

The Crawford County Highway Committee held their regular meeting on Thursday, July 14, 2022 at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Tom Cornford at 9:03 a.m. Proof of Publication was verified by Tom Cornford.

Members present were Tom Cornford, Gerry Krachey, Derek Flansburgh and Carl Orr. David Olson was absent. Also present were Commissioner Kyle Kozelka, State Highway Superintendent Todd Myers and Shop Superintendent Cory Folbrecht. County Highway Superintendent Dave Jones was excused. Julie Check recorded the meeting minutes.

Gerry Krachey made a motion to approve the regular meeting minutes for Thursday, June 16, 2022, seconded by Carl Orr. Motion carried by a voice vote.

Carl Orr made a motion to authorize payment of Invoice Vouchers: #401-411 & 414-466; and Payroll Vouchers: #399, 400, 412 & 413, seconded by Derek Flansburgh. Motion carried by a roll call vote.

Recognition of Guests:

- Ryan Ward was present for his employee recognition. He has 10 years of service.

Citizen Concerns:

- Discussed the concern of a citizen on STH 27 in Seneca regarding removal of a tree in the ROW.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

- **Fund Balances** – The committee reviewed the current fund balances dated 6/24/22. Gerry Krachey made a motion to transfer funds from CTH to pay the Tire Cleanup invoice in the amount of \$270.74, seconded by Carl Orr. Motion carried by roll call.

State Trunk Highways:

- **STH Update** – State crew has been crack-sealing on STH 35 and STH 27. Next they will be replacing a few culverts then onto bridge rip-rapping.

County Trunk Highways:

- **CTH Update** – The County crews have been ditching on CTH E then will prep for wedging. Also, mowing, ditching, repairing and replacing culverts and tubes.

Town/Villages/City Projects & Issues:

- **Commissioner Kozelka updated the committee on several projects:**
 - **Town of Prairie du Chien** – Sealcoating TV Lane
 - **Village of DeSoto** – Potential bridge project
 - **Town of Clayton** – Potential bridge project
 - **Structure on CTH X** – Verify box culvert is properly sized

Local Projects & Bridges:

- **Town of Clayton, Norwegian Hollow Rd., Branch Johnson Valley Creek Bridge #P-12-0940, Project ID: 5325-00-03/73** – A Pre-Construction meeting will be held in August 2022.
- **Town of Wauzeka, Gran Grae Bridge #P-12-0124, Project ID: 5339-00-02/72** – Bid came in higher than estimated. Construction in 2023.

Highway Buildings, Facilities and Equipment:

- **Lynxville Shop** – Discussed moving employee to another shop due to the size of the new dump truck not fitting into shop.

County Parks, Public Boat Landing, and Communication Towers & Equipment:

- **Communications Tower & Equipment** – Commissioner Kozelka discussed the Wednesday meeting where he & Julie Cipra met with Public Property. It was determined that the Highway will need to upgrade all equipment to simulcast. They also discussed at that meeting to have a 3rd party do a study.
- **Canoe Landings** – County forces cleaned out the landings on CTH S & CTH B.
- **Gordon's Bay Public Boat Landing** – County forces are putting in the boat docks for the DNR today.
- **Reservations for County Parks** – After much discussion on a citizen interested in reserving Husher Park, Gerry Krachey said to call the interested party and let them know there is no policy on this, at this time, and the County can't reserve or police this. It is a first come basis. Let them know they can use it and they need to put up reserved signs with date so people can see the signs, and suggest they having someone there early. The park needs to be left clean and in good condition like it was prior to their event.

Personnel and Personnel Issues:

- **David Harvat, Employee 1 Year Evaluation** – Commissioner Kozelka let the committee know that David Harvat is a very good employee. He does a great job. Gerry Krachey made a motion to remove David Harvat from probation effective July 19, 2022 pending a satisfactory evaluation, seconded by Derek Flansburgh. Motion carried by a voice vote.
- **Employee Recognition** – Ryan Ward, 10 years of service on July 23, 2022. Commissioner Kozelka congratulated Ryan on his 10 years of service to Crawford County. Ryan does a great job. Ryan is on the county crew. Along with his route on CTH W, Ryan runs the sign shop. He is in charge of all the county and state signing. He is working with WisDOT on a TMA for state signing.
- **State Patrol Superintendent Position - Review & Discuss Applications** –
CLOSED SESSION: At 9:32 a.m. Gerry Krachey made a motion to move into closed session pursuant to Section: 19.85(1)(c) to review & discuss applications for the State Patrol Superintendent position, seconded by Derek Flansburgh. Motion carried by a voice vote.
OPEN SESSION: At 10:02 a.m. Gerry Krachey made a motion to move into open session pursuant to Section 19.85(2), seconded by Derek Flansburgh. Motion carried by a voice vote
Gerry Krachey made a motion to interview five selected applicants, seconded by Derek Flansburgh. Motion carried by a voice vote.

Bids, Proposals, Sales or Misc.:

- **Tri-Axle Truck Update** – Commissioner Kozelka and Cory Folbrecht updated the committee on the 2021 order of two tri-axle Freightliner trucks that were recently delivered to the dealership. Shop Superintendent Cory Folbrecht was notified by a salesman from River States that the two tri-axle trucks that were ordered in 2021 are in but the frame is 22" short (which makes them a tandem truck). On Monday, July 11, Commissioner Kozelka

Bids, Proposals, Sales or Misc.: (continued)

- **Tri-Axle Truck Update** – and Shop Superintendent Cory Folbrecht met with several salesmen from the dealership to discuss different options. Commissioner Kozelka and Shop Superintendent even went to River States and Centerville to discuss and look at other options. Along with these 2 truck issues also discussed with the committee the problem for bidding out future trucks and equipment. A lot of dealers will not even price out trucks or equipment due to production being out over a year or more. After much discussion it was decided by the committee to purchase these two tandem trucks (not tri-axles) at the current price of \$139,335.00 each, price includes extended warranty. Then re-order two tri-axles at the price quoted in 2021 of \$122,000.00 each (this is the 2021 bid price plus the surcharge). They will hold the October 5th, 2022 build date. After much discussion Carl Orr made the motion to purchase the two tandem axle freightliners from River States for \$139,335.00 each (price includes extended warranty), and order two tri-axle Freightliners from River States at the 2021 pricing of \$122,000.00 each, seconded by Gerry Krachey. Motion carried by a roll call vote.
- **Tandem Truck Equipment** – Gerry Krachey made a motion to bid out truck equipment (box, plow, sanders, etc.) for 2 tandem trucks, seconded by Carl Orr. Motion carried by a voice vote.

Variance Requests:

- **Dan McCormick** – Commissioner Kozelka explained that Dan McCormick is building new construction on STH 171, 21' off the ROW. Carl Orr approved the variance request for Dan McCormick, seconded by Derek Flansburgh. Motion carried by a voice vote.

The next meeting will be a Special Highway Meeting held Thursday, July 21, 2022 at 9:00 a.m. at the Crawford County Highway Department in Seneca, WI to interview applicants for the State Patrol Superintendent Position. The next regular meeting will be Thursday, August 18, 2022 at 9.00 a.m. at the Crawford County Highway Department in Seneca. At 10:39 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Carl Orr. Motion carried by a voice vote.

Tom Comford

Derek Flansburgh

Derek Krachey

Carl Orr

David Olson
Committee

[Signature]
Commissioner