

Crawford County Fair Board
Crawford County Administration Building Room 236
Prairie du Chien, WI 53821
June 1, 2017

Chairman Wade Dull called the meeting to order at 9:07 AM.

Members present: David Olson, Donald Stirling, Wayne Jerrett, Mary Kuhn. Absent, Wade Dull. Others present: Amanda Griswold, Fair Coordinator; Tina Cruse, Department of Revenue, by teleconference; Amanda Smiley, Maintenance; Sherriff, Dale McCullick and Deputy Sheriff, Orrin (Butch) Olson; Karen Snitker.

Posting verified by Olson.

Motion by Jerrett, second by Stirling, to approve minutes as printed. Motion carried; no negative votes cast.

Department of Revenue – Tina Cruse – 9:15 a.m. teleconference call regarding Plat Book, Map and App Sales Tax audit for years 1/1/2013-12/31/2016. Plat books are taxable. Cruse stated she should have final numbers (tax plus interest, no penalty will be applied) by mid-June for the years audited.

- Cruse clarified, the fair is a one-time annual event and does not need to charge WI sales tax for admission to Crawford County Fair and grandstand events during the fair.
- When the fairgrounds is rented for an event where 3rd party is responsible for the event, sales tax is the responsibility of the group holding the event. Renters will need to provide the fair with proper documentation.

Security/Emergency Management – Friday night music event: McCullick and Olson stated they'll be able to cover the event; they will need to use a lot of Full Time officers because they don't have many part time officers available.

Fair Coordinator Report – Griswold presented a hardcopy to members, hardcopy will be placed on file.

- Contracts/Agreements – Fair, maintenance, Entertainment, etc.
- Fairgrounds use: Motion by Kuhn, second by Stirling to accept and approve June 19, 2017, request from Jeffrey Banta, for use of a portion of the Dairy barn. Banta will make a \$300 donation. Motion carried with no negative votes cast.
- Motion by Kuhn, second by Jerrett to approve Scentsy Vendor. Motion carried with no negative votes cast.
- Motion by Kuhn, second by Jerrett to approve all contracts as read:
 - Blackhawk Grill - \$250 and give Fair Association 12.5% profit.
 - Allied horsemanship – indoor commercial booth – non-profit.
 - WISC Connect Wireless-Reedsburg – commercial booth.Motion unanimously carried by roll call.
- June 12, 5 p.m., Fairgrounds agenda – Walkthrough buildings, improvements, inspect grounds and buildings. Contracts, license, agreements, etc. Placement of tree.
- Badgerland is donating \$150 to make cases for nutrition dept.

Maintenance – rabbit/poultry barn concrete floor

- Amanda Smiley reported Andrew called four people for an estimate. Got one bid offer for approximately \$6200 by Cousins Concrete.
- Motion by Kuhn, second by Jerrett to accept the Cousins Concrete bid. Approved by call of the Roll.

Public comments/Correspondence – None presented.

Date of next meeting – July 6, 2017.

Approve payment of bills –

- Motion by Kuhn, second by Stirling to approve Ag/Extension bills as presented. Motion carried by call of the roll.
- Motion by Jerrett, second by Kuhn, to approve Fail bills as presented. Motion carried by call of the roll.

Motion to adjourn by Kuhn, second by Jerrett. Meeting adjourned 10:35 a.m.

Karen Snitker, Program Assistant