

The Crawford County Highway Committee held their regular meeting on Thursday, March 26, 2020 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:00 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, Gerry Krachey and David Olson. Also present were Commissioner Kyle Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to record the meeting minutes.

Gerry Krachey made a motion to approve the regular meeting minutes for Thursday, February 20, 2020, seconded by Derek Flansburgh. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment of Invoice Vouchers: #94-99 & 102-157; Payroll Vouchers: #100, 101, 158 & 159, seconded by David Olson. Motion carried by a roll call vote.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

No fund balances to review at this time.

State Trunk Highways:

The Performance Based Maintenance contract for bridge sealing has been signed and approved by WisDOT.

Town/Village/City Projects & Issues:

- **Village of Bell Center, Sand Hill Rd., Kickapoo River Bridge #P-12-0700, Project ID: 5328-00-00/70** – Checks are being cut for the right of way acquisitions this week.

Local Projects & Bridges:

- **Bridge Inspection Contract – Jewel Associates Engineers Inc.:** David Olson made a motion to approve the Bridge Inspection Contracts with Jewell Associates Engineers Inc., seconded by Derek Flansburgh. Motion carried by a roll call vote.
- **CTH N, Project ID: 13N21T27:** Discussed getting some fencing bids for 4 rows of barbed wire.
- **Low Risk Local Bridge Pilot Program Project** – Town of Marietta, Marietta Valley Rd., Woodward Hollow Creek Bridge #P-12-0001, Project ID: 5329-00-00/70: The hazardous materials report has been approved. Estimated construction is set for 2021.
- **CTH K, Project ID: 5495-00-01/70, E. Frederick St. to Cliffwood Drive:** Discussed updated costs and possibly making some cuts or changes to this project.

Highway Buildings, Facilities and Equipment:

- **Salt Storage Agreement with City of Prairie du Chien:** The salt storage agreement with the City of Prairie du Chien is being updated and simplified.

Personnel and Personnel Issues:

- **Update on Fabricator/Mechanic/Patrolman Position:** The deadline was March 25, 2020, several applications were received. Commissioner Kozelka and the superintendents haven't had a chance to go through the applications yet.
- **Update on Lead Position** – This position was discussed at individual employee evaluations and at a Highway Department meeting with the entire staff in attendance.
- **Coronavirus – Precautionary Measure and Plans:** Commissioner Kozelka explained that the entire crew is concerned. Yet everyone isn't abiding by the strongly recommended safety suggestions. The county will discuss several options on April 2, 2020. The highway department will be starting their 4 - 10 hour day work week on Monday, April 6, 2020.

Bids, Proposals or Sales:

- **Culvert Proposals** – Metal Culverts and Contech both submitted bids. David Olson made a motion to approve both bids and to use the one that is the most advantageous to the county, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- **Sales** - #173 Distributor truck was sold thru Wisconsin Surplus Auction Company for \$20,100.

The next regular meeting will be Thursday, April 16, 2020 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 9:39 a.m., with no further business, Henry Esser made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.

Tom Conford

Derek Flansburgh

David Olson
Committee

Derek Flansburgh

Carl Olson 5-14-20

Carl Olson
Commissioner