

Crawford County Fair Board
Crawford County Administration Building Room 215
Prairie du Chien, WI 53821
Thursday, November 1, 2018
Minutes

Chairman, Wade Dull called the meeting to order at 10:35 AM

Members present: Wade Dull, David Olson, Don Stirling, Mary Kuhn, Wayne Jerrett, Others present: Amanda Griswold, Karen Snitker, Amanda Smiley, Lauren Knutson.

Posting verified by Snitker.

Motion by Kuhn, second by Stirling, to approve the minutes. Motion carried unanimously.

Gays Mills Lions Club - Lauren Knutson presented the signed Fairgrounds agreement, which was approved during October 6, Fair Board meeting for Applefest, flea market dates, September 25-30th, 2019.

- Gays Mills Lions Club also requested the use of the fairgrounds for their flea market during Applefest for the next five years. Motion by Kuhn, second by Stirling to approve the Gays Mills Lions Club use of fairgrounds for Applefest flea market for the next five years, according to the terms of the contract that's in place each year.

Horse Barn Project – No representation

Contracts & Agreements

- 2019 Contracts
 - Motion to approve Hard Hit Promotions by Olson, second by Kuhn. Motion carried.
 - Motion to approve Fair Whistle Stop Saloon by Olson, second by Jerrett. Motion carried unanimously.
- Winter Storage – Amanda Smiley presented Storage Contracts for Approval. Motion to approve by Jerrett, second by Kuhn. Motion carried unanimously.
- Fairgrounds Rental Request
 - Clarification regarding purchasing supplies for vendor and/or renters
 - Terminology for ordering bathroom supplies has been removed from the fairgrounds rental agreement. Should the Smiley's contract with businesses, individuals, vendors, etc. at any time, which includes ordering supplies for them, those orders will not be placed through the county.
 - Because the county cannot approve subcontracting, if a party establishes an agreement or contract with Smiley's for janitorial/maintenance work (beyond the scope of the agreement/s established between the Crawford County Fair and the Smiley's), their agreement/contract is considered an independent decision made between the Smiley's and that party.
- Rental Request/s – The Applefest flea market contract was presented by Knutson earlier.
- Entertainment – Laurie Wild submitted a Fair Marketing report of 2018 fair expenditures to the committee. Hardcopy will be placed on file. Laurie also presented various options for 2019 entertainment. By consensus of the committee, at the December board meeting, Laurie will provide a list of entertainers whose price range is between \$15-\$20,000.

- All other contracts/agreements –
 - Smiley contract – Motion by Olson, second by Stirling, to approve edits on page 2 of Mowing and Storage Contract – changing wording of “one” to two-year contract and sum of \$6,000.00 to \$7,000.00. Motion carried unanimously. Hardcopy of revised contract will be placed on file.

Fair Coordinator Report

- Amanda announced her resignation as Fair Coordinator; she'll work through February 8, 2019. Motion by Kuhn, second by Jerrett to accept the resignation, with regret; motion carried unanimously.
- Motion to approve purchase of laptop from Dependable Solutions up to \$1800 by Kuhn, second by Jerrett. Motion carried unanimously by roll call.
- Motion by Olson, second by Jerrett to purchase a replacement file cabinet for the one Amanda was using for fair storage that belongs to the Extension office. Motion carried unanimously by roll call.

Maintenance – Nothing new to report.

Public comments – None presented.

Correspondence - Thank you from Nola Nagel (Fair Supervisor) and Amanda's letter of resignation. Correspondence will be placed on file.

Date of next meeting – November 15, 2018; 6 p.m. at Seneca Highway Department. The December monthly meeting will be determined at the November 15 meeting.

Motion by Olson, second by Jerrett to pay the bills as presented; motion carried unanimously by roll call.

Motion to adjourn by Olson, second by Kuhn, Motion carried. Meeting adjourned. 12:18 PM.

Karen Snitker, Ag/Extension Program Assistant