

The Crawford County Highway Committee held their regular meeting on Tuesday, February 26, 2019 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:30 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, Gerry Krachey and Henry Esser. Also present were Commissioner Dennis Pelock, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take meeting minutes.

David Olson made a motion to approve the regular meeting minutes for Friday, January 18, 2019, seconded by Henry Esser. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment of Invoice Vouchers: 2018 VP# 1052-1072 and 2019 Vo# 13-23, 26-87 and 90-98; and Payroll Vouchers: 2018 VP# 1051 and 2019 Vo# 11, 12, 24, 25, 88 and 89, seconded by Gerry Krachey. Motion carried by a roll call vote.

**Recognition of Guests/Presentations:**

- Troy Gagner, PE of Corre Inc. gave a presentation on their firms qualifications for design, construction and inspection services for future bridge projects.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:**

- Fund balances were reviewed thru 12/30/18 before closing cost pools.
- Gerry Krachey made a motion to transfer funds from CTH to pay the mutual aid invoice in the amount of \$231.41, seconded by David Olson. Motion carried by a roll call vote.

**State Trunk Highways:**

- **PBM Bridge Sealing Contract** – State Highway Superintendent Todd Myers explained that the PBM bridge sealing contract has been submitted to the state. Just waiting for it to be approved and returned to the county.

**County Trunk Highways:**

- **Insurance Claim – CTH C** – Gerry Krachey made a motion to deny the Liberty Mutual Insurance claim for the Bud Powell residence along CTH C for the amount of \$5,506.65, seconded by Henry Esser. Motion carried by a voice vote.

**Town/Village/Projects & Issues:**

- **Administrative Charge for Municipalities** – Henry Esser made a motion to start charging a 3% administrative fee to all municipalities, effective on the first invoicing period after March 1<sup>st</sup>, 2019, seconded by David Olson. Motion carried by a voice vote.
- **V. of Bell Center, Sand Hill Rd., Kickapoo River Bridge #P-12-0700, ID:5328-00-00/70 – Consultant Selection** - The committee selected the consultants in the following order:
  - #1. Jewell Associates Engineers, Inc.
  - #2. Corre, Inc.
  - #3. I&S

**Local Projects & Bridges:**

- **CTH N – CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill –**
  1. **Ron Check** – Gerry Krachey denied the \$3,000 request for basement steps on the house he purchased in Wauzeka, seconded by Henry Esser. Motion carried by a voice vote.
  2. **County Owned Property** – Commissioner Pelock explained to the committee that a landowner had contacted him on purchasing a piece of county owned property. He would like to purchase the land with timber intact. After discussion, the committee agreed to have corporate counsel verify exactly what the county needs to do in order to resell this piece of property and will discuss at a later meeting.
  3. **42,000 Cu. Yds. Waste** – Discussed options for the waste material. Gerry Krachey made a motion to go with Option #1 for the waste material, use the waste to fix slopes from Harvey Zabels' to just west of Nolan Road, approx. 6,100 feet, seconded by Derek Flansburgh. Motion carried by a roll call vote. Commissioner Pelock will need to talk to the landowners in that area.

**Highway Buildings, Facilities and Equipment:**

- **Fuel System** – Shop Superintendent Cory Folbrecht gave the committee a handout with the bids from Metco and OEC. The bids are for upgrading the computers, electrical and key fobs for the fuel systems at Seneca, Gays Mills and Prairie du Chien. Gerry Krachey made a motion to approve the Metco bid for \$33,106.42, seconded by Henry Esser. Motion carried by a roll call vote. (See attachment #1).
- **Wauzeka Dome** – Discussed the damage done to the Wauzeka dome that was not reported. No employee reported it, or wrote up an incident report. Employees need to be reminded to always report any incident they have. Committee mentioned on all incident reports and equipment repairs that it needs to be decided/noted if it is an accident or neglect on the employees' part.
- **PDC Salt Shed** – Entrance doors left open due to snow issue was discussed. Also discussed the possibility of adding roofs over the entrance doors.

**Personnel and Personnel Issues:**

- **Performance Reviews/Evaluation Training for Superintendents** – David Olson made a motion to approve sending Dave Jones, County Highway Superintendent, to evaluation training in Madison on March 6 & 7<sup>th</sup> at the cost of \$295.00, seconded by Gerry Krachey. Motion carried by a roll call vote.
- **Summer Hours** – Commissioner Pelock discussed with the committee the highway department will be changing to summer hours the Monday after Easter (April 22) for sure. If the weather is good, may go to summer hours earlier, possibly the first week or second week of April. If the four day work week would start the first week of April, the week of April 15-19 the highway employees would only work four - eight hour days that week with Good Friday off.

**Bids Proposals or Sales:**

- **Pickup Trucks Bids** – Gerry Krachey made a motion to go with the bid from Blackhawk Motors for two pickups. He wants to keep the business in the county. Their bid was approx. \$192 more for the Dodge, and \$1,249.12 less for the Ford, seconded by David Olson. Motion carried by a roll call vote. The committee members agreed to have Todd and Dave test drive the two different models and see which model they prefer. Bring final information back to the Highway Committee Meeting on Monday, March 11<sup>th</sup>. (See attachment #2)

**Sales, Road Supplies, Junk, etc.:**

- **Wisconsin Surplus Auction** – State Highway Superintendent Todd Myers discussed with the committee the net amount for the junk that was sold on the Wisconsin Surplus Auction website for \$8,384.00.

The date for the next special meeting will be Monday, March 11, 2019 at 9:30 a.m., and the next regular meeting will be Thursday, March 21, 2019 at 9:30 a.m. At 11:27 a.m., with no further business, David Olson made a motion to adjourn, seconded by Derek Flansburgh. Motion carried by a voice vote.

Thomas D. Cornford

David Olson

Hay L. En  
Committee

Derek Flansburgh

Dean D. Deibel  
Commissioner

Attachment #1

*	Metco	Seneca Site.	\$ 12,403.50	<del>+ Fobs. 3/16/19</del>
	Metco	PDC site	10,152.46	+ Fobs.
	Metco	Gays Site	10,152.46	+
		Sub Total	<u>32,716.42</u>	
	Add -	\$300 for key fobs	<u>1,300.00</u>	
	Total	\$ 33,016.42	*	

OEC	Seneca Site	\$ 12,471.00
OEC	PDC site	11,071.00
OEC	Gay Site	<u>11,446.00</u>
	Sub total	34,988.00
Add	\$300 for key fobs	<u>+ 300.00</u>
		\$ 35,288.00

Difference \$ 2,271.58

Attachment #2

**Fillback:**

Dodge 2019 1500 Classic SLT Crew cab 4x4	\$31,531.50
Chevy 2019 1500 Silverado Crew cab 4x4	\$36,186.70
Ford 2019 F-150 XLT Crew cab 4x4 (301A)	\$34,114.12

**Jones:**

Chevy 2019 Silverado 1500 Crew cab 4x4	\$37,675.00
--	-------------

**\* Blackhawk:**

Dodge 2019 1500 Classic SLT Crew cab 4x4	\$31,723.00
Ford 2019 F-150 XLT Crew cab 4x4	\$32,865.00

**Sleepy Hollow:**

Dodge 2019 1500 Classic SLT Crew cab 4x4	\$32,096.00
Ford 2019 F-150 XLT Crew cab 4x4	\$34,414.00
Chevy 2019 Silverado 1500 Crew cab 4x4	\$37,740.00