

Crawford County Fair Board  
Crawford County Administration Building Room 236  
Prairie du Chien, WI 53821  
Thursday, July 6, 2017

Chairman Wade Dull called the meeting to order at 10:21 AM.

Members present: David Olson, Donald Stirling, Wayne Jerrett. Absent: Mary Kuhn. Others present: Amanda Griswold, Fair Coordinator; Amanda Smiley, Maintenance; Celeste Wahl, Applefest and Karen Snitker.

Posting verified by Dull.

Motion by Jerrett, second by Stirling to approve minutes a presented.

#### Apple Fest – Flea Market

- Celeste Wahl representing Apple Fest flea market.
  - Motion to approve Wahl's use of fairgrounds for Applefest September 18-25 contingent on the fair receiving the 2016 vendor listing by Monday, July 10 of next week and the 2017 rental payment and proof of insurance by August 3<sup>rd</sup> meeting; second by Jerrett. Motion carried with no negative votes cast.

Fair Coordinator Report – Griswold presented a hardcopy to members, hardcopy will be placed on file.

Motion by Jerrett, second by Olson to approve Amanda discussing day event services for Kentucky Headhunters for up to \$900 with Lori Wild. Motion carried by roll call.

#### Contracts/Agreements

- Fairgrounds Rental – none presented
- Booth/Vendors
  - Aligned for Health, Crawford County Democrats, Crawford Stewardship Project, Passages Inc., Crawford County Community Fund, American Legion Post 308, Gideon's Int., American Legion Post 308, Boscobel United Methodist Church. Amanda will provide a Waive Right of Insurance document to each of these vendors. Motion to approve vendor contracts by Olson second by Stirling. Motion carried; no negative votes cast.
  - Outback Ranch has been added to the county insurance plan for additional payment of \$30.
  - Hired Office Assistant.
- Other –
  - State Farm premium proposal for Errors and Omissions insurance coverage. Motion by Olson to go with option 4 (\$500,00 limit of liability each wrongful act, total limit of liability. Retention each Wrongful act \$2500) premium of \$694 by Olson, second by Jerrett. Motion carried by Roll Call.
  - Agreement – Motion by Stirling, second by Jerrett to approve Sunrise Orchards request to place a Sunrise Orchard sign at the fairgrounds during the fair in return for their marketing the Fair. Hardcopy presented and will be placed on file. Motion carried with no negative votes cast.
  - By consensus, committee approved those who are award/trophy sponsors will receive one Sunday pass per family or business.
  - Motion by Olson, second by Stirling to approve Amanda setting up Point and Pay credit card which includes a convenience fee. Account will be set up through Royal Bank. Motion carried with no negative votes cast.
  - Motion by Olson, second by Jerrett to market early ticketing pricing for Friday gate pass and Kentucky Headhunter grandstand ticket by online purchase only, charging \$20 per person (does not include convenience fee). Motion carried with no negative votes cast.

## Fair Events

- 5K – 4-H club is holding the 5K this year. In the past it was hosted by Crawford County on the Move. 5K entrants will not be required to pay at the gate or for grandstand events that day.
- Other - None

Food Stand – Friends of the Fair will be featuring a food stand.

Maintenance – Rabbit barn - Concrete is done. Cement ramp is necessary. Rabbit doors will be redone due to need for cement ramp on the ends of the concrete. Motion to approve cement ramps in front of rabbit barn by Olson, second by Jerrett. Motion carried with no negative votes cast.

Public comments/Correspondence – Celeste Wahl asked the committee if it is possible to have a fund raiser so the fair could provide electrical boxes on the midway. Dull responded the midway carnivals have their own electrical provision and the fair prefers the midway remain clear of electrical boxes.

Date of next meeting – August 3, 2017

Approve payment of bills – Bills were approved during the Ag/Extension committee meeting.

Motion to adjourn by Stirling, second by Jerrett. Meeting adjourned 12:18 p.m. Motion carried.