

The Crawford County Highway Committee held their regular meeting on Friday, January 18, 2019 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:31 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, Gerry Krachey and Henry Esser. Also present were Commissioner Dennis Pelock, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take meeting minutes.

David Olson made a motion to approve the regular meeting minutes for Thursday, December 20, 2018, and approve a correction to meeting minutes dated October 18, 2018 that Henry Esser was present at that meeting, seconded by Henry Esser. Motion carried by a voice vote.

Gerry Krachey made a motion to authorize payment of Invoice Vouchers: 2018 Vo#978-984, VP# 985-VP#991, VP#994-VP#1050 and 2019 V0#3-10; and Payroll Vouchers: 2018 Vo#976 & 977, VP#992 & VP#993 and 2019 Vo#1 & 2, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Presentations:**

- Commissioner Pelock gave the Highway Committee members the handouts from the Multi Mitigation Public Information Meeting held on Wed, January 17, 2019, and he explained the Hazardous Mitigation Plan Strategies and the Crawford Stewardship project.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:**

- No fund balances to review from end of 2018, all 2018 invoices are not in yet.
- Commissioner Pelock discussed the accounts for projects that are still open with WisDOT and explained many invoices still have not been received. He also discussed the PDC Salt Shed. The highway department also questioned the State on the mobilization charge and other charges.

**State Trunk Highways:**

- **Discretionary Maintenance Agreement** – David Olson made a motion to approve the Discretionary Maintenance Agreement for the 2018 Flooding, seconded by Derek Flansburgh. Motion carried by a voice vote.
- **STH Issues & Projects** – The committee discussed the issues that need to be discussed with someone from WisDOT on the new project in PDC on STH 35/18: The sloping of 35/18 that was changed, the area by Pizza Hut, the man holes being 2" lower, water sitting by Chiropractic office across from Pizza Hut, along with the location of the Pizza Hut driveway and the narrow turn lanes.
- **ATV Routes** – Commissioner Pelock is finally receiving approved routes from the state and the signs have been ordered. There is a driveway that will need to be constructed on STH 27 for the area the highway is being crossed.
- **Village of Gays Mills** – Commissioner Pelock explained that after meeting with the Village of Gays Mills he spoke with Angela Adams about their concerns.

**County Trunk Highways:**

- **FEMA Mitigation Project CTH S** – Henry Esser made a motion to hire Jewell Associates Engineers, Inc. to prepare a CTH S Cost Benefits Analysis, for time and materials not to exceed \$2,000.00, seconded by Gerry Krachey. Motion carried by a roll call vote. Commissioner Pelock mentioned that the Mississippi Regional River Planning may help also.
- **FEMA Administrative Paperwork – Temporary Part Time Employees** – Gerry Krachey made a motion to approve hiring 2 part-time employees to do FEMA administrative paperwork, seconded by David Olson. Motion carried by a roll call vote.

**Town/Village/Projects & Issues:**

- **Bell Center Bridge** – Discussed the Village of Bell Center FEMA issues for damage by the flood to the Kickapoo River Bridge on Sand Hill Road.

**Local Projects & Bridges:**

- **CTH N – CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill:** This project will be coming up for bids in March. WisDOT has been in negotiations with Team Engineering for project oversight. Approximate cost for Team Engineering is \$234,000.00.

**Highway Buildings, Facilities and Equipment:**

- **Gays Mills Salt Shed** – Discussed the cost share between County and State for a new salt shed in Gays Mills due to losing about 200 ton of salt in the last flood. Tentatively approve moving ahead with cost share of a new salt shed in Gays Mills. All sand and salt will be under cover with a new shed. The county forces will need to raise the area for a new shed.
- **Salt Brine Shed** – State Superintendent Todd Myers explained that another 10,000 gallon salt brine tank is needed at an approximate cost of \$6,000. He also explained that it would only cost \$10,000 to \$15,000 to fix the shed where the tires are piled now to use for a salt brine shed. The shed has 3 cement walls already, so only one more side would need to be poured, prior to new roof being installed. Henry Esser made a motion to approve adding on for the brine storage building and purchasing a 10,000 gallon brine tank, seconded by David Olson.
- **Overhead Doors** – The Gays Mills Shop has two overhead doors that need to be replaced, and the Seneca Salt Shed overhead door needs to be replaced also. David Olson made a motion to approve the bids dated 1/11/2019 from LaCrosse Glass Co./LaCrosse Overhead Door Co., Inc. to purchase one 20'2"x20' white model 3216 R-17.54 urethane insulated micro grooved overhead door for \$9,700.00 for the Seneca Salt Shed; and two 14'2" x 14' white model 3216 R-17.54 urethane insulated micro grooved overhead doors for total cost of \$6,580.00 for both doors for the Gays Mills shop, seconded by Derek Flansburgh. Motion carried by a roll call vote.
- **Fuel System** – Shop Superintendent Cory Folbrecht explained some information on the fuel system upgrades needed. The total cost for a fuel system upgrade from Metco for all 3 locations is estimated at \$30,000 - \$35,000. Oil Equipment Company did not have an estimate yet. Cory will meet with someone from OPW Fuel Management Systems on Friday and get two proposals.

**Highway Buildings, Facilities and Equipment:**

- **Wauzeka Shop** – Discussed adding an addition approximately 20' – 25' wide by length of the shed in Wauzeka to allow room to get the loader in. If addition is approved, it was suggested to build it at the same time when adding the small addition for breakroom and bathroom at Wauzeka shop that was previously approved by the committee. Gerry Krachey made a motion to approve an addition approximately 20'-25' wide by length of shed at the Wauzeka shop, seconded by Henry Esser. Motion carried by a roll call vote.
- **Lynxville Shop** - Discussed the hookup of sewer from the Lynxville shop directly to the Ridge & Valley Plant in Lynxville. They would just bill the county directly for water and sewer. Derek Flansburgh made a motion to approve hooking up the Lynxville shop to the Ridge and Valley Lynxville Plant for water and sewer, seconded by David Olson. Motion carried by a roll call vote.

**County Parks, Public Boat Landing, and Communication Towers & Equipment:**

- **Gordon's Bay Boat Landing** – Commissioner Pelock passed out an email he just received dated Thursday, January 17, 2019 from Terry Boone, DNR. After the committee discussed the email, the committee unanimously agreed to item #1. It reads as:  
#1. We do not renew the agreement between the Department and Crawford County at this time. I would then be able to write up a Development project in our system to have the landing road and lot repaved. This would then need to get funded before any work could be done. These can vary from project and may get funded fairly soon or it could take a few years. The Department would then be responsible for the maintenance of the landing and grounds. Crawford County would not be able to charge launch fees during this time.  
The committee also decided that the highway department will still have Brennan Construction install the pilings.

**Resolutions, Ordinances and Policies:**

- **Chapter 17 – Highway Setback Ordinance** – The Chapter 17 – Highway Setback Line & Roadside Regulations (CR. #97-98) Purpose 17.01 – Purpose and 17.02 – General Provisions ordinance was previously approved on December 20, 2018 by the Highway Committee then sent to corporate counsel. The ordinance was signed and dated by the committee members today, January 18, 2019.

**Bids Proposals or Sales:**

- **Pavement Router with Dust Control** – Henry Esser made a motion to approve the purchase from CrafcO, Inc. a Model 30 Pavement Router with Dust Control for \$20,278.70 which includes freight, seconded by David Olson. Motion carried by a roll call vote. Pavement routers with dust control is mandated by WisDOT.
- **2019 Equipment List** – Discussed:
  - #257 - 99 model Tractor/backhoe loader, getting rotten
  - #551 - 2008 Cat Rubber Tire Excavator - trade to get better value now, this is the biggest revenue generator.
  - Plow Trucks
  - 2 pickup trucks are needed, can possibly purchase these from Machinery Fund.

**Bids Proposals or Sales:**

- **Message Boards** – Part of the mitigation plan was to purchase 4 to 6 message boards to be used throughout the county, due to all the disasters Crawford County has had in the last couple of years. The different message boards and costs were discussed. Commissioner Pelock also explained that message boards can generate revenue, they can be rented out to other counties at approximately \$150.00 per day. David Olson made a motion to approve the purchase of two Full Matrix message boards at the cost of \$18,640 each plus freight, seconded by Henry Esser. Motion carried by a roll call vote.

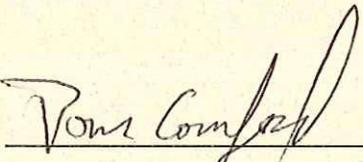
**Misc. Business:**

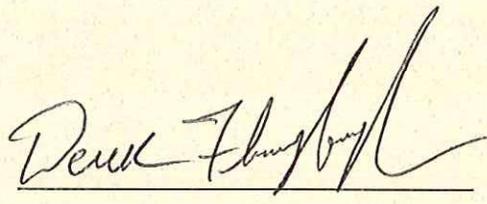
- **Whippoorwill Lane – Town of Marietta** – The land dispute is now resolved. WisDOT has measured and corrected the road length, the mileage is now .89 mi., a +.17 mile gain. This mileage has been updated in WILSR.

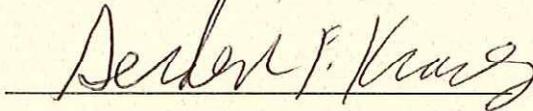
**Old Business:**

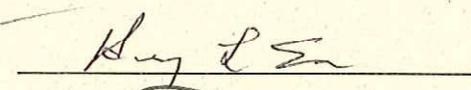
- **CTH K – Viewing Area** – Chairman Tom Cornford wanted to thank the Highway Department for the moving the mound of dirt at the viewing area. In the spring Blair Dillman will donate the rock. The Highway Department will put fabric down, place the rock and seed the area where the large dirt pile was.

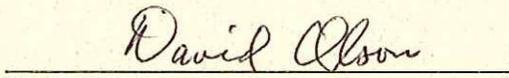
The date for the next regular meeting will be Thursday, February 21, 2019 at 9:30 a.m. At 10:46 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Henry Esser. Motion carried by a voice vote.

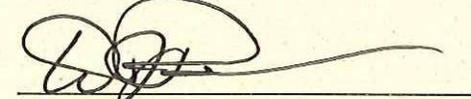
  
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Committee

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