

FINANCE
February 1st, 2023

- Call to order** The Finance Committee meeting was called to order by Chairman Gary Koch at 9:00 a.m. Committee members present were Geri Kozelka, Gerry Krachey, and Wayne Jerrett. Greg Russell was absent. Also present were Tom Cornford, County Board Chairman; Kyle Kozelka, Hwy Commissioner; Deanne Lutz, County Treasurer; and Roberta Fisher, County Clerk.
- Verify posting** The meeting was verified as being properly posted.
- Approval of Minutes** Jerrett moved; Kozelka second to approve the minutes from the January 18th Finance meeting. The motion carried with no negative votes cast.
- Approval of Bills/Invoices** The Clerk presented the regular monthly corporation counsel bill and two additional insurance invoices from Wisconsin County Mutual for bond coverage for the Register of Deeds.
- Krachey moved; Jerrett second to approve payment of the bills as presented. The motion carried with no negative votes cast.
- Law Enforcement Agreement with the city** Gary Koch updated the committee of a meeting in which he, Brad Steiner, Tom Cornford, and Duane Rogers attended yesterday. A draft of the Law Enforcement agreement was received from the city and reviewed. Some changes were requested, and the city Attorney and the city Administrator will draft another agreement with the requested changes for review.
- No action will be taken today on this matter. This item will be placed on the next Finance Committee agenda.
- 350th Expedition Celebration** The County Board Chairman, Tom Cornford, received a letter from Carol Roth, Driftless Development and Tammie Katzung, PdC Main Street requesting the county donate \$20,000 as a major sponsor of the 350th Expedition Celebration in PdC in observance of the arrival of Marquette and Jolliet to our area and seeing the Mississippi River for the first time.
- Included with the request was an activity schedule of events for this celebration. Gary Koch, Finance Chairman, would like to see a copy

of the budget for this project. The letter states that total budget is over \$250,000.

The Clerk will contact Carol Roth and Tammie Katzung to request a copy of the project budget. This item will be postponed to the next Finance Meeting.

**Crawford Co
Independent
Publications**

The Clerk has been in contact with Barb Puckett, Production Manager at Morris Newspaper, to request an estimate of the cost to publish county board minutes in the Crawford County Independent. The supervisors feel that the minutes should be published in a newspaper that reaches the northern end of the county.

Krachey moved; Cornford second to approve the clerk to move forward with having corporation counsel draft a new resolution to include full county board proceedings be published in the Crawford County Independent, in addition to the Courier Press. The motion carried unanimously.

**Report of
Co Treasurer**

Deanne Lutz, County Treasurer, distributed information to the committee members regarding Chargebacks to the Municipalities; 2019 Tax Foreclosures; Foreclosure Sales; Unclaimed Funds; Designated County Depositories; and PMA Wisconsin Letter of Intent.

Chargebacks to the Municipalities: The Finance Committee approved payment of the 2022 Crawford County Chargeback requests at the January 18th meeting. The amount of the chargebacks for 2022 is \$1,701.27. There is not a budgeted expense account to pay these from.

Koch moved; Kozelka second pay the 2022 chargebacks from the Contingency Fund in the amount of \$1,701.27. The motion carried with no negative votes cast.

On Monday night, Lutz attended the Town of Freeman's board meeting. There are nine parcels of land the DNR bought in 2021 that were supposed to be tax exempt for 2022. The Town of Freeman will be filing a chargeback request to the state in 2023 to be payable in 2024. The total amount of the chargeback is \$8,556.70.

The county's portion is \$3,431.76. The county will need to levy for this amount in the 2024 Budget. The amount due will be payable to the Town of Freeman.

In February of 2022, Lutz informed the county board that the City of Prairie du Chien filed a chargeback request. The county's portion of this chargeback is \$16,666.98. At that time, corporation counsel was reviewing the county's right to request payment from the Assessor for this error.

Koch moved; Jerrett second to authorize corporation counsel to move forward with requesting payment by letter directly from the assessor for the 2021 chargeback error in the city of Prairie du Chien for \$16,666.98. The motion carried unanimously.

2019 Tax Foreclosure List: Deanne Lutz, County Treasurer, will create the Resolution Relating to Tax Delinquent Lands and have it available for the next Finance Committee for recommendation to full county board for adoption. Delinquent Tax Committee will approve at their meeting scheduled before full county board on February 21st.

Foreclosure Sales: The 2022 total revenue earned before salaries and penalty expenses for foreclosure sales is \$97,895.60. There were two live auctions and two sealed bid sales. The Finance Committee would like Deanne to inform the full county board of this revenue earned in 2022.

Unclaimed Funds: Resolution Relating to Unclaimed Funds will be created and brought to Finance on February 15th for approval and recommendation to full county board for adoption. The amount of unclaimed funds is \$2,038.70.

WSC Investment Letter of Intent: WISC Investments is requesting a resolution to be signed and adopted by full county board before they will open a financial portfolio for investment of county funds.

Koch moved; Jerrett second to have corporation counsel draft a Crawford County specific resolution to Authorize Entry Into An Intergovernmental Cooperation Agreement Relating to the "Wisconsin Investment Series Cooperative" and Authorizing Participation in the Investment Programs of the Fund. The motion carried unanimously.

Designated County Depositories: Resolution Designating County Depositories will need to be drafted to include the Wisconsin Investment Series Cooperative as a qualified public depository for public monies. This resolution will come to Finance Committee on February 15th for approval and recommendation to full county board for adoption.

**Co Board
Agenda**

The February County Board Agenda will include:

- **Board of Adjustment Appointments**
- **6 Resolutions**
 - Carried Forward Accounts**
 - RE Transfer Resolution**
 - Tax Delinquent Lands**
 - Participation in WISC**
 - Unclaimed Funds**
 - Designating County Depositories**
- **Veterans Service Commission Report**
- **Emergency Fire Wardens List**
- **Opioid Litigation Settlements – “opt in”**
- **Update on the 2022 Assessor error in the city of PdC**
- **2022 Foreclosure Sales**

**Resolution
Approving Accts
Carried Fwd
Into 2023**

The Clerk presented the Resolution Approving Accounts to be Carried Forward into 2023.

Koch moved; Krachey second to approve the Resolution Approving Accounts to be Carried Forward into 2023. This resolution will be sent on to full county board for adoption. The motion carried with no negative votes cast.

Next Mtg

February 15th at 9:00 a.m.

Adjournment

Krachey moved; Jerrett second to adjourn. The motion carried and the meeting adjourned at 9:40 a.m.

Roberta A. Fisher, County Clerk