

FINANCE
February 16th, 2022

Call to order The Finance Committee meeting was called to order by Chairman Gary Koch at 9:00 a.m. Committee members present were Gerry Krachey, Geri Kozelka, Wayne Jerrett and Greg Russell. Also present were Dee Lutz, County Treasurer; Jim Hackett, Emergency Management; Kyle Kozelka, Hwy Commissioner; Roby Fuller, ADRC Director; Dan McWilliams, Human Services Director and Roberta Fisher, County Clerk. Carol Roth and Tammie Katzung from Driftless Development Inc were in attendance as well.

Verify posting The meeting was verified as being properly posted.

Approval of Minutes **Russell moved; Krachey second to approve the minutes from the February 2nd Finance meeting. The motion carried with no negative votes cast.**

Approval of Bills The Clerk presented a bill from Schindler Elevator in the amount of \$3,199.71. This was not covered under the maintenance contract and was not budgeted for.

Motion by Krachey, second by Russell to pay the invoice for Schindler Elevator in the amount of \$3,199.71 from the Contingency Fund. The motion carried with no negative votes cast.

The Clerk also presented regular monthly bills.

Johnson Block & Co.	\$ 2,025.00
Peterson, Antoine & Peterson	\$ 2,925.50

Motion by Krachey, second by Jerrett to approve payment of the above two bills. Motion carried with no negative votes cast.

CHIPS Atty Grant Funding Dan McWilliams, Human Services director, appeared and informed the Finance Committee that he has applied for a CHIPS grant that allows for reimbursement of additional attorney costs associated with processing Child in Need of Protection and Services (CHIPS) cases.

The county match would be \$25,000. The CHIPS work would no

longer be completed by the District Attorney. Dan is asking the committee to consider levying for this cost in future budgets.

Krachey moved; Koch second to include the \$25,000 county match to the CHIPS grant as a regular budget item annually beginning in 2023. The motion carried with no negative votes cast.

ARPA Sub-Committee Report

Jim Hackett, Emergency Management, explained the new ARPA guidelines to the Finance Committee. Basically, the guidelines lessened the restrictions on the use of ARPA funds considerably. Crawford County will be allowed to spend ARPA funds in any of the previously approved categories without having to show a net loss. The guidelines also opened restrictions to include any “normal government function”.

The ARPA sub-committee is recommending that the Finance Committee set up a time frame to allow county sponsored projects to be submitted by. Then after these projects are reviewed, a deadline should be set for all project requests, including outside county requests. Once all the requests have been submitted and reviewed, they should be ranked by certain recommended criteria.

The second allotment of ARPA funds are not released to the counties until June 1st, 2022.

Russell moved; Krachey second to set a deadline of April 15th, 2022 for all project applications requesting ARPA funds and set up a special Finance Meeting on May 4th to review all requests, rank according to recommended criteria, and ultimately approve or disapprove submitted project applications. All county board supervisors will be invited to this meeting as well for input and discussion. The motion carried with no negative votes cast.

CDA, Inc. request

Chairman, Gary Koch, explained to the committee that a motion which was made at the December 1st Finance meeting needs to be reconsidered and amended.

Motion by Koch, second by Krachey to reconsider the motion by Koch, second by Krachey at the December 1st Finance Meeting to approve the \$17,000 request of ARPA funds for CDA, Inc. for 2022.

Koch explained to the committee that he felt that approval of these funds should be approved, however, these funds are budgeted for and should not be taken from the ARPA funds. The committee agreed.

Motion by Koch, second by Jerrett to amend that motion as to approve the \$17,000 request for CDA, Inc. for 2022 to come from the budgeted funds, not the ARPA funds. The motion carried with no negative votes cast.

**Debt
Payment
Schedule**

The Clerk distributed the 2022 debt service payment breakdown. \$785,000 will be applied to principal, and \$45,847.51 will be applied to interest. This debt service payment has been included in the 2022 Budget. The Clerk also distributed the remaining loan payment schedule to the committee members.

**Single
Audit**

The Clerk informed the committee that the Single Audit Report is available for any member to review. There are four hard copies of the report and a PDF file.

**Treasurer's
Report**

Deanne Lutz, County Treasurer, handed out the recently updated Sales & Use Tax and the Wheel Tax reports.

Next Mtg.

March 16th, 2022 at 9 a.m.

Adjournment

Krachey moved, Russell second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 9:45 a.m.

Roberta A. Fisher, County Clerk