

The Crawford County Highway Committee held their regular meeting on Thursday, August 20th, 2020 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:00 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Derek Flansburgh, David Olson, Gerry Krachey and Carl Orr. Also present were Commissioner Kyle Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check recorded the meeting minutes.

David Olson made a motion to approve the regular meeting minutes for Thursday, July 16, 2020, seconded by Gerry Krachey. Motion carried by a voice vote.

Derek Flansburgh made a motion to authorize payment of Invoice Vouchers: # 524-535, 538-602 & 605-613; and Payroll Vouchers: 536, 537, 603 & 604, seconded by David Olson. Motion carried by a roll call vote.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:

- **Fund Balances** – Fund balances dated 7/25/20 were reviewed.

State Trunk Highways:

- **Mondell Hill, STH 27, Project ID: 5540-00-60** - State Superintendent Todd Myers gave the committee an update on the work that has started on STH 27 from Cipra Lane/Mondell Hill into the City of Prairie du Chien. State Superintendent Todd Myers and Commissioner Kozelka will be meeting with WisDOT later today on this project.
- **STH Issues & Projects** - The state crew is working on STH 18 by Ward Road today, cutting out the bad spot. Starting on August 31st they will be paving STH 27 North of Mt. Sterling. Then they will move to STH 131 to Gays Mills.

County Trunk Highways:

- **CTH K – Speed Limit** - Commissioner Kozelka explained to the committee that the County Board repealed the Ordinance pertaining to the speed limit at the August 18, 2020 County Board meeting. Carl Orr made a motion to make the speed limit 35 mph for the entire length of CTH K right up to the city limits, seconded by Derek Flansburgh. Motion carried by a voice vote. After the motion was made, Commissioner Kozelka said he will contact Jewell Associates Engineers, Inc. so they can make this change in the construction plans, especially for the signage.

Town/Village/City Projects & Issues:

- **Village of Bell Center, Sand Hill Road., Kickapoo River Bridge #P-12-0700, Project ID: 5328-00-00/70:** Commissioner Kozelka updated the committee that the Village received the go ahead last Monday. The contractor will start moving in the mobilization equipment this week or next.

Local Projects & Bridges:

- **CTH N, Project ID: 13N21T27:** The curb has been installed in front of Zabel's on CTH N. Iverson Construction plans to start paving on September 14, 2020.
- **CTH N, STH 27 – Teter Lane, LRIP Project ID: 16586 CHI:** Commissioner Kozelka informed the committee that Iverson Construction will pave this Local Road Improvement Project #16586 CHI on CTH N, STH 27 – Teter Lane during the week of September 14th, 2020.
- **Low Risk Local Bridge Pilot Program Project – Town of Marietta, Marietta Valley Rd., Woodward Holow Creek Bridge #P-12-001, Project ID: 5329-00-00/70:** All plans have been submitted.
- **CTH K, Project ID: 5495-00-01/70, E. Frederick St. to Cliffwood Drive –** Project will take place spring of 2021.
- **CTH H, STH 171 - CTH X, English Run Creek Bridge #P-12-0055, Project ID: 5415-00-01/71 and**
Town of Clayton, Tiller Rd., Pigeon Run Creek Bridge #P-12-0905, Project ID: 5325-00-02/72: These two projects will be let together in December of 2020. Commissioner Kozelka discussed the issues they are having with Centurylink with the 12 pair phone line that runs to one house and vacating a utility easement.
- **Town of Wauzeka, Gran Grae Bridge #P-12-0124, Project ID: 5339-00-02/72:**
 - **Public Information Meeting** – No one from the public attended the meeting.
 - This will be a realignment project with the corner being removed.
- **Mondell Hill, STH 27, Project ID: 5540-00-60:** (See discussion above under the State Trunk Highways section).

Highway Buildings, Facilities and Equipment:

- **Propane Contract:** The two tanks that the Highway Department utilizes are not owned by the County, they are owned by New Horizons. Commissioner Kozelka discussed the propane quotes he received from several suppliers. The lowest being roughly \$6,465.00 to the highest being \$7,796.00 for 3,500 gallons of LP. The committee discussed the difference in price along with the cost to purchase one 500 gallon and one 1000 gallon tank. Gerry Krachey made a motion to stay with New Horizons and purchase 3,500 gallons of LP fuel at \$.999 per gallon, seconded by Carl Orr. Motion carried by a roll call vote.
- **Lease/Purchase Options – Wheel Loader:** Commissioner Kozelka discussed with the committee all the different lease/purchase options he has received so far from Cat, Komatsu and Deere. The cost to purchase a new 938 Cat is \$189,900 outright. He is still waiting to hear back from some of the dealers on specific lease/maintenance/warranty/buy out options and will bring this information to the September meeting.

County Parks, Public Boat Landing, Communication Towers and Equipment:

- **Communication Towers & Equipment:** Jim Hackett stopped at the Highway Department last week. Jim Hackett and Commissioner Kozelka discussed having everyone sit down with the 911 coordinator to discuss allowing everyone (Highway Dept., fire depts., first responders, etc.) the ability to utilize the county towers/equipment. The committee agreed with this idea.
- **Gordons Bay Boat Landing:** The DNR had the pilings removed at the landing when the water level dropped to 8 feet.

Personnel and Personnel Issues:

- **1 Year Evaluation – John Poots Jr.:** State Superintendent Todd Myers said John Poots, Jr. is a great team player and does a good job. Commissioner Kozelka and County Superintendent Dave Jones both agreed. Carl Orr made a motion to remove from probation and approve a 1 year scale change and pay raise for John Poots, Jr. effective August 19, 2020 pending a satisfactory employee evaluation, seconded by David Olson. Motion carried by a roll call vote.
- **New Hire – Patrolman Update:** Justin Oswald was hired for the patrolman and he started on August 10th, 2020. Commissioner Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones let the committee know that this was Justin's second week. He is doing a great job.

The next regular meeting will be Thursday, September 17th, 2020 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 9:51 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote.

David Olson
David Flynn

Committee

Carl Orr
Tommy Comford
W. Kozelka

Commissioner