

**FINANCE**  
**August 16, 2017**

- Call to order** The meeting was called to order by Chairman Duane Rogers at 9:00 a.m. Committee members present were Geri Kozelka, Wayne Jerrett and Gerry Krachey. Board Chairman Tom Cornford and Clerk Janet Geisler were also present.
- Verify posting** The meeting was verified as being properly posted.
- App of Minutes** Jerrett moved, Kozelka seconded to approve the minutes of the previous meeting. The motion carried with no negative votes cast.
- App of bills** Krachey moved, Jerrett seconded to approve the bills. The motion carried with no negative votes cast.
- Zoning expenses** County Conservationist Dave Troester came before the committee to address the deficit in the Zoning budget. Currently the Supplies and Expense account is over by \$403.75 and the Travel account is over by \$387.38. The overage is mainly due to expenses related to the Zoning Technician taking the necessary tests to become certified.
- Dave went on further to explain the increases in the 2018 budget for the Land Conservation department due to the Zoning budget now being placed under that department.
- Krachey moved, Rogers seconded to transfer money from the excess funds in the Administration Building Capital Projects account to reimburse the Zoning budget. The motion carried with no negative votes cast.
- Supervisor Greg Russell arrived at 9:15 a.m.
- Lighting expense** The Highway department has purchased new bulbs that were previously being proposed under the E3 lighting project at a lower cost. The total amount is \$5,102.50.
- Rogers moved, Krachey seconded to reimburse the Highway department in the amount of \$5,102.50 with the funds to come from the Administration Building Capital Projects account. The motion carried with no negative votes cast.

## **Dept. Reports**

### **Reg in Probate**

Register in Probate Nancy Dowling presented an update on her budget to date. She reported that she will be partnering with Human Services beginning this month to try and recoup Guardian ad Litem expenses.

Nancy reported that she has received one bid to convert microfilm to digital in the amount of \$22,517. There is no hard file for documents from 1940-1990. She is currently scanning all others so that there is a hard copy.

Krachey moved, Jerrett seconded to give permission to the Register in Probate to proceed with the digitalization process. The motion carried with no negative votes cast.

### **Treasurer**

Treasurer Deanne Lutz distributed the newspaper posting for unclaimed County funds. Amounts under \$20 have not been included in the listing. Names do not appear in the posting but a list is posted on the Treasurer's website and in the Treasurer's office. There will be a four to six-week time period to research to see if checks were reissued. If it is unable to be determined if a check has been reissued, the auditor has advised that a new check should be cut. This process will take place every other year.

The committee was advised that a delinquent tax property owner is able to keep the proceeds from timber cutting except for those taxes that are locked into bankruptcy. The amount from the current delinquent tax year is \$2,259.93. The committee will need to rescind their motion from the previous meeting which stated that proceeds from timber harvesting would be turned over to a bankruptcy trustee. Russell rescinded his motion and Jerrett rescinded his second to that motion from the July 19<sup>th</sup> minutes. A new motion was made.

Jerrett moved, Krachey seconded to allow properties in bankruptcy to enter into a timber harvest agreement with the County as long as the proceeds are turned over to the Crawford County Treasurer's office to be applied to the non-bankruptcy tax years. The motion carried with no negative votes cast.

The committee was also advised of a bankruptcy case. There were four parcels involved however only one parcel has been included in the case in the amount of \$5,642.10. The attorney was contacted to see if the claim could be amended to include the additional money due the County. If not, the County may be out the additional funds in the approximate amount of \$7,355.

**2018 Budget**

Clerk Janet Geisler distributed information from the State which will be used in preparing the 2018 Budget on the Equalized Value and Net New Construction. The Equalized Value has increased by 2%. The amount of increase from the previous year was 4%. The Net New Construction increase was under 1%. It had been above 1% for the last two years.

Budget sheets were then distributed for various line items for the committee to make a determination on the amount to be placed in the 2018 Budget.

**Next meeting**

September 20, 2017 at 9:00 a.m.

**Adjourn**

Krachey moved, Roger seconded to adjourn. The motion carried with no negative votes cast and the meeting adjourned at 10:40 a.m.

Janet Geisler, County Clerk