

Crawford County Fair Board
Crawford County Administration Building Room 215
Prairie du Chien, WI 53821
Thursday, January 16, 2019
Minutes

Chairman Wade Dull called the meeting to order at 2:30PM.

Members present: Wade Dull, David Olson, Don Stirling, Mary Kuhn, Wayne Jerrett. Others present: Karen Snitker. Amanda Griswold (with exception to not being present when closed session with coordinators occurred). Ralph Hill and Laurie Cauffman arrived during closed session.

Motion by Dave, second by Mary to enter into closed session pursuant to Wisconsin Statutes Personnel Chapter 10, Sub-chapter IV, Section 19.85 (1)(c) to review Crawford County Fair Coordinator and Crawford County Fair Financial Coordinator job descriptions.

Motion by Mary, second by Jerrett, to convene to open session pursuant to Wisconsin Statutes 19.85 (2). Motion carried unanimously.

Contracts:

- Coordinator contracts – Motion by David, second by Mary to approve Ralph Hill, Financial Coordinator and Laurie Cauffman as Fair Coordinator.
- Entertainment – Kindschi Pedal Pull Contract presented for approval - \$652.80 total; requires \$100 deposit sent with the contract. Motion by Mary, second by Wayne to contract with Kindschi Pedal Pull for the 2019 Fair. Motion carried unanimously by roll call.
- All other – None presented.

Amanda Griswold's Fair Report, included end-of-year report. Hardcopy will be placed on file.

- Motion by Mary, second by Olson to approve the State Annual report. Unanimously approved by roll call.
- February meeting Agenda items: Chris Mara from Tricor to discuss vendor, fairgrounds, etc., insurance coverage and James Hackett, Emergency Management, concealed carry.
- Fair Committee interested in getting on the February Personnel Committee agenda.

Laptop computer – Motion by Kuhn, second by Stirling to approve purchasing another laptop, based on the Dell quote of \$1418.25 (laptop and business dock) paying for it out of Plat Book Account. Motion carried unanimously by roll call.

Cell Phone – US Cellular. Motion by Dave, second by Wayne to purchase a cell phone equal to the one the Fair currently has and to request from Highway Department to add the second cell phone to the Highway Account. Motion carried unanimously.

Office space update – Dave met with public property requesting a separate office for fair coordinator. Public Property said they would look downstairs to see what they could do.

Motion to adjourn by David, second by Mary, Motion carried. Meeting adjourned 4:10 PM.

Karen Snitker, Extension Program Assistant