

**Crawford County Board of Health**  
**Committee Meeting Minutes**  
**Wednesday, January 16, 2019**

Roll Call: Chairman, Gari Lorenz, Wayne Jerrett, Jr., Don Stirling, Pat Dearth, Jane Schaaf, Karen Reilly, Amanda Schultz, Dan McWilliams, Michelle Breuer, Sharon Steele

Meeting called to order at 10:30 a.m. by Lorenz. McWilliams verified posting of agenda. Motion by Schaaf to approve agenda & minutes of the November 21, 2018 meeting, second by Dearth. Motion carried unanimously.

**Opioid Grant Award Update**

- Cindy wrote for a \$20,000 Opioid Grant and was awarded \$17,999.21. \$13,060.21 will be used for a media education campaign on opioids and other drug abuse. We will contract with LaCrosse County Health Department to do the media education campaign. \$4929.00 is allocated for updating emergency command center.

**Review Opioid Contract with LaCrosse County Health Department**

- The contract with La Crosse County Health Department to do the media education campaign was shared with the committee. La Crosse County Health Department will provide the media education campaign using billboards, local movie theatre, newspapers, radio and posters. Bills will be submitted to us for payment. This grant runs through September 2019. The grant concentrates on opioid use but allows us to educate on other drug abuse such as meth, which is more of an issue in Crawford County. Motion by Dearth to approve the contract, second by Reilly. Motion carried unanimously.

**Health Educator Hiring Update**

- Initial interviews were done with three excellent candidates being forwarded to the Personnel Committee for second interviews and hiring. The position was offered to Sonya Lenzendorf with a start date of February 11, 2019.

**Scholarships approved to cover mileage and hotel for PIO training in January and ICS 400 in February -both trainings in Black River Falls**

- Two scholarships were secured through preparedness funding to cover the costs of PIO training and ICS 400 training.
- We continue to work hard on securing other grants.

**Communicable Disease and Influenza Update – Michelle Breuer**

- WEDDS report and latest Respiratory Virus Surveillance Report was shared with the committee.
- No big outbreaks in community, long-term care or hospitals at this time. Testing continue for lymes and other tick borne diseases. Pertussis testing continues with positive pertussis cases being addressed.
- Communicable disease follow-up is time consuming. Over fifty-two hours was spent on communicable disease in the last two months even though the caseload has been lower than normal.
- Flu activity is below baseline. Graph shared comparing southern region and rest of Wisconsin. Southern region vaccination rate is 43%, which is higher than any other region in Wisconsin. We still have flu vaccine available.
- Mass exercise went really well.
- We are only required to follow up on hospitalized cases of influenza, however all labs are dropped into WEDSS so we end of contacting everyone.
- STI's increase every year. Essential Health Clinic out of LaCrosse serves Crawford County clients

with STI testing and treatment.

### **Crisis Communication Plan and Capability 4 of PHEP update – Michelle Breuer**

- The Crisis Community Plan and the EPIW checklist was shared with the committee.
- Cindy completed our Crisis Communication Plan which we are mandated to have as part of Emergency Preparedness. It describes how information will be conveyed during an emergency. We are a rural community with limited resources to respond to a large scale emergency. We have close relations with county partners and other health departments within the southwest and western regions. We engage in risk communication coordination activities with state and federal response partners. Due to our limited resources, we would need the help of these partners if there were an emergency.
- Cindy also completed the Emergency Public Information and Warning checklist which is also required as part of Emergency Preparedness. This checklist guides us on the ability to develop, coordinate and disseminate information, alerts, warnings and notifications.
- We continue to work updating preparedness plans, books, and guidelines.

### **Other Updates**

- Michelle will be the preceptor for the nursing student that will be starting with us soon.
- Community Health Needs Assessment has been completed. We will use that document to create our CHIP and strategic plan.
- Human Services Department will be finishing in black this year.
- Human Services is reorganizing the substance abuse program. The AODA position will be filled with current staff and we will be hiring for crisis therapist.

### **Approval of Bills**

Motion by to approve bills by Jerrett, second by Sterling. Motion carried unanimously.

### **Next Meeting** – Wednesday, March 20, 2019

Motion by Jerrett to adjourn, second by Schaaf, motion carried unanimously. Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Sharon Steele  
Administrative Assistant