

FINANCE
May 19, 2021

- Call to order** The Finance Committee meeting was called to order by Chairman Duane Rogers at 9:00 a.m. Committee members present were Geri Kozelka, Gerry Krachey, Wayne Jerrett and Greg Russell. Also present were Tom Cornford, County Board Chairman; Derek Flansburgh, County Board Supervisor; Cheri Leachman, Human Resource Specialist; Deanne Lutz, Treasurer, Mark Schlorholtz, IT Specialist; Dale McCullick, Sheriff; Jim Hackett, Emergency Management, Julie Cipra, 911 Coordinator and Roberta Fisher, County Clerk.
- Verify posting** The meeting was verified as being properly posted.
- App of Minutes** Krachey moved; Kozelka second to approve the minutes from the April 21st, 2021 meeting. The motion carried with no negative votes cast.
- Property Owner Request** The committee was asked to move Item #13 to the top of the Agenda by Deanne Lutz, Treasurer at the request of property owner, Renee Randall.
- Renee Randall was brought into the committee meeting. Deanne Lutz, Treasurer brought the committee up to date on the information available regarding the property owner's interest and penalties due on the delinquent taxes.
- Ms. Randall is asking the committee to apply her bankruptcy payment in the amount of \$379.67 to her 2020 taxes, instead of applying it to the outstanding interest and penalties on her delinquent taxes for the years in which the bankruptcy has been filed on. Ms. Randall's 2020 taxes are not included in the bankruptcy.
- Duane Rogers, Finance Chairman, communicated to the committee that in allowing this course of action for Ms. Randall, it would set a negative precedent for future similar situations. Rogers understood Ms. Randall's concern, however, he felt that the committee should not approve this request due to the above concern.

Ms. Randall stated that she would have her attorney contact the County's corporation counsel for reconsideration. The committee would like to hear Mr. Peterson's recommendation.

App of Bills

Kozelka moved, Jerrett seconded to approve payment of regular monthly bills. The motion carried with no negative votes cast.

Bernie Buchner Invoice

The Clerk provided the committee with the final invoice from Bernie Buchner for the completed boiler project that was approved on July 17, 2019. This invoice is in the amount of \$10,143.00 to be paid for out of the contingency fund.

Krachey moved; Jerrett seconded to approve the payment of the Bernie Buchner invoice to be taken from the contingency fund. The motion carried with no negative votes cast.

COVID 19 Community Liaison

Jim Hackett, Emergency Management, appeared to update the committee regarding the COVID-19 Community/Business Liaison Position that was created in February of 2020. An agreement was made to have the Chamber of Commerce act as the above liaison, with the city and the county each contributing \$12,500. The county has paid as per agreement.

The city's Finance Committee voted to not pay the \$12,500 as per agreement to the Chamber of Commerce. The city council felt that the agreement was not valid, as it had not been brought before the finance committee for approval in writing.

Rogers moved; Krachey seconded to pay the Chamber of Commerce \$12,500, which was the amount the city refused to pay per agreement. The dollars will be taken from the Contingency Fund. Jim Hackett has applied for the EMPG-S grant, and will be applying for FEMA funds if they are available to reimburse the county. The motion carried with no negative votes cast.

PT Law Enf/ Dispatch Wage Increases

Dale McCullick appeared and informed the committee that Public Safety recently met and approved a wage increase for the PT Law Enf/Dispatch positions. Law Enforcement and Dispatch are having a difficult time trying to hire and keep Part time employees, because the wages are low in comparison to the surrounding counties.

Rogers moved; Russell seconded to approve wage increases for the Part time positions as listed below. This request will be taken to Personnel Committee for final approval. The motion carried with no negative votes cast.

Non-Certified Law Enf	\$15.00/per hr.
Certified Traffic	\$20.92/per hr.
Jailer	\$20.00/per hr.
Dispatch	\$20.00/per hr.

**IT Specialist
Assistant**

Cheri Leachman, Human Resource Specialist, presented the committee with a job description for an Information Systems Technician. This is a full time position, and will report directly to the IT Specialist.

Mark Schlorholtz, IT Specialist, continued the discussion of the need for an assistant in his department. Mark feels that he needs to spend more time managing servers and upgrading systems and equipment. An assistant could take care of the day to day help desk type issues. The position would pay a salary of between \$45,000 and \$60,000, not including the benefit amounts.

Krachey moved; Jerrett seconded to approve the Information Systems Technician job description. The job description will be presented to the Personnel Committee for final approval. The motion carried with no negative votes cast.

**Treasurer
Report**

Deanne Lutz, Treasurer handed out the terms and conditions from the US Department of the Treasury regarding the Coronavirus Local Fiscal Recovery Fund.

Deanne explained to the committee that there are a lot more stipulations for these funds than there have been with previous grants. If the county does not abide by the terms and conditions of this contract, the county would be required to pay the money back. All dollars will need to be tracked. Deanne and Jim Hackett will continue to work closely together and ensure that these terms and conditions are followed.

Deanne also informed the committee that NACo is emphasizing to the counties that there is more funding available for broadband expansion

through the state that is separate from this recovery fund. These broadband expansion funds are also available to the schools and municipalities, and the counties should be pooling these resources together.

Deanne distributed her updated County Sales & Use Tax report and Wheel Tax report.

Next Meeting June 2, 2021 at 9:00 a.m. to prepare the June County Board Agenda.

Adjournment Rogers moved; Russell seconded to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 10:05 a.m.

Roberta A. Fisher, County Clerk