

Crawford County Fair Board
Crawford County Administration Building Room 236B
Prairie du Chien, WI 53821
Thursday, July 5, 2018
Minutes

Chairman, Wade Dull called the meeting to order at 10:09 AM

Members present: Wade Dull, David Olson, Don Stirling, Wayne Jerrett. Absent, Mary Kuhn,
Others present: Karen Snitker, Shannon Gehr.

Posting verified by Snitker

Motion by Jerrett, second by Olson, to approve the minutes. Motion carried unanimously.

Fair Maintenance – Amanda Griswold reports things are going well.

Fair Coordinator Report – Amanda presented her report in hardcopy; hardcopy will be placed on file.

- Promotional Item for sponsorship will be a 1st Aide kit for each sponsorship packet at a cost of \$3083.60. Motion to approve, second by Jerrett. Motion carried by roll call.
- Contract – Raffle License
 - Motion to approve applications by Olson, second by Jerrett. Motion carried unanimously by roll call.
- Hackett's Porta Potty – 18 units at \$60, 6 wash stations \$65 each, 1 handicap at \$130 each, pumping \$20 per unit, wash station service \$15 per unit per service – service will be done each morning. (See agreement on file.) Motion to approve by Jerrett, second by Olson. Motion approved unanimously.
- Events/Entertainment
 - Motion to approve Outback Entertainment agreement for stage - \$12,500 – with deposit of \$3125 by Jerrett, second by Olson. Motion carried unanimously by roll call.

Fair Coordinator Contract Update:

- Amanda presented the Fair Coordinator contract update.
 - Michelle O'Brien withdrew her contract with the fair. The Fair Coordinator will assume those responsibilities. A one-time payment of \$1000 will be paid to the Fair Coordinator the first Thursday in August 2018. Beginning 2019, the contract will increase by \$83.33 per month for a monthly payment of \$1500. Motion by Olson, second by Jerrett to approve; approved unanimously by roll call.
- Vendor Contracts:
 - The following contracts were approved unanimously:
 - Motion to approve Portland's contract with Amanda talking to them about the vendor fee by Olson, second by Jerrett.
 - Motion to approve Fillbach vendor contract with Amanda talking to them about representation by Olson, second by Jerrett.
 - Plunkett Pest Control - motion to approve by Jerrett; second by Stirling.
 - Scentsy – motion to approve by Olson second by Stirling. No fee will be charged because the fair agreed to reimburse 2017 vendor booth fee. See June 7, 2018, minutes.
 - ADRC of Eagle County Prairie du Chien, motion by Jerrett, second by Olson.
 - Republican Party – Motion by Jerrett, second by Olson

- Catholic Charities and Passages Inc. – Resource booth – Motion by Olson, second by Jerrett.
 - Allied Horsemanship – Motion by Jerrett, second by Olson.
 - The Democratic Party and Boscobel Methodist Church Mt Zion Food Stand – Motion by Olson, second by Jerrett.
 - Human Service wants two booths, one of which would be a cooling area. Motion by Jerrett, second by Stirling to approve charging for one booth at \$75. Motion carried unanimously.
- Land Conservation and MGV will not be charged a vendor fee because they provide a service to the fair during the fair.
 - Motion by Olson, second by Jerrett to approve placing a (fair promotion) sign in front of the County Admin. Building. Motion carried unanimously.
 - Rain Insurance – Amanda verified coverage.
 - Friends of the Fair Award - Superintendents – the committee selected those who have been superintendents for more than 5 years as this year’s Friends of the Fair award.
 - Party Bus – affirming it’s a “safe ride” option for the return trip from the fairgrounds.

Fairgrounds Rental contract(s)– None presented.

Horse Barn Project – Shannon Gehr presented an update. Hardcopy will be placed on file.

Public comments – None presented.

Correspondence – None presented.

Date of next meeting – August 2, 2018

Motion by Olson, second by Jerrett, to pay bills as presented; motion carried unanimously by roll call.

Motion to adjourn by Jerrett second by Olson. Motion carried. Meeting adjourned 11:10AM.

Karen Snitker, Ag/Extension Program Assistant