen Concerns:**

- Discussed a citizens concern about the recent accident on the Boscobel bridge.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:**

- **Fund Balances** – Fund balances dated 4/6/19 and 5/4/19 were reviewed. David Olson made a motion to transfer funds from CTH to pay the invoice in the amount of \$468.36 for warranty work for the Eastman Fire Department, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**State Trunk Highways:**

- **ATV Routes** – The routes are getting approved by the state and signage is going up. The committee discussed amending the ATV ordinance. See ordinances below.

**County Trunk Highways:**

- **Fence – CTH N – 1999 Project** – The committee discussed this issue and suggested that Commissioner Pelock go and meet with the landowner to verify fence location and discuss this issue.

**Town/Village/City Projects & Issues:**

- **Vineyard Road Project - Hospital** – Commissioner Pelock will be meeting with the Countys' attorney next week.

**Local Projects & Bridges:**

- **Low Risk Local Bridge Pilot Program Project:**
  - Three bridges were submitted, only one was selected. Town of Marietta, Marietta Valley Rd., Woodward Hollow Creek Bridge, Project ID: 5329-00-00/70 was selected. This is a bridge replacement project. This new program is about saving money on the bridge design. Commissioner Pelock should have more information for the June meeting.

**Local Projects & Bridges:** (continued)

- **CTH N – CTH N, Project ID: 13N21T27 – Famechon Hill:**
  - **Cattle Xings** - Commissioner Pelock explained the cost for each cattle crossing culvert, for this project, is \$23,526.00 without steps or floor.
  - **Property Acquisitions** – Gerry Krachey made a motion to approve getting appraisals on the three to five properties/parcels in this project area, seconded by David Olson. Motion carried by a roll call vote.
  - **Slope Stakes** - David Olson made to approve hiring TEAM Engineering to do additional slope stake work, etc., seconded by Henry Esser. Motion carried unanimously by roll call
- **CTH N – CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill –**
  - **Toberman Property** – Discussed wall on Toberman property.
  - **Fence** – Gerry Krachey made a motion to approve having the highway crew put in an approximate 250 ft. long, 5 or 6 foot high chain link fence at the end of the retaining wall along the North line of the Toberman property after the project is completed, seconded by Henry Esser. Motion carried unanimously by roll call vote.
  - **Log Sales** – Three bids were received for the marketable logs from this project: Fuller \$6,300.00; Nelson Hardwoods \$8,000.00 and Andrew Smiley \$10,122.00. Crawford County Highway Department sold the logs to Andrew Smiley for \$10,122.00.

**Highway Buildings, Facilities and Equipment:**

- **Wauzeka S7B2 Building Proposals –**
  - Commissioner Pelock explained that Kurt Jaynes was hired to do the plumbing and Travis Lomas, Lomas Electric was hired to do the electrical. Mezera Heating and Air Conditioning submitted a proposal for a Lennox Pulse Furnace. Henry Esser made a motion to approve the proposal from Mezera Heating and Air Conditioning to furnish and install a new Lennox ML 195 95% efficient furnace in the amount of \$4,810.00, seconded by David Olson. Motion carried by a roll call vote.
  - Foam Insulation – Commissioner Pelock gave the committee the two quotes received:

<p><b><u>Dennis LaMere – LaMere Foams</u></b></p> <p>Side Walls (R-21) \$3,100</p> <p>Blow Attic (R-50) \$1,100</p> <p><u>Wall Interior (R-21) \$300</u></p> <p>TOTAL: \$4,500</p>	<p><b><u>Bob Ritter – Quality Foam Insulation</u></b></p> <p>3" of 2 Lb. foam on ALL WALLS of Building (R-21) \$3,900</p> <p><u>Blow Attic on bldg. (R-49) \$800</u></p> <p>TOTAL: \$4,700</p>
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Gerry Krachey made a motion to accept Dennis LaMere proposal for foam insulation \$4,500.00, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Highway Buildings, Facilities and Equipment:**

- **Change Order for Roof Project(s)** – David Olson made a motion to approve the change order on the Seneca brine building roof and approve the roof bid for \$9,398.00 from T2 Contracting, LLC, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Resolutions, Ordinances and Policies:**

- **Ordinances** – Derek Flansburgh made a motion to amend the ATV ordinance to include updated Wisconsin Department of Transportation changes and information, and also amend the Horseshoe/Drill Tech Ordinance to include towns and villages, seconded by Henry Esser. Motion carried by a voice vote.

**Personnel and Personnel Issues:**

- **Employee Evaluation** – Gerry Krachey made a motion to remove from probation and approve a 1 year scale change and pay raise for Roger Olson effective June 11, 2019 pending a satisfactory employee evaluation, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- **Vacation Extension** – Gerry Krachey made a motion to approve a two month extension for Deanna Smith to use her vacation, (due to additional work with FEMA, new state program MPM and fuel system), seconded by David Olson. Motion carried unanimously by a roll call vote. Gerry Krachey and Tom Cornford asked Julie Check to notify Janet Geisler, County Clerk to add to the Personnel/Highway meeting agenda for May 22, 2019.
- **Commissioner Applications** – The applications were discussed for the Highway Commissioner position. The Joint Personnel/Highway Meeting for interviews will be held at the Highway Department on Wednesday, May 22 at 1:00 p.m.

**Bids, Proposals or Sales:**

- **Mower Proposals** – Mower proposals will be reviewed at the June meeting.

A Joint Personnel/Highway meeting will be Wednesday, May 22 at 1:00 p.m. and the next regular meeting will be Thursday, June 20, 2019 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 11:31 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Henry Esser. Motion carried by a voice vote.

Tom Cornford

Henry L. Esser

Derek Flansburgh

Committee

Gerry Krachey

David Olson

David Olson

Commissioner

The Crawford County Personnel and Highway Committee held a joint meeting on Thursday, May 30, 2019 at the Crawford County Administration Building in Prairie du Chien, WI, room #215.

The Highway Committee started their meeting at 10:35 am, following the Joint Personnel/Highway Meeting, meeting notice was previously verified by Chairman Tom Cornford.

Highway Committee members present were: Tom Cornford, Gerry Krachey, David Olson and Derek Flansburgh. Henry Esser was excused. Also present were Commissioner Dennis Pelock, State Superintendent Todd Myers, Greg Jewell of Jewell Associates and Jeremy Krachey of Team Engineering. Commissioner Pelock took meeting minutes.

**CTH N, Project ID: 13N21T27:**

- Discussed the property acquisition reports and the finishing up of the appraisals. Gerry Krachey made a motion to approve the purchase agreements with Zabel & Nolan Farms, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- Silt Fence location will be laid out by Team Engineering.

**CTH N, Project ID: 5496-00-04/74 – Famechon Hill:**

- Gerry Krachey made a motion to approve returning part of the old Right of Way along the pine trees on Demanis Lane to Greg Taylor once the project is completed, seconded by David Olson. Motion carried by a roll call vote.
- Discussed a Post and Panel Wall Alternative. David Olson made a motion to construct the post and panel retaining wall along the Toberman property as originally designed, seconded by Derek Flansburgh. Motion carried by a voice vote.
- Discussed the cattle pass and water line on the Kapinus property.

**Highway Commissioner Position** – The commissioners' position was discussed.

At 11:00 a.m., with no further business, Derek Flansburgh made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.

Tom Cornford  
Derek Flansburgh  
Henry Esser  
Committee

Gerry Krachey  
David Olson  
Dennis Pelock  
Commissioner