

The Crawford County Highway Committee held their regular meeting on Thursday, January 16, 2020 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:30 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, Gerry Krachey and David Olson. Also present were Commissioner Kyle Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to record the meeting minutes

Henry Esser made a motion to approve the regular meeting minutes for Thursday, December 19, 2019, seconded by Derek Flansburgh. Motion carried by a voice vote.

Tom Cornford made a motion to authorize payment of 2019 Invoice Vouchers Payable: # VP1022-VP1041 & VP1044-VP1112 and 2020 Invoice Vouchers: #3-8; and 2019 Payroll Vouchers: #1020, 1021, VP1042, VP1043 and 2020 Payroll Vouchers: #1, seconded by David Olson. Motion carried by a roll call vote.

There were no guests present at the meeting.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

There were no fund balances to review at this time. The books have not been closed out for year end, still waiting on 2019 bills and invoices.

State Trunk Highways:

Commissioner Kyle Kozelka informed the committee the State's 2020 Routine Maintenance Agreement that was previously signed and submitted through the MPM system will need to be changed, the state will be correcting the previous contract. State Superintendent Todd Myers reported the state will be emphasizing asphalt again for the discretionary maintenance agreement projects, no reconstruction for 2020. Todd also noted that the state will be crack filling State Highway 61 this year.

Town/Village/City Projects & Issues:

- **Village of Bell Center, Sand Hill Rd, Kickapoo River Bridge #P-12-0700, Project ID: 5328-00-00/70:** Commissioner Kozelka met with Village of Bell Center on Monday, January 13 at their Village Board meeting. The Village Board decided they will move ahead with this project. They were happy to know that the design costs can be applied to bridge aid.

Local Projects & Bridges:

- **CTH N, Project ID: 13N21T27:** Commissioner Kozelka notified the committee that Jewell Associates Engineers is working on the plat survey for ROW and crop issues to reimburse Nolan's and Zabel's.
- **CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill:** Commissioner Kozelka informed the committee the Jewell Associates Engineers is working on the plat survey to transition the property over to the new owners.

Local Projects & Bridges: (continued)

- **Low Risk Local Bridge Pilot Program Project:**
Town of Marietta, Marietta Valley Rd., Woodward Hollow Creek Bridge #P-12-0001, Project ID: 5329-00-00/70: Commissioner Kozelka let the committee know he will be attending the Public Information Meeting on this project, Monday, January 20 at 7:00 p.m.
- **CTH K, Project ID: 5495-00-01/70, E. Frederick St. to Cliffwood Drive:** Core samples were taken and Commissioner Kozelka will submit them.
- **Town of Wauzeka, Gran Grae Bridge #P12-0124:** Commissioner Kozelka, Town Chairman Tom Jazdzewski and Jeremy Krachey met to discuss the alignment of the bridge. Commissioner Kozelka explained to the committee that Chairman Tom Jazdzewski is very interested in a realignment.

Highway Buildings, Facilities and Equipment:

- **Lease with Mediacom:** Mediacom has a utility structure in Soldiers Grove on Highway property and they lease the land from the Highway Department. The lease currently expired. David Olson made a motion to approve the 15 year lease with Mediacom, in the amount of \$2,000 per year, seconded by Henry Esser. Motion carried by a voice vote.
- **Equipment – Boom Mower & Single Axle Truck(s):** Discussed the need for a new boom mower & tractor, single axle trucks, excavator, track excavator and pickup trucks. The amount of income brought in per piece of equipment was also discussed. The committee suggested getting bids/proposals on the boom mower and tractor, single axle truck(s), pickup trucks, commissioner vehicle and any additional equipment needs and priorities, and bring to the February 20th, 2020 highway meeting.

County Parks, Public Boat Landing, and Communication Towers & Equipment:

- **Radio Towers & Equipment:** The commissioner still needs to obtain estimates on an upgrade to a simulcast. The potential for the Highway Department to utilize the Sheriff's Department microwaves is being discussed.
- **Gordon's Bay Boat Landing:** The DNR has taken over Gordon's Bay boat landing. It was noted that the pilings still need to be removed and the Highway Department will have these removed once the river cooperates and a piece of equipment can be rented to do the work.

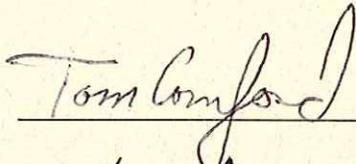
Personnel and Personnel Issues:

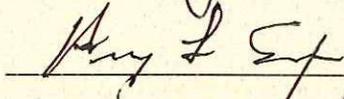
- **Personnel Shortages & Solutions:** There was a lengthy discussion on current crew structure. Commissioner Kozelka and the two Highway Patrol Superintendents will discuss these options with Cheri Leachman, Human Resource Specialist, then bring a plan to the Highway and Personnel Committees.

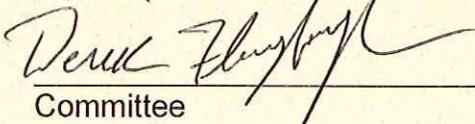
Bids, Proposals or Sales:

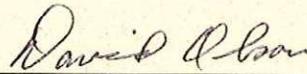
- **Fuel Contract:** Commissioner Kozelka informed the committee that he has been contacted by several fuel suppliers that would like to submit bids. The committee members all agreed to have Commissioner Kozelka get additional fuel bids/prices daily. Derek Flansburgh made a motion to authorize Commissioner Kozelka permission to lock in the price, when he feels the price is the best, seconded by David Olson. Motion carried by a roll call vote.

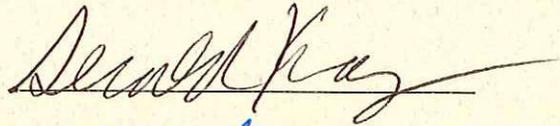
The next regular meeting will be Thursday, February 20, 2020 at 9:30 a.m. at the Crawford County Highway Department in Seneca. At 10:58 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Derek Flansburgh. Motion carried by a voice vote.






Committee






Commissioner