

Crawford County Fair Board
Crawford County Administration Building Room 215
Prairie du Chien, WI 53821
Thursday, February 7, 2019
Minutes

Chairman, Wade Dull called the meeting to order at 9:08AM

Members present: Wade Dull, David Olson, Wayne Jerrett, Don Stirling (arrived 9:10a.m.).
Others present: Chris Mara, Tricor; Janet Geisler, County Clerk; Karen Snitker. Absent: Mary Kuhn.

Posting verified by Snitker.

Motion by Olson, second by Jerrett, to approve the minutes as printed (including convention minutes.). Motion carried unanimously.

Emergency Management – James Hackett presented Concealed Carry aspects of posting/not-posting signage etc. and the best procedures to handle any issue that would arise. No action taken.

Entertainment - Laurie Wild – Laurie Cauffman reports Laurie Wild is unable to attend but was able to get a verbal confirmation for a 2019 headliner with the caveat that no announcement of the entertainers name can be made until after June 29. Laurie C. is going to contact Laurie W. to get a contract set up. Laurie W. will contact Smoking Gun to get their agreement to be the opening act.

Insurance – Tricor – Chris Mara presented an overview of Independent Contracting and how it applies to the fair coordinator positions. Janet Geisler was able to verify with the county insurance carrier, the coordinators qualify as county employees; their salary payout will be transitioned into the county's payroll system, receiving paychecks every two weeks.

Contracts & Agreements

- Events/Entertainment – These contracts have already been signed: Kindschi Pedal Pull and South Central Tractor Pullers.
- Fairgrounds – None presented.
- Storage – None presented.
- Other – None presented.

Maintenance – No report

Fair Coordinator and Financial Coordinator Job descriptions – motion by Olson, second by Jerrett to approve updating both fair coordinator's job descriptions as edited. Motion carried unanimously.

Financial Coordinator – Motion by Olson, second by Jerrett to authorize Ralph Hill, Financial Coordinator, to have access to Royal Bank accounts and to remove Amanda Griswold from the accounts. Motion carried unanimously.

Fair Coordinator Reports: hardcopy of report for both coordinators presented to committee. Hardcopy will be placed on file.

- Motion to approve 2019 Crawford County Fair logo by Jerrett, second by Olson. Discussion followed to make revision changes. Motion carried unanimously with the stipulation the revision changes would be made.

- Motion by Olson, second by Jerrett to approve the additional expense (based on quote from Dependable Solutions \$1508.04 and \$361.08) for the computer. Motion carried unanimously by roll call. Hardcopy of quote will be placed on file.
- Olson talked to the Highway Department about adding Ralph's cell phone to the Highway Department account. Ralph will talk to Todd.
- Laurie Hardcopy presented to committee members. Dull left 10:25. Olson assumed Chairman responsibilities.
- Motion by Jerrett, second by Olson to buy shirts for Laurie and Ralph. Motion carried by Roll call – Don, Olson, Jerrett.
- Motion by Olson, second by Jerrett to purchase business cards for Ralph and Laurie. Motion carried unanimously.
- Dull returned 10:28 a.m., assumed Chairman responsibilities.

Public Comment – Craig Saxe presented a document of UW-Extension Educational Roles of County Ext. Educators at County Fairs.

Correspondence – None presented.

Date of next meeting – March 7, 2019.

Motion by Jerrett, second by Don, to pay the bills as presented; motion carried unanimously by roll call.

Motion to adjourn by Olson, second by Jerrett, Motion carried. Meeting adjourned. 10:38 a.m.

Karen Snitker, Ag/Extension Program Assistant