

The Crawford County Highway Committee held their regular meeting on Thursday, April 16, 2020 at the Crawford County Highway Department Conference Room in Seneca, WI.

The meeting was called to order by Tom Cornford at 9:26 a.m. Proof of Publication was verified by Tom Cornford.

Members present were: Tom Cornford, Henry Esser, Derek Flansburgh and David Olson. Gerry Krachey was excused. Also present were Commissioner Kyle Kozelka, State Superintendent Todd Myers and County Superintendent Dave Jones. Julie Check was present to record the meeting minutes.

Henry Esser made a motion to approve the regular meeting minutes for Thursday, March 26, 2020, seconded by Derek Flansburgh. Motion carried by a voice vote.

Derek Flansburgh made a motion to authorize payment of Invoice Vouchers: #160-176, 179-221 & 224-242; Payroll Vouchers: #177, 178, 222 & 223, seconded by Henry Esser. Motion carried by a roll call vote.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past due Accounts:**

Fund Balances date 02/22/20 & 04/4/20 were reviewed.

**Financial Report** – Henry Esser made a motion to approve the Financial Report and forward to County Board, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Town/Village/City Projects & Issues:**

**Village of Bell Center, Sand Hill Rd., Kickapoo River Bridge #P-12-0700, Project ID: 5328-00-00/70** – The right of way acquisition for the last parcel was completed. This project is moving forward.

**Local Projects & Bridges:**

**CTH N, Project ID: 13N21T27:** Matting was done and Nagel Fencing should have the fencing completed this week. Concrete still needs to be poured on the tube end walls and floor.

**CTH N, Project ID: 5496-00-04/74 – Famechon Hill:** H. James & Sons will be on site the end of April to finish up punch list.

**Low Risk Local Bridge Pilot Program Project – Town of Marietta, Marietta Valley Rd., Woodward Hollow Creek Bridge #P-12-0001, Project ID: 5329-00-00/70:** Project is on task for 2021.

**CTH K, Project ID: 5495-00-01/70, E. Frederick St. to Cliffwood Drive:** Some costs were mitigated. WisDOT will be sending out an updated cost estimate soon.

**Highway Buildings, Facilities and Equipment:**

**Salt Storage Agreement with City of Prairie du Chien:** Commissioner Kozelka submitted to City Administrator Chad Abram an updated salt storage agreement draft on Tuesday, April 14, 2020.

**Resolutions, Ordinances and Policies**

**Work Zones Safety Resolution:** National Work Zone Safety Awareness Week is scheduled for April 20-24, 2020. The theme for 2020 is "Safe Work Zone for All: Protect Workers. Protect Road Users". David Olson made a motion to approve the 2020 Work Zone Safety Resolution, seconded by Henry Esser. Motion carried by a voice vote.

**Personnel and Personnel Issues:**

**Update on Fabricator/Mechanic/Patrolman Position:** Wednesday, April 15<sup>th</sup>, 2020 was interview day. Dylan Mallat was offered this position. He will contact Commissioner Kozelka this afternoon with an answer. If Dylan Mallat accepts this position, he will start on Thursday, April 30, 2020.

**Retirement** – Retirement request was received from Gary Roberts effective May 1, 2020.

**Coronavirus – Precautionary Measure and Plans:** We are wrapping up our second week with the first half of the crew off. The other half of the crew will be off for the next two weeks.

**Bids, Proposals or Sales:**

**Sealcoat and Road Oil Proposals, Asphalt and 2020 County Highway Improvement Projects – Proposal Requests.** (See attachment A): At approximately 10:00 a.m. sealed bids were opened. Four bids were received: H.G. Meigs, Flint Hills Resources and Fahrner Asphalt Sealers and Iverson Construction. (See bid attachments B).

**CLOSED SESSION:** At 10:13 a.m. Henry Esser made a motion to move into closed session pursuant to Section: 19.85(1)(e) to deliberate on the purchase of any of the following: Sealcoat & road oil products, asphalt and any 2020 County Highway Improvement Projects - Proposal Requests, seconded by David Olson. Motion carried unanimously.

**OPEN SESSION:** At 10:28 a.m. Henry Esser made a motion to move into open session pursuant to Section 19.85(2), seconded by Derek Flansburgh. Motion carried unanimously.

**Motions for actions on items listed below:**

**Sealcoat & Road Oil Proposals** - David Olson made a motion to approve both oil bids from H. G. Meigs and Flint Hills Resources; and to approve bid from Fahrner Asphalt to furnish application services for sealcoat and/or fog seal oil only; and to purchase from the firm that will be the most advantageous to Crawford County, seconded by Derek Flansburgh. Motion carried by a roll call vote.

**Asphalt and 2020 County Highway Improvement Projects – Proposal Requests:** (See attachment A). Iverson Construction was the only bid received for the 2020 County Highway Improvement Projects - Proposal Requests, including asphalt.

**PROPOSAL ONE - WisDOT Local Road Improvement Program Project #16586 CHI - CTH "N", STH 27 - Teter Lane:**

- **Bid for materials only**
- **Alternate Bid** – Contractor to supply labor, equipment and materials to provide, place and compact.

**Bids, Proposals or Sales:**

**PROPOSAL ONE - WisDOT Local Road Improvement Program Project #16586 CHI - CTH "N", STH 27 - Teter Lane:** (Continued from previous page).

Henry Esser made motion to accept the only bid received from Iverson Construction for Proposal One - Local Road Improvement Program Project #16586 CHI, CTH "N", STH 27 - Teter Lane, for materials and alternate bid: labor, equipment and placement. (Line # 1.1 & 1.2 on Iverson Bid), seconded by David Olson. Motion carried by a roll call vote.

**PROPOSAL THREE - WisDOT Local Road Improvement Program Project # 16590 CHI - CTH "N", Plum Creek Road - STH 27:**

- Bid for materials only

Derek Flansburgh made motion to accept the only bid received, from Iverson Construction for Proposal Three - Local Road Improvement Program Project #16590 CHI - CTH "N" Plum Creek Road - STH 27, materials only (Line # 3 on Iverson Bid), seconded by David Olson. Motion carried by a roll call vote.

**PROPOSAL TWO - CTH "N" STH 27 - Teter Lane:**

- Bid for materials only
- Alternate Bid - Contractor to supply labor, equipment and materials to provide, place and compact.

**PROPOSAL FOUR - 3/8" Minus Hot Mix Thin Lay Asphalt:**

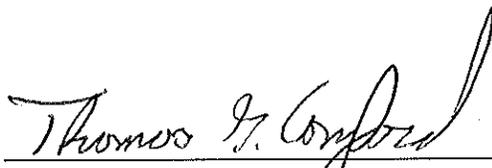
- Bid for materials only

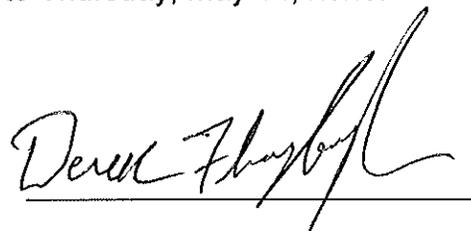
**PROPOSAL FIVE - Cold Mix Asphalt:**

- Bid for materials only

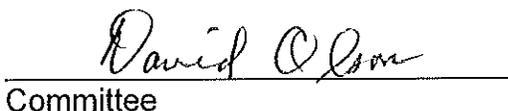
David Olson made a motion to accept the only bid received from Iverson Construction for: Proposal Two - material and alternate bid: labor, equipment and placement. (Line # 2.1 & 2.2 on Iverson Bid); Proposal Four - material only. (Line Item #4 on Iverson Bid); and Proposal Five - material only. (Line Item #5 on Iverson Bid), seconded by Derek Flansburgh. Motion carried by a roll call vote.

The next regular meeting will be Thursday, May 21\*, 2020 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 10:39 a.m., with no further business, Derek Flansburgh made a motion to adjourn, seconded by David Olson. Motion carried by a voice vote. \* Meeting date has been changed to Thursday, May 14, 2020.

  
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Committee

  
Commissioner

## PROPOSAL REQUESTS

### 2020 COUNTY HIGHWAY IMPROVEMENT PROJECTS Crawford County, Wisconsin

The Crawford County Highway Department will receive Sealed Bids only for the following County Highway Improvement Projects at the Crawford County Highway Department, 21515 State Highway 27, P.O. Box 39, Seneca, Wisconsin 54654, until 3:00 pm local time, Wednesday, April 15th, 2020. Bids will be opened, read aloud, and considered on Thursday April 16th, 2020, during the Highway Committee meeting.

**NOTE:** In consideration of the current COVID -19 pandemic, Crawford County is taking precautionary measures to mitigate exposure to its employees; therefore, suppliers/contractors are encouraged to mail their sealed bid proposals, and NOT to attend the bid opening.

#### Proposal One - WisDOT Local Road Improvement Program Project # 16586 CHI - CTH "N" STH 27-Teter Lane

Crawford County is requesting proposals for providing 3,700 tons (more or less) of PG 58-28 AC Medium Volume Asphalt to be produced and dumped into trucks provided by Crawford County for the above project. Materials to meet WisDOT E-1 mix design. Bid shall be quoted per ton. Plant location, time of material delivery and a schedule shall be agreed upon by Crawford County and the successful bidder. At time of main line production, for the above project, Crawford County shall have full access to the asphalt plant.

**Alternate Bid:** Contractor to supply Labor, Equipment and Material to provide, place, and compact approximately 3,700 tons (more or less) of PG 58-28 AC Medium Volume Asphalt for the above project. The county shall provide gravel, grade, prep and compact gravel base for the application of asphaltic surface.

#### Proposal Two - CTH "N" - STH 27 - Teter Lane

Crawford County is also requesting proposals for resurfacing with PG 58-28 AC Medium Volume Asphalt, 1,600 tons (more or less) on two other sections of County Truck Highway "N". Materials to meet WisDOT E-1 mix design. Bid shall be quoted per ton. Plant location, time of material delivery and a schedule shall be agreed upon by Crawford County and the successful bidder. At time of main line production, for the above project, Crawford County shall have full access to the asphalt plant.

**Alternate Bid:** Contractor to supply Labor, Equipment and Material to provide, place, and compact approximately 1,600 tons (more or less) of PG 58-28 AC Medium Volume Asphalt for the above project.

#### Proposal Three - WisDOT Local Road Improvement Program Project # 16590 CHI - CTH "N" Plum Creek Rd - STH 27

Crawford County is requesting proposals for resurfacing and/or wedging with 3/8 Inch Minus Hot Mix Asphalt, 3,000 tons (more or less) to be produced and dumped into trucks provided by Crawford County for the above project. Materials to meet WisDOT E-1 mix design. Bid shall be quoted per ton. Plant location, time of material delivery and a schedule shall be agreed upon by Crawford County and the successful bidder. At time of main line production, for the above project, Crawford County shall have full access to the asphalt plant.

#### Proposal Four - 3/8" Minus Hot Mix Thin Lay Asphalt

Bids will also be received for 3/8 Inch Minus Hot Mix Asphalt, 4,000 tons (more or less). Bid is to be per ton, for the construction season asphalt needs for county, state and local roads. Bidder to provide plant for material to be dumped into trucks provided by Crawford County along with plant locations and times that they will set and be available throughout the construction season.

#### Proposal Five - Cold Mix Asphalt

Bids will also be received for 3/8 Inch Minus Cold Mix Asphalt, 1,00 tons (more or less). Bid is to be per ton, for the construction season asphalt needs for county, state and local roads. Bidder to provide plant for material to be dumped into trucks provided by Crawford County along with plant locations and times that they will set and be available throughout the construction season. Bidder to specify dates Cold Mix Asphalt will be produced along with plant location.

**MAILED BIDS:** Shall be sent to the Crawford County Highway Department, 21515 State Highway 27, P.O. Box 39, Seneca, Wisconsin 54654 and received at that location no later than 3:00 pm on April 15th, 2020.

No bid shall be withdrawn after the opening of bids without the consent of Crawford County, for a period of sixty (60) days after the scheduled time of receiving bids.

Crawford County reserves the right to change these specifications without notice and without incurring any obligation relating to such change that may be more advantageous to the county. The Crawford County Highway Committee reserves the right to accept or reject any or all bids or to accept the bid that is most advantageous to Crawford County.

Published by the Authority of: Crawford County Highway Committee  
Kyle Kozelka, Highway Commissioner, Crawford County



April 15, 2020

Crawford County Highway Department  
 Mr. Kyle Kozelka  
 Highway Commissioner  
 225 N. Beaumont Road Suite #215  
 Prairie du Chien, WI 53821

Dear Mr. Kozelka:

We respectfully submit herein our quotation on your bituminous requirements for 2020. The following prices are for material delivered in truck transports to all locations in Crawford County:

CRS-2 & HFRS-2	\$ <u>1.5802</u>	Per Gallon
CRS-2P & HFRS-2P	\$ <u>1.7902</u>	Per Gallon
SC-800	\$ <u>3.2270</u>	Per Gallon
CSS-1H	\$ <u>1.7500</u>	Per Gallon FOB HGM Terminal
PG 58-28	\$ <u>No Bid</u>	Per Ton
Application Charges	\$ <u>0.2050</u>	Per Gallon*

*\*Application charges billed separately by Meigs Advantage, LLC*

There will be **NO CHARGE** for demurrage if you find it necessary to hold our trucks for unloading and there will be **NO CHARGE** for returned loads.

Please see the attached **H.G. MEIGS EXCLUSIVE SURFACE TREATMENT WARRANTY** which is provided to you as a part of this quotation. As your **SINGLE SOURCE PROVIDER** of emulsion and application services, the success of your project is just as important to us, as it is to you. That's why we give you our **WORRY-FREE WARRANTY**.

Our facility and the products we produce are certified by the American Association of State Highway & Transportation Officials (AASHTO) assuring you of the highest quality standards and specifications. Our independently owned truck fleet offers the finest delivery service available in the industry today. We appreciate the opportunity of providing you with our quotation.

Sincerely,

HENRY G. MEIGS, LLC

A handwritten signature in black ink, appearing to read 'Jesse Werner'.

Jesse Werner  
 Asphalt Sales



## Exclusive Surface Treatment

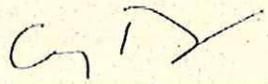
### Warranty

*As your SINGLE SOURCE SUPPLIER of both emulsion and application services, should your chip seal project prematurely fail within the first 12 months after completion as a direct result of the asphalt emulsion or distributor equipment, H.G. Meigs will replace the emulsion at absolutely no cost.*

### GUARANTEED SERVICES

- ✦ Complimentary aggregate analysis to include sampling, evaluation and a written report prior to the project to identify any negative properties that could impact performance before construction begins.
- ✦ Certified analysis of the asphalt emulsion used on each project conducted by the Asphalt Technologies Group Testing Center of Excellence guaranteeing to meet all WisDOT and AASHTO specifications.
- ✦ A minimum of two Meigs fully calibrated 7,000 gallon Etnyre emulsion distributors will be assigned to each project. Three distributors will be assigned when deemed necessary for the overall success of the project.
- ✦ All Meigs tanker trucks will be equipped with real time tracking (GPS) devices to help locate and assure precise deliveries to each specified site.
- ✦ A fully trained and experienced distributor and shuttle operator will be assigned to each project, allowing the construction process to continue with little to no interruption.
- ✦ On Time Emulsion Delivery Guarantee assures you that anytime the project is delayed as a direct result of late deliveries, you will be reimbursed at the rate of \$400 per hour.
- ✦ An experienced field representative will be available on each project to offer assistance where needed.
- ✦ A written report of each completed project is maintained to record statistical data collected during the construction process to include weather conditions, pavement characteristics, emulsion application rate requested, aggregate conditions, distance between equipment, roller patterns and any other information deemed valuable to the overall success of the project.



  
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Geoffery C. Dillon - President

## Bid Attachments B



Date: 4/15/2020

Subject: Crawford County, WI Letting

Flint Hills Resources, LP (FHR) is pleased to offer the following quotations for your bituminous requirements for the 2020 paving season. Buyer hereby accepts the attached FHR Standard Terms of Sale as contained in the link at the bottom of this page, which are incorporated as part of this Agreement.

<u>Product/Price</u>	<u>Per Gallon Comparison</u>
CRS-2 \$318.42 /ton delivered	CRS-2 \$1.355 /gallon delivered
CRS-2P \$395.03 /ton delivered	CRS-2P \$1.681 /gallon delivered
HFRS-2 \$319.78 /ton delivered	HFRS-2 \$1.355 /gallon delivered
HFRS-2P \$400.07 /ton delivered	HFRS-2P \$1.681 /gallon delivered
CSS-1H \$344.84 /ton delivered	CSS-1H \$1.480 /gallon delivered

Sampling and testing of the product listed on the BOL will be conducted in accordance with the Quality Control Plan for Asphaltic Materials most recently submitted to the Wisconsin Department of Transportation. Acceptance of, or purchase from, a Sales Agreement corresponding to this bid document will be construed as acceptance of this testing process and/or any other Flint Hills Resources, LP change, modification, or deletion contained herein.

All product orders should be made at least 24 hours in advance.

This quote is good for 3 days from the date above unless otherwise noted from FHR and is subject to any other conditions listed below. All sales require a valid line of credit be established with FHR

## Additional Considerations:

1. Quote is good until Crawford County awards 2020 work.
2. Asphalt Emulsion will be available from June 1, 2020 to September 15, 2020. Asphalt Cement will be available from April 16, 2020 to November 25, 2020.
3. FHR will bill and invoice using the per ton price stated on this quote letter.
4. CRS-2 and CRS-2P typical W.P.G. @ 60 degrees Fahrenheit is 8.50. Approximate gallons per ton is 235. HFRS-2 typical W.P.G. @ 60 degrees Fahrenheit is 8.46. Approximate gallons per ton is 236. HFRS-2P typical W.P.G. @ 60 degrees Fahrenheit is 8.41. Approximate gallons per ton is 238. PG 58S-28 typical W.P.G. @ 60 degrees Fahrenheit is 8.62. Approximate gallons per ton is 232. CSS-1H typical W.P.G. @ 60 degrees Fahrenheit is 8.57. Approximate gallons per ton is 233. This gallon per ton data can be expected to vary 1% or more. The data represents an estimate of typical asphalt product characteristics, but does not represent a binding specification.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jake Mawc'.

Jake Mawc  
Flint Hills Resources, LP.

UNLESS OTHERWISE AGREED TO IN WRITING BY BOTH PARTIES, THIS SALES AGREEMENT IS SUBJECT TO THE FLINT HILLS RESOURCES, LP STANDARD TERMS OF SALE - ASPHALT, AVAILABLE AT: <https://www.fhr.com/resources/asphalt-policies>. THE STSA MAY BE MODIFIED BY SELLER AT ANY TIME WITHOUT NOTICE TO BUYER, AND FUTURE DELIVERIES OF PRODUCT UNDER THIS SALES AGREEMENT ARE SUBJECT TO THE VERSION OF THE STSA IN EFFECT AND POSTED AT THE TIME BUYER ACCEPTS SUCH DELIVERY.

Bid Attachments B

Corporate Office  
2800 Mecca Drive  
Plover, WI 54467



phone 715.341.2868  
800.332.3360  
fax 715.341.1054

April 15, 2020

Crawford County Highway Department  
21515 STH 27, P.O. Box 39  
Seneca, WI 54654

**Re: 2020 County Highway Improvement Projects**

Fahrner Asphalt Sealers, LLC proposes to furnish application services for sealcoat and/or fog seal oil at the rate of \$0.360 per gallon.

We will mail invoices within 30 days after performing services. Payment can be made via check or electronic (ACH) deposit; we do not accept credit cards.

Note that the price quoted is for application only; materials will be quoted by Flint Hills Resources, LP.

If you have questions, please call my office at 715-341-2868, or send me an email at [Jeff.Schuh@fahrnerasphalt.com](mailto:Jeff.Schuh@fahrnerasphalt.com).

Thank You and Regards,

Jeff Schuh  
Vice President  
Fahrner Asphalt Sealers, LLC

6615 US Hwy 12 W  
Eau Claire, WI 54703  
phone 715.874.6070  
800.497.4907  
fax 715.874.6717

860 Eastline Road  
Kaukauna, WI 54130  
phone 920.759.1008  
800.261.1900  
fax 920.759.1019

316 Raemisch Road  
Waunakee, WI 53597  
phone 608.849.6466  
800.898.2102  
fax 608.849.6170

7680 Commerce Park  
Section C  
Dubuque, IA 52002  
phone 563.556.6231  
fax 563.588.1240

2224 Veterans Memorial Pkwy  
Saginaw, MI 48601  
phone 989.752.9200  
fax 989.752.9205

7500 Hudson Blvd., Ste 305  
(Minnesota office)  
Oakdale, MN 55128  
phone 651.310.6212  
fax 651.310.6221

Bid Attachments B



P.O. BOX 160 KIELER, WI 53812

PHONE: 608-568-3840

Email: jerid.baranczyk@iverson-construction.com

Proposal No: 2020  
CCHD

County: Crawford

Project ID: CTH N & Others

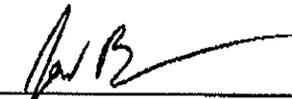
Highway: CTH N+

Quotation for CCHD 2020 Projects						04/16/20
Line #	Item #	Item Description	Quantity	Unit	Unit Price	Amount
1.1	Hot Mix	HMA Pavement 4 LT 58-28 S	3700.000	Ton	\$ 49.12	\$ 181,757.17
1.2	Placement	HMA Pavement 4 LT 58-28 S	3700.000	Ton	\$ 10.63	\$ 39,320.93
2.1	Hot Mix	HMA Pavement 4 LT 58-28 S	1600.000	Ton	\$ 49.12	\$ 78,597.69
2.2	Placement	HMA Pavement 4 LT 58-28 S	1600.000	Ton	\$ 10.63	\$ 17,003.64
3	Thin Mix	HMA Pavement 5 LT 58-28 S	3000.000	Ton	\$ 52.99	\$ 158,963.90
4	Thin Mix	HMA Pavement 5 LT 58-28 S	4000.000	Ton	\$ 52.99	\$ 211,951.87
6	Cold Mix	CMA Pavement 5 LT SC-500	1000.000	Ton	\$ 59.65	\$ 59,651.39
7 Items Quoted					Total	\$ 747,246.59

CONDITIONS:

- Items # 1.1, 2.1, 3,4 & 5 are production only, FOB on County Trucks

- Items # 1.2 & 2.2 are for flagging, trucking, tack coat, paving, and compaction of HMA County to provide Project Work Zone signage.

Signature:   
Jerid Baranczyk, Vice President