

FINANCE
April 6th, 2022

Call to order The Finance Committee meeting was called to order by Chairman Gary Koch at 9:00 a.m. Committee members present were Geri Kozelka, Wayne Jerrett and Greg Russell. Gerry Krachey was absent. Also present were Tom Cornford, County Board Chairman; Jim Hackett, Emergency Management; Kyle Kozelka, Hwy Commissioner; Nancy Dowling, Clerk of Courts and Roberta Fisher, County Clerk.

Verify posting The meeting was verified as being properly posted.

Approval of Minutes Russell moved; Jerrett second to approve the minutes from the March 16th Finance meeting. The motion carried with no negative votes cast.

Approval of Bills The Clerk presented an invoice from the State of Wisconsin Employment Relations Commission for an \$800 filing fee for an Impartial Hearing Officer in the case with Mark Schlorholtz.

Russell moved; Kozelka second to approve payment of the \$800 filing fee to the State of Wisconsin Employment Relations Commission. Payment should come from the Corporation Counsel account if there are funds available. If not, the funds will come from contingency. The motion carried with no negative votes cast.

Wisconsin County Mutual gave the county a proposal to renew the Crime Insurance policy through the end of 2022. The amount of the proposal was \$5,560. In order to have all of the policies come up for renewal at the same time, the policy needed to be paid up through 2023. The new proposed amount is \$9,991.

Kozelka moved; Russell second to approve to pay new proposed invoice in the amount of \$9,991.00. The motion carried with no negative votes cast.

The Clerk presented a bill from Leum Technologies for the GoTime Plus timecard software program in the amount of \$300. This will be an ongoing monthly bill for this service. It will need to be included in the budget for next year.

Koch moved; Russell second to approve payment of the Leum Technologies bill in the amount of \$300. The motion carried with no negative votes cast.

**Resolution
Establishing an
Unassigned Fund
Balance Policy**

It is recommended that the county keep an unassigned fund balance of between 20 and 30% of the total expenditures. The county is currently at 21.6%. Currently, there is no policy in place regarding the threshold. The auditors have recommended that the county establish one.

Mark Peterson drafted a Resolution Regarding Establishing of Unassigned Fund Balance Policy. The threshold for the county would be set at not less than 20%.

Koch moved; Russell second to approve the above resolution. The motion carried with no negative votes cast.

**ARPA-
Cybersecurity
Project**

Jim Hackett informed the committee that Wisconsin County Mutual has recommended having a Penetration Test and Comprehensive Cybersecurity assessment. This project would cost \$22,500. The ARPA sub committee agreed that this project would qualify for use of ARPA funds.

Russell moved; Jerrett second to approve and pay for the Penetration Test and Comprehensive Cybersecurity assessment to be done by Abe Babler with Kerber Rose. The funding will come from the ARPA grant. The motion carried with no negative votes cast.

**Co Board
Agenda**

The April meeting is the organizational meeting. Mark Peterson will be issuing Oaths of Office to all the newly elected county Board supervisors. The County Board Chairman and Vice-Chairman will be nominated and elected. The board members will also vote to elect the Highway Committee.

The County Board will be presenting the Soil & Water Stewardship Proclamation.

Four resolutions will be on the agenda:

- * Resolution Establishing Salaries for 2023-2026 Terms of Office for Constitutional Officers
- * Resolution Regarding Collection of Court Imposed Penalties, Determination of Uncollectible Debt and Settlement of Debt
- * Resolution Authorizing Participation in the DNR Municipal Dam Grant Program
- * Resolution Regarding Establishing of Unassigned Fund Balance Policy

Veterans Service Commission annual report
Annual CASA Report
Approval of Emergency Fire Wardens List

All Annual Department Reports will be available for the county board supervisors to review. These are kept in the County Clerk's Office and available to check out.

Greg Russell would like to add a closed session to the county board agenda to discuss and inform all county board members of the employee disciplinary action that was taken recently.

Next Mtg. April 20, 2022 at 9:00 a.m.

Adjournment Russell moved, Cornford second to adjourn the meeting. The motion carried with no negative votes cast, and the meeting adjourned at 9:32 a.m.

Roberta A. Fisher, County Clerk