

The Crawford County Highway Committee held their regular meeting on Thursday, March 8, 2018 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 1:02 p.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, David Olson and Gerry Krachey. Also present were Commissioner Dennis Pelock, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take minutes.

Gerry Krachey made a motion to approve the regular meeting minutes for Thursday, February 15, 2018, seconded by Henry Esser. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment of Invoice Vouchers: Vo#97-120 & 123-131; and Payroll Vouchers: Vo#95, 96, 121 & 122, seconded by David Olson. Motion carried by a roll call vote.

Citizen Concerns: Committee member Henry Esser asked Commissioner Pelock if he could talk to someone from the state and have them contact John Cejka in regards to the Eagles Club needing a fill permit. They are hoping to have permit by April 2nd.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due accounts:

- Fund Balances – The fund balances dated 2/24/2018 were reviewed.
- Gerry Krachey made a motion to transfer funds from CTH to pay the invoice for Fire Mutual Aid in the amount of \$384.84, seconded by David Olson. Motion carried by a roll call vote.

State Trunk Highways:

- PBM Contracts – The upcoming 2018 PBM contracts will be for work on STH 27 from Eastman to Seneca, border bridge washings and sealcoating.

County Trunk Highways:

- FEMA – Commissioner Pelock is helping the Town of Freeman finalize their FEMA paperwork.

Local Projects & Bridges:

- Local Bridge Program – The state is making all counties resubmit their bridge applications. They are reducing all state funds. This is a large reduction from \$300/sq. ft. to \$250/sq. ft. There will no longer be bridge realignments, and the state will only approve like kind. The locals will end up paying the majority of the costs.
- Legislative Alert was discussed.
- 2018 Bridge Inspection Service Proposal - Jewell Associates Engineers, Inc. proposal is for \$145 per bridge. There are 141 bridges in the county. This inspection is every 24 months (biennium). Bridges with weight limits require inspections every 12 months. A bridge manager is required by the federal government.

Local Projects & Bridges: (continued)

- Greg Jewell of Jewell Associates Engineers, Inc. is a PE. David Olson made a motion to approve hiring Greg Jewell from Jewell Associates Engineers, Inc. to do the bridge inspections for \$145 per bridge, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- CTH N, Project ID: 5496-00-04 – Famechon Hill – An environmental study is being completed now.
- CTH S, Kickapoo River Bridge #B-0018, Project ID: 5057-00-00/70 – Henry Esser made a motion to approve the contract amendment from Ayres Associates for an increase of \$3,742.00, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- CTH U, Plum Run Creek Bridge #B-0194, Project ID; 5527-00-00 – Once acquisitions are done, then the approaches can be started.

Highway Buildings, Facilities and Equipment:

- Salt Shed Door - Discussed the quote for a 20' x 20' metal roll up door for \$18,000+ for the Seneca salt shed. The committee suggested getting quotes for a fiberglass/aluminum door with stainless steel cables.

County Parks, Public Boat Landing, and Communication Towers & Equipment:

- Cell Tower Agreement – Gerry Krachey made a motion to approve the Tower Agreement of Responsibilities between the Highway Department and the Sheriff's Office, seconded by David Olson. Motion carried by a voice vote.
- Boat Landing - Commissioner Pelock explained he hasn't met with Steve from the DNR yet, but they plan to meet in April.

Resolutions, Ordinances and Policies:

- Gerry Krachey made a motion to approve the Work Zone Safety Resolution, seconded by Henry Esser. Motion carried by a voice vote. Commissioner Pelock discussed work zone safety signs.

Personnel and Personnel Issues:

- Discussed the resignation of Brent Hartley. The opening has been posted internally at all highway shops. Discussed the hiring procedure of who lives within 15-20 minutes of the section, and then the seniority of the employees who sign the postings.

Bids, Proposals or Sales:

- Gerry Krachey made a motion to approve the purchase of the FHD/Freightliner Sweeper with a cap/max bid of \$35,000, seconded by David Olson. Motion carried by a roll call vote.
- Culvert Proposals – Proposals from Contech, Western Culverts and Metal Culverts Inc. were reviewed by the committee. David Olson made a motion to purchase culverts and accessory pieces from the company that is the most advantageous to Crawford County, seconded by Henry Esser. Motion carried by a voice vote.

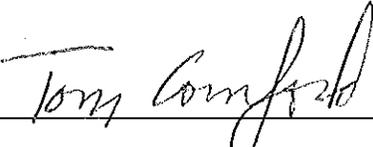
Bids, Proposals or Sales: (continued)

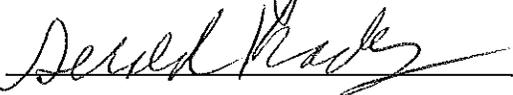
- Plow Trucks – Discussed the cost of the last single axle plow truck with equipment that was ordered back in 2015-2016. Gerry Krachey suggested taking an approximate proposal of \$180,000-\$200,000 to Finance on March 21, 2018.

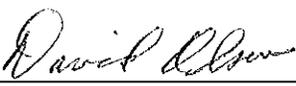
Misc. Business:

- Discussed the upcoming ATV meeting being held in Madison.
- Discussed how the department handles the situation when employees are off on vacation and there is a snow event, if they are called in for their route for after work hours/overtime hours.

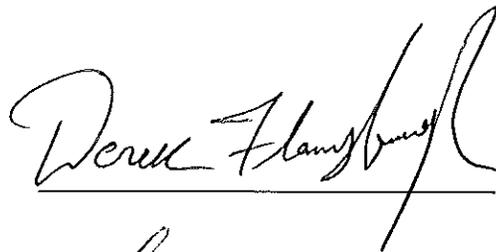
A special meeting will be held Thursday, April 5, 2018 at 11:00 a.m. at the Administration Building in Prairie du Chien, WI, room #215. The next regular meeting will be held on Thursday, April 19, 2018 at 9:00 a.m. at the Crawford County Highway Department in Seneca, WI. At 2:16 p.m., with no further business, David Olson made a motion to adjourn, seconded by Derek Flansburgh. Motion carried by a voice vote.

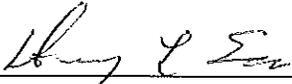






Committee







Commissioner