

The Crawford County Highway Committee held their regular meeting on Thursday, December 19, 2019 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:30 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, Gerry Krachey and David Olson. Also present were Commissioner Kyle Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones. Deanna Smith was present to record the meeting minutes

David Olson made a motion to approve the regular meeting minutes for Thursday, November 21, 2019, seconded by Derek Flansburgh. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment of Invoice Vouchers: # 933 - 948 & 952 - 1019; and Payroll Vouchers: 931, 932, 949, 950 & Longevity Voucher 951, seconded by Gerry Krachey. Motion carried by a roll call vote.

There were no guests present at the meeting.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

Fund balances through 11/30/19 were reviewed. Dave Olson made a motion to transfer \$150,000 from the CTH fund into the County Building fund, seconded by Henry Esser. Motion carried by a roll call vote.

State Trunk Highways:

Commissioner Kyle Kozelka informed the committee the State's 2020 Routine Maintenance Agreement was signed and submitted through the MPM system. State Superintendent Todd Myers noted there were no changes in the amount from last year. There may be discretionary agreements for other projects. He also noted that the state gave permission to remove and fill in the pit toilets at Johnny Martin park and Rolling Ground wayside.

County Trunk Highways:

Commissioner Kyle Kozelka and County Road Patrol Superintendent Dave Jones are reviewing projects that are eligible for CHIP funding. There is \$76,000 available which means the county needs to spend approximately \$150,000 in order to receive the CHIP reimbursement.

Commissioner Kyle Kozelka was contacted by Loren Sletten regarding an excess property transfer from a CTH C intersection project from a few years ago. The county acquired the ROW property with the understanding they would quit claim the property back after the project was completed. David Olson made a motion to complete the quit claim deed to Mr. Sletten, seconded by Derek Flansburgh. Motion carried by a voice vote.

Local Town/Village Projects & Issues:

- **Village of Bell Center, Sand Hill Rd, Kickappo River Bride #P-12-0700, Project ID: 5328-00-00/70:** The Village has concerns over the billing on the ROW transactions and put off any approvals until their January 12 meeting. The locally funded portion of the project is approximately \$200,000 and they have concerns of going over that amount.

Local Projects & Bridges:

- **CTH N, Project ID: 13N21T27:** Commissioner Kozelka notified the committee that he received two quotes for the ROW plats and staking: Team Engineering - \$7700 and Jewell Associates Engineers - \$4900.
- **CTH N, FLAP Project ID: 5496-00-04 – Famechon Hill:**
 - Corporation Counsel Peterson suggested getting a plat survey for vacating of the old CTH N segment. Jewell Associates Engineers submitted a quote of \$1500.
 - A property tax bill for the former Check property was received from the County Property Tax Lister. Evidently, the proper departments were not contacted when the property was purchased in order for it to be removed from the tax roll. The committee approved paying the \$22 invoice.
- **CTH S, Kickapoo River Bridge #B-12-0018, Project ID: 5057-00-00/70:** The committee was informed that the bridge is open with gravel approaches. The remaining work will be completed in the spring of 2020.
- **Town of Wauzeka, Gran Grae Bridge #P12-0124:** Commissioner Kozelka, Town Chairman Tom Jazdzewski and Jeremy Krachey are meeting to discuss the alignment of the bridge.

Highway Buildings, Facilities and Equipment:

- **Vehicle Wash Foam Unit:** North Woods submitted a quote for \$2000 for this unit. There is a salt neutralizer in the foam. It is similar to a power washer type unit. Henry Esser made a motion to purchase the vehicle wash foam unit from North Woods for \$2000, seconded by David Olson. Motion carried by a roll call vote.
- **Distributor Truck - conversion to dump truck:** Discussed converting oil distributor truck #173 into a dump truck. The quote for a new box was not \$25,000 – it was closer to \$50,000. Plus, the cost to increase the horsepower was \$1000 to \$1200. The costs have added up to more than what is reasonable for the conversion. Discussed option of removing the tank, selling the chassis and using the money towards a new dump truck.

Discussion followed on equipment needs and priorities.

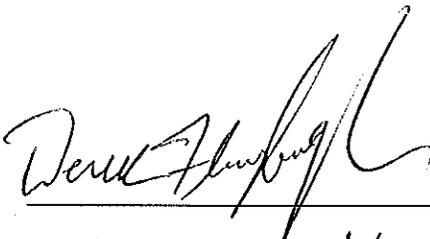
County Parks, Public Boat Landing, and Communication Towers & Equipment:

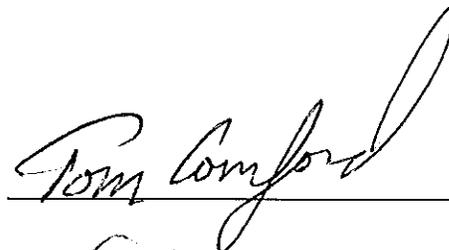
- **Radio Towers & Equipment:** The commissioner still needs to obtain estimates on an upgrade to a simulcast.
- **Gordon's Bay Boat Landing:** The DNR has taken over the Scenic Rivers Energy Cooperative account for the electricity at the Gordon's Bay boat landing with the November invoice. It was noted that the pilings still need to be removed.

Personnel and Personnel Issues:

- **Personnel Shortages & Solutions:** The committee was informed that retired employee Harold Guernsey offered to help due to employee shortages.

The next regular meeting will be Thursday, January 16, 2020 at 9:30 a.m. at the Crawford County Highway Department in Seneca. At 10:18 a.m., with no further business, Derek Flansburgh made a motion to adjourn, seconded by Henry Esser. Motion carried by a voice vote.













Committee

Commissioner