

**FINANCE**  
**July 21, 2021**

- Call to order**           The Finance Committee meeting was called to order by Chairman Gary Koch at 9:00 a.m. Committee members present were Geri Kozelka, Gerry Krachey, Wayne Jerrett and Greg Russell. Also present was Tom Cornford, County Board Chairman; Jim Hackett, Emergency Management; Mark Schlorholtz, IT Specialist; Deanne Lutz, Treasurer; Cheri Leachman, Human Resource Specialist; Dan McWilliams; Human Services Director; Melissa Tairi, Treatment Court; and Roberta Fisher, County Clerk.
- Verify posting**       The meeting was verified as being properly posted.
- Approval of Minutes**     Krachey moved; Jerrett second to approve the minutes from the June 16<sup>th</sup> and June 22<sup>nd</sup> Finance Meetings. The motion carried with no negative votes cast.
- Approval of Bills**       Kozelka moved; Krachey second to approve payment of regular monthly bills. The motion carried with no negative votes cast.
- ARPA Project Approvals**   Jim Hackett, Emergency Management, addressed the Finance Committee regarding the ARPA sub-committee meeting and the project proposals that were submitted for approval.
- The ARPA sub-committee consists of Jim Hackett, Deanne Lutz, Treasurer; Roberta Fisher, County Clerk; Dan McWilliams, Human Services Director; and Tom Cornford, County Board Chairman. This committee will plan on meeting once a month on the Monday before the Finance Committee meets. The purpose of the committee is to read and review all submitted project proposals, to verify that they do indeed qualify for the ARPA grant funding per federal guidelines. All project proposals will then be presented to the Finance Committee for final action.
- Thirteen proposals were submitted for review. Five of those proposals were tabled by the ARPA sub-committee pending further review and guidance. Eight proposals were felt to meet the federal guidelines as they stand today. The official federal guidelines are set to be finalized within the next day or two.

Two of the IT project proposals are time sensitive, and would need approval to move ahead by July 31<sup>st</sup>. After that, the cost would increase by at least 10%. The committee was in agreement that the IT infrastructure proposal had priority at this time. This project needed to be done regardless of being funded with ARPA dollars or county dollars.

Krachey moved, Cornford second to approve two IT Project requests. The Firewall-VPN Remote users and the County Network Server Infrastructure projects were approved to move forward. The remaining projects will be brought back to the Finance Committee for action after the Federal Guidelines for the ARPA funds have been finalized. The motion carried unanimously upon call of the roll.

**2021 Levy Limit Adjustment**

Deanne Lutz informed the committee that according to the Department of Revenue, a county cannot take out a loan and pay it off in the same year if it is used as an adjustment for the levy. The debt would have to be paid off in the following year after it is issued in order to be included on the Municipal Debt Levy Limit Worksheet.

No action needed to be made at this time. Deanne felt that the loan bids need to be taken back to the banks with the new terms. Jay will give more information when he comes to give his final Audit presentation at the September Finance meeting.

**Peer Support Specialist**

Melissa Tairi, Treatment Court Coordinator, appeared before the committee to inform that she has the opportunity to apply for a 5-year grant that she feels would benefit the county.

The Treatment Court Coordinator position is currently 75% funded through a grant. The county pays approximately \$20,000/year for the cost of this position's health insurance and life insurance benefits currently. This grant ends at the end of this year. Melissa is preparing to write another grant for the next five years, and is able to possibly double the grant dollars.

In addition to doubling the grant dollars, the county match would significantly increase. Melissa would like to add a full time Peer Support Specialist, and increase her wages to a more comparable wage scale as other Treatment Court Coordinators in the surrounding area.

Krachey moved; Kozelka second to approve Melissa to move forward and apply for this 5-year TAD Grant. This grant will be in the amount of \$1.5 million dollars (\$300,000/year), and the county match will be \$375,000 (\$75,000/year). The motion carried with all members in favor.

**Treasurer  
Report**

Deanne Lutz, Treasurer distributed updated Sales Tax and Wheel Tax information.

**Co Insurance  
Update**

The Clerk updated the committee regarding obtaining insurance quotes, coverages, and combining policy periods from Wisconsin County Mutual and M3 Insurance.

The two companies will send out applications, and request information in order to present proposals at a future Finance Meeting.

**Next Meeting**

August 4, 2021 at 9:00 a.m. to prepare the August County Board Agenda.

**Adjournment**

Cornford moved; Russell second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 11:16 a.m.

Roberta A. Fisher, County Clerk