

Crawford County Fair Board
Crawford County Administration Building
225 N Beaumont Rd, Prairie du Chien, WI 53821
July 7, 2022 Minutes

Chairman Mary Kuhn called the meeting to order at 9:00 AM

Members present: Mary Kuhn, David Olson, Owen DuCharme, Wayne Jerrett, and Don Stirling (arrived 9:05) Others Present: Samantha Morovits, Fair Coordinator; Josh Lien, Richland-Grant Telephone Cooperative; Amy Mitchell

Posting verified by Kuhn

Minutes: Motion by Olson, seconded by Stirling to approve the June 2, 2022, minutes.

Samantha Morovits, Fair Coordinator, shared a statement regarding the requested amendment to the February 21, 2022, Fair Board minutes; hard copy of statement to be filed.

Exhibit Facilities: Morovits advised the remaining balance in the Horse Building Fund is \$43.78, hard copy of report to be filed with minutes. Motion by Olson, seconded by Jerrett to close the Horse Building Fund account and issue the remaining balance of \$43.78 to Crawford County 4H Horse Project.

Richland-Grant Telephone Cooperative Central Office Building: Josh Lien stated the interest on behalf of Richland Grant Telephone Cooperative to place a Central Office Building on or near the Crawford County Fairgrounds. Map of potential locations to be filed with minutes. Motion by Olson, seconded by DuCharme to recommend "Site 1" northeast corner for the location of the building. Furthermore, it is recommended the following conditions: survey with legal description at the expense of Richland-Grant Telephone Cooperative and lease agreement to be provided by Richland-Grant Telephone Cooperative. Motion carried unanimously.

County Employee(s) Working at the Fair Policy: Samantha Morovits presented a draft of the policy titled "Working at the Fair." Motion by Jerrett, seconded by Stirling to approve and forward to Personnel Committee for further review and approval. Motion carried unanimously.

Contracts: Motion by Olson, seconded by Jerrett to approve vendor contracts as presented. Motion carried unanimously.

Winter Storage: None

Fairgrounds Rental: Motion by Olson, seconded by Stirling to approve North Clayton Cardinals Fairgrounds Rental application for July 24, 2022, and wave the rental fee(s). Motion carried unanimously by roll call vote.

Motion by Olson, seconded by DuCharme to approve Holy Ministries Fairgrounds Rental application for Aug. 19-20, 2022. Motion carried unanimously

Entertainment: Motion by DuCharme, seconded by Jerrett to approve the Gays Mills Fire Dept. contract for "Water Fights." Motion carried unanimously.

All other contracts/Agreements: Morovits shared the 2021 cost for weather insurance and the terms of a policy. By consensus the board has declined weather insurance for the 2022 Crawford County Fair.

Motion by Stirling, seconded by Olson to purchase fair board member shirts in the color of lime green for all members. Motion carried unanimously by roll call vote.

Fair Coordinator Report: Hard copy to be filed

Fair Coordinator Hours: Kuhn and Morovits shared their interest in increasing the fair coordinator hours which are currently limited to 1199 hours per rolling year. Discussion had as to the increased costs related to such a change. Motion by Stirling, seconded by DuCharme to propose changing the hours of work to “up to 1500 hours per rolling year” and a change in pay to \$20.00 per hour. Motion carried unanimously by roll call vote. Kuhn to present the recommendation of changes at the next personnel meeting.

Maintenance:

Public Comments: Amy Mitchel voiced concern about the set-up of the sheep and swine barn and how it would corollate with the Holy Ministries rental agreement. Mitchell also shared that the 4H Leaders believed there was a prior agreement in which 4H would receive money each time the Fair rented out Building 4 and the food stand was utilized.

Correspondence: None

Date of next meeting: July 28, 2022

Payment of Bills: Motion by Jerrett, seconded by Stirling to pay bills as presented. Motion carried unanimously by roll call vote.

Adjourn: Motion by Jerrett, seconded by Stirling to adjourn. Motion carried unanimously; meeting adjourned at 10:50 AM.

Samantha Morovits, Crawford County Fair Coordinator