

The Crawford County Highway Committee held their regular meeting on Thursday, December 20, 2018 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:34 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, Gerry Krachey and Henry Esser. Also present were Commissioner Dennis Pelock, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take meeting minutes.

David Olson made a motion to approve the regular meeting minutes for Thursday, November 15, 2018, seconded by Gerry Krachey. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment of Invoice Vouchers: Vo#875-886, 889-913, 916-957 & 959-975; and Payroll Vouchers: Vo#887, 888, 914 & 915; and Longevity Voucher #958, seconded by David Olson. Motion carried by a roll call vote. The committee discussed the mileage reimbursement for Commissioner Pelock. Gerry Krachey made a motion to take to personnel for the next meeting, where they will clarify the vehicle usage policy and will get specifics in writing, seconded by Henry Esser. Motion carried by a voice vote.

Recognition of Guest:

- Greg Jewell from Jewell Associates Engineers, Inc. was present to discuss with the committee the Bell Center bridge.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

- Fund balances were reviewed thru 12/1/18.
- Gerry Krachey mentioned the Highway Department will need to submit to Finance by February a dollar amount needed for 2019 projects and equipment. The county wants to try and borrow all the money needed for 2019 at one time.

State Trunk Highways:

- **STH Issues & Projects** – Discussed the STH 27 - Mondell Hill project from the city limits to Cipra Lane is planned for 2020.

County Trunk Highways:

- **FEMA Mitigation Project CTH S & CTH B** – Commissioner Pelock discussed the explained that these bridges were not selected by FEMA for funding. He then discussed the new program where there is Federal Funding at 70%, and County funding at 30%. Gerry Krachey made a motion to approve pursuing the new program by submitting CTH S bridge application, seconded by Henry Esser. Motion made by roll call vote.
- **CTH K – STP Rural Program – LRIP CHIP Funding** – Commissioner Pelock submitted an application to mill and resurface a full 4" – 5 ½" asphalt on CTH K from city limits to Cliffwood Drive, approximately 1 mile in length. **CTH K (E. Frederick St. to Cliffwood Drive, Project ID: 5495-00-70:** 80% funding will be provided thru the STP Rural & Small Urban Program which is \$468,000.00, the county share is 20%. This will be scheduled out for a couple years, and will be bid thru the state. The

County Trunk Highways: CTH K – STP Rural Program – LRIP CHIP Funding (continued)

- county had CHIP funds that were previously designated for this project. These funds now can be moved to another project.
- **CTH K – Wildlife Viewing Area** – Discussed having the county do the dirt work.

Town/Village/Projects & Issues:

- **Bell Center Bridge** – Greg Jewell from Jewell Associates Engineers, Inc. explained that there has been a change in this bridge with the flooding. This bridge was inspected by his company in April 2018 and September 2018. David Bonsack from the State also inspected this bridge. Funding for this bridge is 80%, 20%. Commissioner Pelock met with the FEMA inspector and Greg Jewell at this bridge. There is \$890,000 in FEMA funding for this bridge. Committee agreed to continue to move forward with this project. The county will need to get a short list.
- **Village of Steuben** – The committee discussed the conversation Commissioner Pelock had with emergency management regarding the culvert in the Village of Steuben. The Village of Steuben had denied putting the culvert in their previous project.

Local Projects & Bridges:

- **Bridge Aid Transfer of Funds** – The local bridge aid handout was given to all committee members. Gerry Krachey made a motion to redirect appropriated Bridge Funds (as listed on local bridge aid fund sheet, attachment #1) to town projects with shortfalls in funding, seconded by David Olson. Motion carried with a roll call vote.
- **Local Bridge Program** – Approve Consultant List for Short List: Gerry Krachey made a motion to approve the consultant list for bridge & construction projects from the 2018-2019 Roster of Eligible Design Engineering Consultants for short list, except Westbrook Associates Engineers, Inc. needs to be removed, seconded by Derek Flansburgh. Motion carried by a voice vote. The committee selected a Short List for bridge projects – See attachment #2..
- **CTH N – CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill:** Discussed a waysite and need to get NOI to state in order to put waste dirt there. Discussed using some waste dirt to widen other spots on CTH N, especially the roller coaster area. The committee agreed to have Commissioner Pelock pursue landowner(s) to see if they would be interested in a waysite. Peter Meisbauer spoke with Commissioner Pelock and said that Ron Check will be moving shortly to the property he purchased in Wauzeka.
- **CTH S, Kickapoo River Bridge #B-12-0018, Project ID: 5057-00-00/70** – Concrete Structures was awarded the bid.

Highway Buildings, Facilities and Equipment:

- **Bathrooms in outlying shops** – Discussed putting on a little addition for breakroom and bathroom at Wauzeka shop. Gerry Krachey made a motion approve adding a break room and bathroom on to the Wauzeka shop, and to check with the Village of Lynxville to see what the cost would be for water and sewer hookup from their shop to county shop and get cost for adding a bay big enough for a tandem truck, seconded by David Olson. Motion carried by a roll call vote.

Resolutions, Ordinances and Policies:

- **Chapter 17 – Highway Setback Ordinance** – Commissioner Pelock discussed with the committee the draft set back variance ordinance that was revised by Richard Marks and Commissioner Pelock. It will need to go to Corporate Counsel then to County Board in February. This ordinance will go first, and then the zoning ordinance follows. Henry Esser made a motion to adopt Chapter 17 – Highway Setback Line & Roadside Regulations (CR. #97-98) Purpose 17.01 – Purpose and 17.02 – General Provisions, seconded by David Olson. Motion carried by a voice vote.

Bids Proposals or Sales:

- **Fuel Bid** – The New Horizon fuel bid for 2019 was recently received. Transport deliveries \$2.404, Tank Wagon deliveries \$2.489. Henry Esser made a motion to approve the New Horizon fuel bid for 2019 for the prices listed above, and 75,000 gallons, seconded by David Olson. Motion carried by a roll call vote.
- **Truck Bids – Trade-Ins** – Commissioner Pelock met with Donny at Centerville in reference to the two trucks we had previously discussed trading in. It was decided that we will strip the two trucks and keep everything except the chassis. It was also discussed that Universal may still give the county \$7,000 per truck for chassis only.
- **Bid Adjustment – Plows, Wings, Boxes, Sanders & Hydraulics** – The county will be saving approximately \$37,000 per truck by keeping all the equipment from trucks #171 & #172 that will be sold, instead of buying new equipment. The box off truck #171 will need to have the floor replaced prior to putting on a new truck chassis.
- **Reflectometer - Signs** – Discussed the information that was received on the reflectometer, and why other counties are not using this item.

Misc. Business:

- Johnstown Dam was discussed.
- Pickup Purchase – Discussed looking at buying one or two new pickups. Mileage on State Superintendents truck is 60,000+ miles, and County Superintendent is approximately 100,000 miles. Also one of the older pickup trucks has cross members that are rusting off.
- Dust Collector Router was discussed, will put on the agenda for January.

Old Business:

- **Beiderman Road/Stram Property** – Chairman Tom Cornford questioned why this error occurred, and why it wasn't correct before year end. Commissioner Pelock explained that Richard Marks is still in the process of correcting the error, and that the Highway Department will be paying the \$750.00 to correct it.

The date for the next regular meeting will be Friday, January 18, 2019 at 9:30 a.m. At 11:46 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Derek Flansburgh. Motion carried by a voice vote.

Attachment #1

Local Bridge Aid Fund

From 2008	Carried forward	
Haney	Sunny Ridge BALANCE-transf	1,695.90
Total 2008 Balance Carried forward		1,695.90

from 2009	Carried forward	
T. Marietta	Clear Crk Rd BALANCE	1,478.71
Total 2009 Balance Carried Forward		1,478.71

from 2010	Carried forward	
T. Clayton	Plum Run Rd -BALANCE	857.29
T. Clayton	McKittrick Rd-BALANCE	336.52
T. Eastman	Plum Creek Rd-BALANCE	2,127.08
Total 2010 Balance Carried Forward		3,320.89

from 2013	Carried forward	
T. Utica	Johnstown Road -BALANCE	4,353.64
Total 2013 Balance Carried Forward		4,353.64

Balance remaining
→ 1,844.44

10,849.14

Appropriate to:

T. Freeman - Bible Camp Rd	8.52
T. Marietta - Meadowbrook Rd	5,496.18
T. Wauzeka - Dutch Ridge Rd	3,500.00
	<u>9,004.70</u>

Attachment #2



Division of Transportation
System Development
WisDOT SW Regional Office
2101 Wright Street
Madison, WI 53704

Scott Walker, Governor
Dave Ross, Secretary
Internet: www.dot.wisconsin.gov
Telephone: (608) 246-5361
E-Mail: michael.erickson@dot.wi.gov

November 27, 2018

Dennis J. Pelock – Highway Commissioner
Crawford County Highway Department
21215 STH 27
P.O. Box 0039
Seneca, WI 54654

Bridge Project Short List
Dec 20, 2017
Committee Meeting

Dear Project Sponsor:

SUBJECT: Design Authorization Approved by WisDOT

I.D.: 5329-00-00/70
Title: T of Marietta, Marietta Valley RD.
Limits: Woodward Hollow Creek Bridge P-12-0001
Construction scheduled Date: 12/8/2020

Ayres
11W
Donohue

I.D.: 5415-00-01/71
Title: STH 171 – CTH X (CTH H)
Limits: English Run Creek Bridge P-12-0055
Construction scheduled Date: 1/14/2020

Jewell
Straud
Mead & Hunt

I.D.: 5336-00-03/73
Title: Town of Scott, Byers RD
Limits: Richland Creek Bridge P-12-0096
Construction scheduled Date: 12/10/2019

Team
MSA
Cedar

I.D.: 5328-00-00/70
Title: Village of Bell Center, Sand Hill RD
Limits: Kickapoo River Bridge P-12-0700
Construction scheduled Date: 1/14/2020

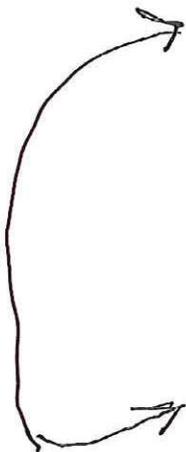
Jewell
Conne
I & S

I.D.: 5325-00-02/72
Title: Town of Clayton, Tiller RD
Limits: Pigeon Run Creek Bridge P-12-0905
Construction scheduled Date: 1/14/2020

Jewell
Straud
Mead & Hunt

I.D.: 5325-00-03/73
Title: Town of Clayton, Norwegian Hollow RD
Limits: Branch Johnson Valley Creek Bridge P-12-0940
Construction scheduled Date: 12/14/2021

MSA
Ayres
Team



David Cloony
Derek Fluharty

Pom Conroy
Dever Kacy

Ray & Son
Committee

Dennis J. Pelock
Commissioner