

FINANCE
January 18, 2017

- Call to order** The meeting was called to order by Gerry Krachey at 9:00 a.m. in the absence of Chairman Duane Rogers. Committee members present were Geri Kozelka, Greg Russell and Wayne Jerrett. Clerk Janet Geisler was also present.
- Verify posting** The meeting was verified as being properly posted.
- App of Minutes** Russell moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- App of bills** Jerrett moved, Russell seconded to approve the 2016 and 2017 bills which includes bills associated with the recent borrowing. The motion carried with no negative votes cast.
- Air quality bill** The bill for the recent air quality study conducted at the Courthouse in the amount of \$3,950 was presented. This had previously been presented to Public Property who referred it to the Finance Committee.
- Russell moved, Kozelka seconded to pay the bill for the air quality study in the amount of \$3,950 from the Contingency Fund. The motion carried with no negative votes cast.
- Tax system** Gigi Collins, Property Lister, appeared before the committee to request the purchase of an Adobe program for the tax system. The cost would be \$724.82 for the two computers in the Property Lister's office. Gigi does not have the funds to pay for this. The committee advised that she should wait to see if she has any excess funds available after the 2016 books are closed which could then be carried over into 2017 to pay for the purchase.
- Dept reports** Treasurer Deanne Lutz appeared with a final sales tax report which shows that the amount collected was \$21,426 less than had been budgeted. A listing was also distributed showing all of the bank accounts that she is aware of.
- Money pouch** – The former Treasurer had kept a pouch using his own personal money that was used to make change for the various offices. The matter was discussed on how to fund this pouch. Deanne felt that \$300 would be adequate.

Russell moved, Kozelka seconded to take \$300 from the Tax Settlement Account to set up a money pouch for the purpose of making change. The motion carried with no negative votes cast.

Tax Settlement Account – Deanne distributed information showing that the account was used for paying mileage and a per diem to municipal Treasurers when bringing in their tax settlements. With the next system in place, everything can be done on line with no travel involved.

Jerrett moved, Russell seconded to remove the payment to municipal treasurers from the Tax Settlement Account. The motion carried with no negative votes cast.

Signature Cards – Deanne is currently on all of the signature cards at the banks. Julie Jackson, Chief Deputy, has not been added to the signature cards. The Committee agreed that the Chief Deputy should be added as well as the County Board Chairman.

Transcendent Software – Deanne stated that she would like to purchase additional software from Transcendent for the lottery credit program. The cost would run between \$1,200 and \$1,500. The funds could be taken from the Tax Settlement Account which will no longer be used.

Jerrett moved, Russell seconded to take up to \$1,500 out of the Tax Settlement Account to pay for the additional software from Transcendent. The motion carried with no negative votes cast.

Office Procedures – Deanne advised that she will be publishing in the paper the outstanding checks for 2013 and 2014.

Clerk Janet Geisler advised that she has received payment from the Stein campaign for the Presidential recount in the amount of \$1,911 for the costs associated with the recount.

Information was also provided to the committee for the workers comp renewal. The County's experience mod has dropped from .92 to .70 for 2017 which resulted in a savings on the premium of \$36,025. The County has also received two dividend checks which total over \$23,000 in 2016.

Next meeting February 1, 2017 at 9:00 a.m. to set the February County Board agenda.

Adjourn Russell moved, Jerrett seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:30 a.m.

Janet Geisler, County Clerk