

The Crawford County Highway Committee held their regular meeting on Thursday, August 17, 2017 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:02 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh, David Olson and Gerry Krachey. Also present were Commissioner Dennis Pelock and State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to take minutes.

David Olson made a motion to approve the correction of the June 19, 2017 meeting minutes under personnel and personnel issues, minutes should read: David Olson made a motion to approve paying Dan Snyder \$30 per month towards a smart phone for one (1) year for use in the service truck, and he will need to provide a copy of monthly bill, seconded by Derek Flansburgh. Motion carried by a roll call vote. David Olson made a motion to approve the July 20, 2017 regular meeting minutes, seconded by Derek Flansburgh. Motion carried by a voice vote.

Henry Esser made a motion to authorize payment for invoice vouchers: Vo#532-558 & 561-609; and payroll vouchers: Vo #530, 531, 559 & 560, seconded by Gerry Krachey. Motion carried by a roll call vote.

Recognition of Guests:

- Larry Kelley, Personnel Committee member joined the meeting to discuss the employee CDL issue and CDL policy.

Citizen Concerns:

- David Olson made a motion to deny the claim for driveway damage at 12042 STH 35 for \$300.00, the area of the driveway affected with tire tracks is on the Right of Way, seconded by Henry Esser. Motion carried by a voice vote. A letter will be sent to claimant along with a copy of the ROW and driveway permit information.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past due accounts:

- Office Manager Deanna Smith gave a brief summary of the projected budget which will change once totals for bridge aid, wage increases and insurance are finalized.

State Trunk Highways:

- Henry Esser made a motion to approve the flood Discretionary Maintenance Agreement, seconded by David Olson. Motion carried by a voice vote.
- State Superintendent Todd Myers discussed the new state plans for STH 27. The STH 27 project will run from Cipra Lane thru Eastman in 2018.

County Trunk Highways:

- Commissioner Pelock discussed the FEMA issues and talked about the July 19, 2017 storm damage which is projected to be around \$460,000.00 for the county.

Town/Village/City Projects & Issues:

- Beiderman Bridge – Due to posting issues, the bid letting date will be changed. Bid letting will now be held on Monday, August 28, 2017 at 10:00 a.m. in Prairie du Chien, WI at the Administration Building.

Local Projects & Bridges:

- CTH C Bridge, Johnson Creek Bridge #B-0181, Project ID: 5001-00-70 was discussed, WisDOT bid letting was August 8, 2017. Bid letting results are as follows:
 - Larson Construction Co., Inc. \$505,222.86
 - Brennan Construction Company \$510,499.86
 - Concrete Structures, Inc. \$522,354.86
 - Radtke Contractors Inc. \$548,366.18Larson Construction Co., Inc. was the lowest bidder and awarded the contract.

Highway Buildings, Facilities and Equipment:

- Tabled bids for furnace in shop/parts department. The committee authorized Commissioner Pelock to choose at his discretion.

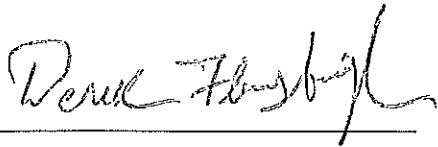
Personnel and Personnel Issues:

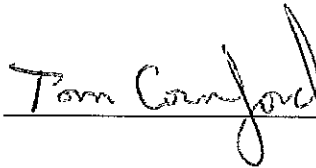
- Employee CDL Issue – The committee members along with Larry Kelley from Personnel discussed the loss of a Highway Employees' driver license/CDL. They also discussed problems with specific Highway Department employees complaining to/and or verbally harassing other employees in regards to this issue. The committee and Larry said the employees that are harassing other employees need to be written up if this continues.
- CDL Policy – After discussing the CDL Policy that was previously presented when there was a union, the Highway Committee members and Larry Kelley from Personnel Committee decided that policy was a good policy to put into force with a few minor additions/changes. The policy previously wasn't adopted at that time. The committee authorized Commissioner Pelock to make the changes and have Mark Peterson look it over. Then it will be presented to Personnel on Wednesday, August 23, 2017. Gerry Krachey made a motion to approve adopting a CDL policy with discussed changes and to change policy in regard to employee will continue to be employed for up to twelve (12) months to read: up to fifteen (15) months, seconded by Henry Esser.

Misc. Business:

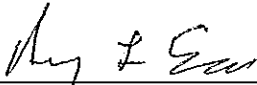
- The committee commented on how nice the road work looks at the fairgrounds. Also discussed equipment the Highway Department needed to take down to fairgrounds prior to fair.

The next meeting will be held Thursday, September 21, 2017 at 9:00 a.m. at the Crawford County Highway Department in Seneca, WI. At 10:20 a.m., with no further business, Gerry Krachey made a motion to adjourn, seconded by Derek Flansburgh. Motion carried by a voice vote.









Committee



Commissioner