

**FINANCE**  
**March 16<sup>th</sup>, 2022**

- Call to order**           The Finance Committee meeting was called to order by Chairman Gary Koch at 9:00 a.m. Committee members present were Geri Kozelka, Wayne Jerrett and Greg Russell. Also present were Dee Lutz, County Treasurer; Jim Hackett, Emergency Management; Kyle Kozelka, Hwy Commissioner; Nancy Dowling, Clerk of Courts and Roberta Fisher, County Clerk. Carol Roth, Driftless Development; Sasha Dull, Crossing Rivers; and Pam Ritchie, DDI were in attendance as well.
- Verify posting**        The meeting was verified as being properly posted.
- Approval of Minutes**    Russell moved; Kozelka second to approve the minutes from the February 16<sup>th</sup> Finance meeting. The motion carried with no negative votes cast.
- Approval of Bills**       Wisconsin County Mutual is proposing two options for the Crime Insurance policy with Aegis and their specific coverages.
- Koch moved; Kozelka second to approve Option #2 in the amount of \$5,560.00. The motion carried with no negative votes cast.
- Russell moved; Jerrett second to approve the regular remaining monthly bills as presented. The motion carried with no negative votes cast.
- Clerk of Court Debt Collection**   Nancy Dowling, Clerk of Courts, appeared before the committee to ask for permission via a Resolution to write off any outstanding debts in which:
- The debtor is deceased
  - The balance due is less than \$20 and the account has been inactive for more than 10 years
  - No action has been taken within 20 years after the judgement or decree was entered
- Nancy explained that the auditor's recommendation was to create a resolution and present to Finance for approval.

Russell moved; Jerrett second to approve the resolution and present to full county board for final adoption. The motion carried unanimously.

**CDA, Inc  
Broadband  
Agreement**

The CDA, Inc. broadband agreement was presented before the committee for review and approval.

The agreement designates CDA to assist the county Broadband Committee to implement committee objectives for 2022 as identified by the County Board, such as coordinating meetings and following up with the funded broadband projects. In consideration for these services, the County shall pay CDA a fee of \$800 per month.

Deanne Lutz had some questions for the committee regarding what exactly the duties are for this agreement. She is concerned with determining how to report this agreement using ARPA funds.

Cornford moved; Kozelka second to approve the Community Development Alternatives, Inc. agreement to serve as a liaison with the Crawford County Broadband projects for 2022. The funding will come from the county contingency fund and not ARPA funds. The motion also included to pay a per diem and mileage to the appointed broadband members to come from the county board salaries. The motion carried with no negative votes cast.

**Little Britches  
Rodeo Request**

Tom Cornford, County Board Chairman, is asking the Finance Committee members to consider contributing Ho-Chunk dollars to the Little Britches Rodeo program. This program is funded solely through contributions and donations.

Cornford moved; Jerrett second to approve contributing \$8,500 from the Ho-Chunk funds for 2022 to the Little Britches Rodeo Club . This request will be revisited on an annual basis. The motion carried with no negative votes cast.

**DDI, Inc.  
Request**

The Finance Committee has previously approved and contributed \$35,000 of Ho-Chunk dollars to Driftless Development, Inc.

DDI, Inc. is requesting an additional amount of \$20,000 from the Ho-Chunk dollars to help offset the cost of staffing an additional full-time employee.

Koch moved; Russell second to approve contributing an additional \$20,000 of Ho-Chunk funds to Driftless Development, Inc. Total contribution for 2022 is \$55,000. The motion carried with no negative votes cast.

**Kelley final  
Per diem**

Former County board supervisor, Larry Kelley, did not turn in updated per diem sheets for meetings that he attended preceding his death. The County Clerk is asking the committee to consider paying out these meeting per diems to his surviving spouse. The amount is \$666.52.

Russell moved; Jerrett second to approved payment of \$666.52 in committee expenses to Priscilla Kelley. The motion carried with no negative votes cast.

**Capital Impr.  
Plan**

Chairman Koch is proposing the Finance Committee consider implementation of a county wide Capital Improvement Plan. He would like to meet with Department Heads to discuss creating a plan.

The purpose of the plan would be to prioritize and properly assess the needs of major funding for certain large capital projects in the future.

No action was taken on this today, but Chairman Koch wanted to inform the committee of his intentions.

**Treasurer's  
Report**

Deanne Lutz, County Treasurer, handed out copies of the contract for the Vernon Communications Broadband Project. In the contract, the county agreed to finance the full project and then be reimbursed from grant.

Deanne is asking for guidance on the payment and reimbursement process of the project. Lutz will consult with the county auditors.

Lutz updated the committee on the revenue received from the online Delinquent Tax Foreclosure sale. There were 7 properties sold online with Kramer Auction.

Also distributed were the current County Sales & Use Tax and the Wheel Tax.

**Next Mtg.** April 6<sup>th</sup>, 2022

**Adjournment** Russell moved, Jerrett second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 10:00 a.m.

Roberta A. Fisher, County Clerk