

FINANCE
August 18, 2021

- Call to order** The Finance Committee meeting was called to order by Chairman Gary Koch at 9:04 a.m. Committee members present were Geri Kozelka, Gerry Krachey, and Greg Russell. Wayne Jerrett was absent. Also present were Tom Cornford, County Board Chairman; Jim Hackett, Emergency Management; Deanne Lutz, Treasurer; Cheri Leachman, Human Resource Specialist; Dan McWilliams; Human Services Director; Gigi Collins, Property Lister; Linda Redman, RIP; Nancy Dowling, Clerk of Court; Kyle Kozelka, Hwy Commissioner; Roby Fuller, ADRC Director; and Roberta Fisher, County Clerk.
- Verify posting** The meeting was verified as being properly posted.
- Approval of Minutes** Krachey moved; Kozelka second to approve the minutes from the August 4th Finance Meeting. The motion carried with no negative votes cast.
- Approval of Bills** Kozelka moved; Krachey second to approve payment of regular monthly bills. The motion carried with no negative votes cast.
- Wi Co. Mutual** Josh Dirkse and Karen Flynn of Wisconsin County Mutual appeared via Zoom to give a presentation on insurance services that Wisconsin County Mutual (WCM) can provide to Crawford County.
- WCM is the premier insurance carrier for 52 of Wisconsin's 72 Counties, and they are a member-owned company. Coverages they provide are General Liability, Automobile Liability, Public Officials Errors and Omissions, Law Enforcement Liability, Cyber Liability, Property Insurance and Worker's Compensation.
- Josh indicated there are a couple of different premium options, and that Crawford County would need to determine the best policies to fit their needs.
- Finance Chairman Koch thanked Josh and Karen for their time and for presenting the committee with the detailed information. The Clerk will correspond with WCM and Finance Committee members to establish policy requirements, and bring forward a more specific proposal to a future Finance Committee meeting for consideration.

ARPA Project Approvals

Jim Hackett, Emergency Management, addressed the Finance Committee regarding the ARPA project proposals.

Hackett informed the Committee that the official Federal Guidelines have not been finalized yet. There are no new projects to present at this time.

There was a discussion in regards to the new Covid restrictions, which has resulted from an increase in Covid cases nationally. Because of these new restrictions, employees may be mandated to quarantine or isolate to their homes by a county official. There were inquiries as to whether ARPA funds could be used to help pay for the individual's wages if they are in this situation. Some of the members of the ARPA sub-committee felt that indeed this may qualify for grant dollars.

Cheri Leachman, Human Resource Director will create a universal Short-term Telecommuting policy for all Crawford County employees, not just employees who are mandated to isolate or quarantine due to Covid.

ADRC Budget

Roby Fuller, ADRC Director, appeared before the Finance Committee to explain her 2022 budget process and requests. Fuller informed the Committee that ADRC will be requesting an increase in their Levy portion for the 2022 Budget. Fuller is asking for guidance on how to proceed in preparing future budgets.

The Committee informed Fuller to prepare her budget as best she can, and to prioritize and defend her dollar amounts. Krachey reminded Roby to not factor in the increase in wages and benefits, as those will be added in later.

Clerk of Court Budget

Nancy Dowling, Clerk of Court appeared before the committee. Nancy gave the committee explanations as to the reason why a couple of her expenditure accounts have already exceeded the 2021 budgeted amounts.

Nancy also updated the committee with her requests for the 2022 Budget.

The Wisconsin Department of Revenue offers a State Debt Collections Program that assists the courts in recouping outstanding debts. This program is at no cost to the county, and Nancy is asking for permission to participate, so that she can collect more in outstanding fines and try to keep jail time to a minimum.

Russell moved; Krachey second to approve participation in the Wisconsin State Debt Collections Program. Motion carried with no negative votes cast.

Department Reports

*Health and Human Services: Dan McWilliams, Human Services Director, informed the committee that he is working on the 2022 budget, but is waiting on information from the state before he can complete it. Dan felt it was worth noting that in 2020, the Health and Human Services Department had a net gain of \$313,000, because of the Covid funding that the Health Department had received. The Public Health Board and Human Services Committee have agreed to possibly return \$275,000 to the county, if their budget will allow.

*Highway Department: Kyle Kozelka, Highway Commissioner, informed the committee that they are going to request the same in levy as they did last year, excluding the wage and benefit increases.

*County Treasurer: Deanne Lutz, County Treasurer handed out updated Wheel Tax and Sales and Use Tax information for review.

Next Meeting

September 15, 2021.

Adjournment

Krachey moved; Russell second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 11:16 a.m.

Roberta A. Fisher, County Clerk