

FINANCE
July 20th, 2022

- Call to order** The Finance Committee meeting was called to order by Chairman Gary Koch at 9:00 a.m. Committee members present were Geri Kozelka and Gerry Krachey. Wayne Jerrett and Greg Russell were absent. Also present were Kyle Kozelka, Hwy Commissioner; Roby Fuller, ADRC Director; Tom Cornford, County Board Chairman; Melissa Tairi, Treatment Coordinator; Dan McWilliams, Human Services Director; and Roberta Fisher, County Clerk.
- Verify posting** The meeting was verified as being properly posted.
- Approval of Minutes** Krachey moved; Kozelka second to approve the minutes from the June 22nd Finance meeting. The motion carried with no negative votes cast.
- Approval of Bills** The Clerk presented the regular monthly bills for approval. Krachey moved; Kozelka second to approve payment of the regular monthly bills. The motion carried unanimously.
- The Clerk presented an H&N Plumbing and Heating proposal to complete the a/c project in the computer room at Law Enforcement. The proposal was approved by the Public Property committee and forwarded to the Finance committee for payment allocation.
- Krachey moved; Kozelka second to approve payment be made from the contingency fund. The motion carried with no negative votes cast.
- Treatment Court Community Outreach** Melissa Tairi, Treatment Court Coordinator, informed the committee of a couple of outreach events that the Treatment Court would like to hold in 2023. One would be a 5k walk/run community event to promote addiction recovery awareness.
- Melissa has worked with Mark Peterson on a liability waiver form for all walkers. She also has received permission for the route through the city of Prairie du Chien. No action is needed at this time.
- ARPA Update** The Clerk updated the Finance committee of the disbursements that have been made from the ARPA project requests. Mark Peterson,

Corporation Counsel, created an ARPA Funds Receipt and Compliance Agreement for the recipients to sign when their funds are disbursed. In addition, they will receive a copy of the county Resolution Regarding ARPA Funding Recipient Indemnification of County and Other Conditions.

PSAP Resolution Julie Cipra, 911 Coordinator, is preparing to apply for funds that were designated for Public Safety Answering Point grants in 2019 Wisconsin Act 26. In order to apply, the county had to designate one public safety answering point as the “designated PSAP” in Crawford County by county board resolution.

However, the guidelines were just released, and it turns out that Crawford County does not meet the service standard of having a minimum of 2 telecommunicators on duty at one time. There is only one telecommunicator on duty at night.

Julie feels that it would still be in the best interest to pass the resolution in case anything could possibly change.

Krachey moved; Koch second to approve the Resolution Designated Public Safety Answering Point for Crawford County, WI. The motion carried with no negative votes cast.

ADRC Central Kitchen Positions Pay grades Roby Fuller, ADRC Director, appeared before the Finance Committee today to set the pay grades for the Lead Cook/Kitchen Manager and the Part Time Cook positions. Both positions have been approved by the Personnel Committee previously.

Fuller is requesting the full time Lead Cook/Kitchen Manager be paid at a Pay Grade 11, which is \$15.50/hour starting pay; \$16.80 after 6 months; and \$18.11 at one year.

The Part time cook position would be paid at \$12/hour with no benefits.

Krachey moved; Kozelka second to approve the pay grades of the two positions as above. The motion carried unanimously upon call of the roll.

Treasurer's Report

The Clerk distributed the updated monthly Sales & Use and Wheel Tax reports. In June, sales tax was up over 40% compared to June of 2021.

County Clerk Report

The Clerk informed the committee that she has finished creating the online National Opioid Settlement Portal. This involved filling out a Payment Election Form and a W9.

Dan McWilliams, Human Services Director, informed the committee that the first settlement has occurred from the national opioid lawsuit against Johnson & Johnson and three other distributors. Wisconsin Counties Association has suggested that county's payments be securitized, as it would bring the money up front to the counties versus waiting 18 years as the lawsuit distribution agreement reads.

Securitizing payment eliminates the risk of distributors going bankrupt and changing payment, or any other claw backs that could happen with distributors. WCA needs to know by July 22nd if there is an interest in securitizing or not. Estimates will then be made based on the expressed interest. Crawford County interest will be based on the recommendation of the Finance Committee.

Cornford moved; Koch second to have Dan reach out to Wisconsin Counties Association and express an interest to have Crawford County participate in securitization of the first opioid settlement. Motion carried unanimously.

2nd Qtr. Finance Reports

The Clerk distributed the YTD Revenue and Expense statements to committee members. The committee reviewed the reports. These reports will start off the Budget process for 2023.

The first step will be to implement a timeframe and to take more time in analyzing all revenue and expense accounts to develop a solid plan.

Koch also expressed to the committee the value of developing a capital improvement plan for Crawford County. The clerk will reach out to some of the smaller counties' finance departments for examples.

Budget worksheets will be delivered to the departments after the August 3rd Finance meeting.

Next Meeting August 3rd, 2022, at 9:00 a.m. to set the August County board agenda.

Adjournment Krachey moved, Koch second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 10:06 a.m.

Roberta A. Fisher, County Clerk