

The Crawford County Highway Committee held their regular meeting on Thursday, June 18, 2020 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:00 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Gerald Krachey, Derek Flansburgh, David Olson and Carl Orr. Also present were Commissioner Kyle Kozelka and County Superintendent Dave Jones. Julie Check was present to record the meeting minutes.

David Olson made a motion to approve the regular meeting minutes for Thursday, May 14, 2020, seconded by Derek Flansburgh. Motion carried by a voice vote.

Derek Flansburgh made a motion to authorize payment of Invoice Vouchers: #312-324, 327-348 & 351-423; Payroll Vouchers: #325, 326, 349 & 350, seconded by Gerry Krachey. Motion carried by a roll call vote. David Olson made a motion to authorize payment of Invoice Voucher #374, check #141212 in the amount of \$155,507.04 to Iverson Construction for the CTH N, Plum Creek Rd. – STH 27, Local Road Improvement Program Project Number: 16590 CHI, seconded by Derek Flansburgh. Motion carried by a roll call vote.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts: Fund Balances dated 5/30/2020 were reviewed. Gerry Krachey made a motion write off the two outstanding invoices from 2016: CTH X sign vandalism for \$1,245.84 and a 2016 accident by Harold Cram for \$1,344.97, seconded by Carl Orr. Motion carried by a roll call vote.

State Trunk Highways: The Wisconsin 82 bridge closure has been extended thru July 2nd, 2020. County forces will be hauling and placing rip rap on some of the adjacent structures

County Trunk Highways:

CTH K – Speed Limit – Commissioner Kozelka has calls into several different WisDOT personnel regarding the state's requirements on urban and rural roads. He will bring the information he acquires back to the next meeting.

Town/Village/City Projects & Issues:

Village of Bell Center, Sand Hill Rd., Kickapoo River Bridge #P-12-0700, Project ID: 5328-00-00/70 – The bid was awarded to Concrete Structures. They plan to start in July 2020.

Local Projects & Bridges:

CTH N, Project ID: 13N21T27: Getting it ready for paving and wedging. Plan is to have it paved in September when the plant is in Prairie du Chien.

Local Projects & Bridges: (continued)

CTH H, STH 171 – CTH X, English Run Creek Bridge #P-12-0055, Project ID: 5415-00-01/71– There is an issue with CenturyLink needing to relocate a facility at an estimated cost of \$15,000. The relocation of facilities may be on Tiller Road, Pigeon Run Creek Bridge project. Commissioner Kozelka is continuing to work on this issue. This project along with the project on Tiller Road, Pigeon Run Creek Bridge have a let date of December 2020.

Town of Clayton, Tiller Rd., Pigeon Run Creek Bridge #P-12-0905, Project ID: 5325-00-02/72: This project will be let with the CTH H English Run Bridge in December 2020.

Town of Wauzeka, Gran Grae Bridge #P-12-0124, Project ID: 5339-00-02/72: Team Engineering is working with an engineer from Richland Center on right of way acquisition information. The corner will be cut, now that this bridge project is a full realignment.

Highway Buildings, Facilities and Equipment:

Pickup Truck Purchase: The Committee agreed to the purchase of two (not three) heavy duty 4wd pickup trucks. They suggested getting updated quotes prior to purchase.

Excavator Purchase: Discussed the two excavators being the biggest revenue makers for the Highway Department. One is a 185 track excavator, the other is a 218 Cat wheeled excavator. Now is the time to upgrade to another track excavator with a longer reach. The Committee gave Commissioner Kozelka their approval to get prices.

Loader Leasing Option: Commissioner Kozelka explained that the loader in Soldiers Grove is next on the list to be replaced. When the highway department purchases or leases a new loader, the Seneca loader will be moved to Soldiers Grove and the new one will stay in Seneca. The committee suggested to Commissioner Kozelka to get leasing options that include onsite service, and a lease quote with the option to buy.

Propane Contract: The propane contract from New Horizons was presented to the committee. The Committee members agreed not to sign the contract, instead price out all available propane supplier options.

County Parks, Public Boat Landing and Communication Towers & Equipment:

Invoice for work for Sheriff's Department: The invoice for the Sheriff's Department for the drowning search on STH 60 in the amount of \$324.00 was discussed. Gerry Krachey made a motion to transfer funds from CTH to pay the Sheriff Departments invoice for \$324.00, seconded by Carl Orr. Motion carried by a voice vote. The committee discussed that all inter-departmental work, no matter what department, should be written off or no charge. This item needs to be brought up to the finance committee.

Resolutions, Ordinances and Policies:

Approval of amended Work & Safety Rules & Regulations: Fluorescent flaggers pants were added. David Olson made a motion to approve the amended Work & Safety Rules & Regulations, seconded by Derek Flansburgh. Motion carried by a voice vote.

Personnel and Personnel Issues:

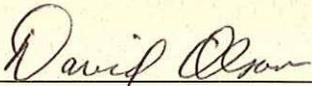
Job Descriptions – Foreman and Patrolman: The committee members were given a copy of the new foreman and patrolman job descriptions that were approved by the Personnel Committee on Wednesday, May 27, 2020. Interviews were held on Monday, June 15 for the foreman position. The position was given to John McCullick. John McCullick will start his new foreman position on Monday, June 22, 2020.

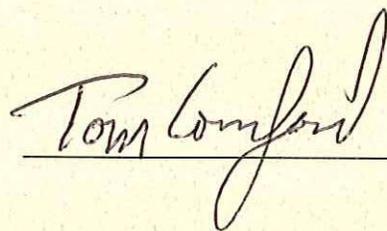
Bids, Proposals, Sales or Misc:

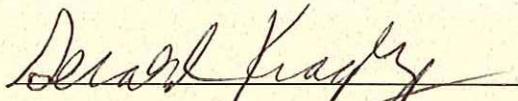
Fair Improvements – Asphalt Overlay Cost: David Olson said the fair board still wanted to get a bid for the asphalt overlay, even though the fair has been cancelled this year. They have money in their budget this year to pay for this work. David Olson will meet with Dave Jones, County Highway Superintendent, at the fair ground on Tuesday, June 23, 2020 at 8:45 to discuss areas to pave and cost.

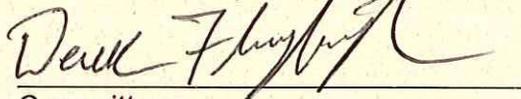
Sales, Road Supplies, Junk, etc.: #458A broom/compressor truck broke down. It will cost \$3,000 - \$4,000.00 to fix. Commissioner Kozelka explained it would make more sense to take the broom off and put that on #131, sell the chassis #152 thru Wisconsin Surplus Auction and save the compressor. Carl Orr made a motion to disperse the broom #458A and compressor from the chassis; then sell the chassis #152 through Wisconsin Surplus Auction, seconded by David Olson. Motion carried by a voice vote.

The next regular meeting will be Thursday, July 16, 2020 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 9:45 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.









Committee



Commissioner