

FINANCE
June 16, 2021

- Call to order** The Finance Committee meeting was called to order by Vice-Chairman Gerry Krachey at 9:00 a.m. Committee members present were Geri Kozelka, Wayne Jerrett, Greg Russell and Gary Koch. Also present was Tom Cornford, County Board Chairman; Deanne Lutz, Treasurer and Roberta Fisher, County Clerk.
- Verify posting** The meeting was verified as being properly posted.
- App of Minutes** Jerrett moved; Kozelka second to approve the minutes from the June 2nd, 2021 meeting. The motion carried with no negative votes cast.
- Appointment
Chairman of
Finance** Tom Cornford, County Board Chairman informed the committee that they needed to nominate and appoint a Chairman of Finance to fill the vacancy by Duane Rogers.
- Jerrett moved; Cornford second to nominate and appoint Gary Koch as Chairman of Finance. The motion carried unanimously.
- App of Bills** Kozelka moved; Jerrett second to approve payment of the regular monthly bills. The motion carried with no negative votes cast.
- Insurance
Proposals** The Clerk presented one property insurance proposal from Marty Malloy of M3 Insurance. This was a renewal of the current policy we have.
- Chris Mara, Tricor Insurance, did not submit a property insurance proposal for review and consideration.
- Jerrett moved; Koch second to approve the property insurance proposal from Marty Malloy of M3 Insurance. The motion carried unanimously.
- Report of
Clerk of Court** Nancy Dowling, Clerk of Court, appeared before the committee. Nancy wanted to inform the committee that her Chief Deputy, Lisa Miller, has been working 30-40 hours of overtime per month to help get the two new clerks trained properly.
- Nancy informed the committee that she also has hired the previous Chief Deputy Clerk of Courts as a consultant to work up to 30 hours to

help get the new clerks trained. Nancy has hired her as an “independent consultant”, and her pay will come from the Clerk of Court’s supplies and expense budget. Nancy wanted to inform the committee that her salaries and supplies & expense accounts will be over budget this year because of this.

Nancy also reported to the committee that currently her department has no monies budgeted for any trainings or travel, so she will be using her supplies and expense account for this. She will be asking for extra dollars for this purpose when preparing the 2022 budget.

There was no action made by the committee on this report from the Clerk of Courts. Gary Koch asked Nancy to keep the lines of communication open with the Finance Committee.

**Co Treasurer
Report**

Deanne Lutz, Treasurer handed out updated information regarding the County Sales & Use Tax and also the Wheel Tax.

Deanne also updated the committee regarding Ms. Randall’s request at the May 19th finance meeting related to interest and penalty payments.

At the May 19th meeting, Ms. Randall stated she would have her attorneys contact Mark Peterson, corporation counsel, to have this matter reviewed further. Mr. Peterson stated that as of this date, no attorneys have contacted him regarding such.

Koch moved; Jerrett second to deny Ms. Randall’s request to have her bankruptcy payment applied to her 2020 taxes. Instead the payment will be applied to the outstanding interest and penalties on her delinquent taxes for the years in which the bankruptcy has been filed. The motion carried with no negative votes cast.

Deanne also asked the committee for guidance regarding a request from a citizen for unclaimed funds in the amount of \$54 from 1996. These outstanding funds have been written off by the county. The committee felt that since the funds were already written off and proper notice had been made, the request should be denied.

Next Meeting

July 21st, 2021 at 9:00 a.m.

Adjournment

Russell moved; Jerrett second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 9:45 a.m.

Roberta A. Fisher, County Clerk