

Crawford County Fair Board  
Crawford County Administration Building Room 215  
Prairie du Chien, WI 53821  
Thursday, October 4, 2018  
Minutes

Chairman, Wade Dull called the meeting to order at 10:10 AM

Members present: Wade Dull, David Olson, Don Stirling, Mary Kuhn. Absent, Wayne Jerrett,  
Others present: Karen Snitker, Lonnie Achenbach, Greg Oppriecht, Amy Mitchell, Amanda Smiley.

Posting verified by Snitker

Motion by Olson, second by Kuhn, to approve the minutes. Motion carried unanimously.

Swine Building – MAA Committee representatives Lonnie Achenbach and Greg Oppriecht informed the committee the Sheep and Swine building and show ring is too small; they've had to move the goats to the feed barn and split up the Jr. and Intermediate shows. With the shows getting bigger and more room is needed, the MAA committee is asking for financial help from the Fair. The Fair members encouraged them to look into other funding options and to pursue the endeavor by putting together a plan, getting an estimate before presenting the request before the County Finance Committee.

Horse Barn Project – No presentation.

Richland Grant – Telephone – An ATM hookup can be placed outside of the cabin at an estimated of about \$200. Motion by Olson, second by Kuhn to approve the phone jack for ATM machine outside the cabin. Motion approved unanimously.

#### Contracts & Agreements

- Winter Storage – None presented
- Fairgrounds Rental Request
  - Because water levels are questionable at the Rolling Ground area, DNR requests using the fairgrounds as a drop off point for exchanging crates of pheasants from the game farm to the Kickapoo River Wildlife Area in Bell Center. Motion to approve DNR to use fairgrounds as drop off point by Olson, second by Kuhn. Motion approved unanimously. (DNR E-mail request will be placed on file.)
  - Horse Project requests use of the fairgrounds arena October 20<sup>th</sup>, 9 a.m. – 4 p.m. Motion to approve use of fairgrounds and bathrooms and water by Kuhn, second by Stirling with the following stipulations, if the temperature gets close to freezing before October 20, maintenance will winterize the fairgrounds and water may not be available. Motion carried unanimously. The committee advises Horse Project to make arrangements to cover needs should water/bathroom not be available.
- Entertainment – Chamber of Commerce/Prairie Tourism – Amanda will contact them to get the 2019 Fair dates included in their tourism catalogue.
- All other contracts/agreements –
  - Motion to approve new fairgrounds rental agreement with the changes – by Kuhn. Second by Olson. Motion carried unanimously. (Hardcopy of revised agreement will be placed on file.)
  - Maintenance contract - Motion by Kuhn, second by Olson to add \$500 to both the maintenance agreement and mowing/storage 2-year agreement. Motion carried by call of the roll.

State Documents – Amanda presented the 2018 Affidavit of Fair event to the committee for approval. Motion by Olson, second by Kuhn to approve. Motion carried unanimously.

#### Fair Coordinator Report

- Mapping Solution fees – Motion by Olson, second by Kuhn to approve \$35 fee for SmartMap, \$55 fee if purchase Plat Book and SmartMap. (Pricing includes tax and if shipping plat book, a \$5 postage fee per plat book will be applied.) Motion carried unanimously.
- Approve State Documents – Fair Premium checks submitted to Clerk's office of \$8533. Motion by Olson to approve premium payments, second by Kuhn. Motion carried unanimously.
- Maintenance – Nothing to present.
- Public comments – Lauren Knutson requested fairgrounds use for Applefest 2019. Motion by Olson, second by Kuhn. Motion carried unanimously. Agreement will be fully filled out and delivered to the committee at the November 1 board meeting.

Fair Coordinator report - Amanda presented a hardcopy of the Fair Coordinator Report; it will be placed on file. Amanda reports the fair laptop is over 5 years old and functionality is limited. Amanda recommends the Fair purchase a new computer. Motion by Olson, second by Kuhn to approve purchase of a laptop up to \$1500. Motion carried unanimously by roll call.

Correspondence – None presented.

Date of next meeting – November 1, 2018.

Motion by Olson, second by Kuhn, to pay bills as presented; motion carried unanimously by roll call.

Motion to adjourn by Olson, second by Kuhn, Motion carried. Meeting adjourned. 11:20 a.m.

Karen Snitker, Ag/Extension Program Assistant